

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**May 20, 2005**

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, May 20, 2005, at 9:00 a.m., in the Student Services Building (Room 202), at the Jefferson Davis Campus of Mississippi Gulf Coast Community College, 2226 Switzer Road, Gulfport, Mississippi.

**Members present:** Major General Denver Brackeen, Mr. Chip Crane, Mr. Napoleon Moore, Dr. Dorothy Nelson, Ms. Patricia Randall, Mr. George Walker, Mr. Lawrence Warren, Mrs. Brenda Yonge and Ms. Veldore Young.

**Members not present:** Mr. Jimmy Murphy.

**Staff in attendance:** Dr. Wayne Stonecypher, Mr. John Adcock, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert, and Mrs. Denise Walley.

**Guests in attendance:** Dr. Willis Lott, Dr. Rick Christmas, Ms. Colleen Hartfield, Dr. Hal Higdon, Dr. Cheryl Thompson-Stacey and Dr. Reginald Sykes – Mississippi Gulf Coast Community College; Mr. Chuck Rubisoff – Attorney General's Office; Dr. Bill Smith – IHL; and Mr. James Sardin – Mississippi Department of Education.

**CALL TO ORDER**

Mr. George Walker called the meeting to order at 9:00 a.m. Mr. Walker expressed appreciation to Dr. Lott and his staff for hosting the meeting at their campus and for providing the tour at Northrop Grumman.

**PRELIMINARIES**

Mrs. Deborah Gilbert gave the invocation.

**Approval of the Minutes of the April 14-15, 2005, Meetings**

Upon a motion by Mr. Lawrence Warren and a second by Mr. Chip Crane, the Board **voted unanimously** to approve the minutes of the April 14-15, 2005, meetings.

**Review and Approval of Agenda**

Upon a motion by Ms. Veldore Young and a second by Mrs. Brenda Yonge, the Board **voted unanimously** to approve the agenda as presented.

**WELCOME**

Dr. Lott welcomed the Board and introduced the members of his staff that were present. An information packet regarding Mississippi Gulf Coast Community College (MGCCC) was provided and is included as "Exhibit K". Dr. Lott presented several commercials (via

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PowerPoint) that MGCCC is using as part of their recruiting campaign.

MGCCC serves four (4) counties: George, Harrison, Jackson and Stone. The college was established in 1911; however, the first classes did not start until 1912 as an agricultural high school, and later offered community college courses in 1925. MGCCC became the first multi-campus community college in Mississippi in 1965. It is now the largest community college in Mississippi, with Fall 2004 enrollment totaling 10,424 credit students. They are also the largest provider for online courses through the Mississippi Virtual Community College, with 169 online course sections this Spring. More than 2,200 of their students take at least one (1) one online course per semester. MGCCC is number six (6) in the nation for associate degree teacher education majors.

Due to the shortfall in funding, MGCCC is using every available resource to continue providing quality education to its growing number of students. The college recently applied for a United States Department of Agriculture Rural Development Loan for the construction of two dormitories at a cost of up to \$6,000,000 for the Perkinston Campus.

### **REPORTS / ACTION**

#### **Executive Director's Report**

Dr. Stonecypher began by thanking Dr. Lott and his staff for hosting the meeting and for their hospitality. Dr. Stonecypher commended Dr. Lott's leadership in the effort to obtain \$50,000,000 in bond money for the community colleges during this legislative session.

A copy of current Workforce Activities was provided and is shown as "Exhibit G".

Dr. Stonecypher reported that a lot of active interest has been shown towards the new Workforce Investment Board. The State Board Office has been working diligently to outline the colleges' mission and to form long term initiatives in areas such as advanced technology, entrepreneurship and nursing.

Dr. Stonecypher reviewed several newspaper articles, shown as "Exhibit H", which includes the recent re-election of Mr. Walker and Mr. Warren as Chair and Vice Chair of the SBCJC, grant money for Pearl River Community College, the Mississippi residency bill and the Entrepreneurial Alliance.

Efforts for electronic transfer of transcripts between the three (3) educational entities (K-12, community colleges and universities) are still being pursued. It is believed that the process would be more cost efficient and secure than the current process and make registration much easier for the colleges.

The Career-Technical Education Funding Committee, chaired by Dr. Howell Garner, is continuing to work on a funding formula based on several factors. Thus far, it is the consensus of all involved that moving to a FTE formula with equal weights for career and technical, and additional consideration given to high cost programs. The recommendation is for a hold harmless provision to be phased in over a three (3) year period. The committee considered new programs and performance based funding, deciding that those areas needed to have additional funding. Plans are also being made to move to National Skills Standards for appropriate career and technical programs.

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Dr. Bill Smith reported that the Accreditation Review Committee recently conducted a site visit on Coahoma Community College's Nursing Program. The program was approved with no recommendations given.

Dr. Smith also explained that Dr. Richard Crofts' title has been changed from Interim Commissioner to Commissioner with his contract extended through December 2005. The IHL Board has also changed the governance policy of the commissioner, mandating the institutional executive officers will now report to him. He will also participate in their evaluation.

In regards to USM's wish to offer Casino Management under their Tourism Management program, Dr. Smith stated that they went to trial in Hinds County, with both sides having motions for summary judgments. Judge Wise did not rule from the bench, but has given both sides until June 3, 2005, to update their briefs before ruling.

The Articulation Agreement is proceeding on course, with a meeting planned for the first part of June. Dr. Lavinia Sparkman and representatives from the community colleges will be meeting with a group at IHL to finalize details. The universities have been handling student complaints regarding these issues on their individual campuses.

Dr. Stonecypher regretfully informed the Board that the retirement celebration that had been planned for Dr. Horace Holmes, President of Southwest Mississippi Community College, has been cancelled due to his declining health.

### **MACJC Report**

Dr. Willis Lott reported that the MACJC last met on April 26, 2005, at the SBCJC office. Dr. Mary Ware made a presentation and provided information on the dropout rate of the Associate Degree Nursing and the Bachelors Degree Nursing programs. The matter is being studied due to the shortage of Nurses and the high dropout rate.

Mr. Craig Gill with the University Press met with the Association regarding the distribution agreement for the history of the community colleges publication that is being updated. The printing is expected to be completed by next fall.

Mr. Paul Watson with the State Workforce Investment Board talked with the group about the \$20,000,000 that has been appropriated for workforce training.

The MACJC Legislative Workshop will be held on June 5-8, 2005 at the Pearl River Resort in Philadelphia, MS. The MACJC Trustees Conference will be held at the Beau Rivage in Biloxi, MS, on July 15-16, 2005.

### **Workforce Report**

Mr. Walker began by stating that the Workforce Investment Board (WIB) met on May 13, 2005. The community colleges have been named the presumptive primary providers for workforce education. The WIB will meet again on September 9, 2005.

### **Finance Report**

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by General Denver Brackeen and a second by Ms. Patricia Randall, the Board **unanimously approved** the Education Enhancement Fund Disbursement for April 30, 2005,

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from Fund 4080 in the amount of \$2,439,402.06 and from Fund 4110 in the amount of \$57,052.73, for a combined total of \$2,496,454.79, shown as "Finance Attachment 1".

Mrs. Gilbert also provided for information purposes the FY 2007 Budget Requests for Support and Administration. She stated that the proposal is incomplete and still in the working stages and asked that the Board let her know of anything they would like to add or delete from either budget. See "Finance Attachment 2". Mrs. Gilbert hopes to be able to present the budget request to the Board at the June meeting for approval.

Mrs. Gilbert presented Financial Statements from Fund 2291 and Special Funds as of April 30, 2005, shown as "Finance Attachment 3". The statements are informational and do not require Board action.

### **Travel Authorizations**

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. Upon a motion by Mr. Lawrence Warren and a second by Mr. Chip Crane, the Board **voted unanimously** to approve travel authorizations as follows:

*Due to the distance of travel from their homes in north Mississippi to the Gulf Coast, Mr. Walker and Dr. Nelson requested an extra day for travel (May 18) for the May Board meeting.*

*Mr. Walker attended the WIB meeting in Jackson on May 13, 2005 and plans to attend the MACJC Legislative Workshop meeting on June 5-8, 2005.*

*Ms. Young attended graduations for East Mississippi Community College on May 14, 2005 and Meridian Community College on May 16, 2005.*

*Ms. Patricia Randall attended Southwest Mississippi Community College's Nursing Graduation.*

### **Out-of-State Travel to Director's Meeting**

Dr. Stonecypher has received an invitation to the State Director's Association Meeting that will be held at North Lake Tahoe this year. A travel request form and information regarding the trip are included as "Exhibit A". Upon a motion by Mr. Lawrence Warren and a second by Ms. Patricia Randall, the Board **voted unanimously** to approve out-of-state travel for Dr. Stonecypher to attend the State Director's Association Meeting in North Lake Tahoe on August 13-17, 2005.

### **Career and Technical Education Report**

Mr. John Adcock began by providing a copy of the memo regarding *Articulating Credit for Secondary Career/Technical Students to Postsecondary Community/Junior Colleges Career/Technical Programs*, shown as "Exhibit B". Mr. Adcock stated that if there were no objections, the State Board Office would submit the guidelines for review in accordance with the Administrative Procedures Process. This is expected to be brought back to the Board at their July meeting for final approval. There being no objections, the guidelines will be submitted for review.

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Mr. Adcock recommended approval of the following program requests (without additional funding), shown as "Exhibit C":

Upon a motion by Ms. Patricia Randall and a second by General Denver Brackeen, the Board **unanimously approved** the request from **East Central Community College** for **Hotel & Restaurant Management** at the Pearl River Resort in Choctaw, MS.

Upon a motion by Dr. Dorothy Nelson and a second by Mr. Chip Crane, the Board **unanimously approved** the request from **Northeast Mississippi Community College** for **Dental Assisting** at Booneville.

Upon a motion by Mr. Chip Crane and a second by General Denver Brackeen, the Board **unanimously approved** the request from **Southwest Mississippi Community College** for **Massage Therapy** at Summit.

Upon a motion by Mr. Chip Crane and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the request from **Mississippi Gulf Coast Community College** for **Commercial Residential Maintenance** at Perkinston.

Upon a motion by General Denver Brackeen and a second by Ms. Patricia Randall, the Board **unanimously approved** the request from **Itawamba Community College** for **Occupational Therapy** at Fulton.

Upon a motion by Ms. Patricia Randall and a second by Mr. Chip Crane, the Board **unanimously approved** the request for a **Medical Billing and Coding Option** under the Business and Office Technology program at **Southwest Mississippi Community College** at Summit.

Upon a motion by Mr. Chip Crane and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the request for a **Medical Information Specialist Option** under the Business and Office Technology program at **Mississippi Gulf Coast Community College** at the Jefferson Davis Campus.

Upon a motion by Mr. Napoleon Moore and a second by Ms. Veldore Young, the Board **unanimously approved** the request for a **Medical Office Option** under the Business and Office Technology program at **East Mississippi Community College** at Mayhew and Scooba.

Upon a motion by Mr. Chip Crane and a second by Mr. Napoleon Moore, the Board **unanimously approved** the request for an **Insurance Option** under the Business and Office Technology program at **Hinds Community College** at the Rankin County Campus.

Upon a motion by General Denver Brackeen and a second by Mr. Chip Crane, the Board **unanimously approved** the request for a new location for **Office Systems** at **Copiah-Lincoln Community College** at Magee.

### **Accountability and Technology Report**

Dr. Larry Day began by stating that the **EdNet Board** last met on April 21, 2005. The Board voted to proceed in negotiations with Clearwire in leasing the excess ITFS channels. The Board voted to go into executive session to consider other issues. The Board also heard an update on the efforts to sell the surplus equipment received from the WorldCom settlement.

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There have been no additional requests for **Summer 2005 Class Locations**.

Dr. Day provided a copy of the **Five-Year Capital Improvement Plan (FY 2007-2011)**, shown as "Exhibit D". Upon a motion by Mr. Lawrence Warren and a second by Mr. Chip Crane, the Board **unanimously approved** the proposed Five-Year Capital Improvement Plan as submitted.

### **Program Report**

Dr. Randall Bradberry began by sharing a copy of an article regarding **Dual Enrollment/Dual Credit** that was recently in the Rankin Ledger, "Exhibit I". Dr. Bradberry stated that the colleges were in the process of negotiating with the school districts and thus far, have not experienced any major problems.

There was a recent meeting between Dr. Bradberry, Dr. Day, Mr. Ray Smith and representatives at IHL regarding the **transfer of electronic transcripts**. A meeting is being planned for May 25, 2005 with the Mississippi Department of Education to work out details. Dr. Bradberry stated that this is moving along quickly due to the fact that there are more programs applications in place than originally realized.

Dr. Bradberry stated that terms were expiring for two (2) members of the **Commission on Proprietary Schools and College Registration (CPSCR)** and recommends that they be re-appointed. These members are Mr. Stan Sullivan and Mr. Barry Mellinger, see "Exhibit E". The Board will be asked at next month's meeting to re-appoint these members or make recommendations for new members.

Dr. Bradberry then informed the Board that Dr. Horace Holmes, President of Southwest Mississippi Community College and Dr. David Haraway, President of Northwest Mississippi Community College, were both retiring effective June 30, 2005. Upon a motion by Ms. Veldore Young and a second by Mr. Chip Crane, the Board **unanimously approved** ordering and presenting **plaques honoring Dr. David Haraway and Dr. Horace Holmes**.

### **Legislative Report**

Dr. Bradberry presented several proclamations by the governor, shown as "Exhibit J", regarding an **Extraordinary Session** for Momentum Mississippi and other items. We have not been informed when the legislature plans to discuss appropriation budgets.

A resolution recognizing the **Eta Omega Chapter of Phi Theta Kappa, Copiah-Lincoln Community College (Wesson)** was presented for Board approval, shown as "Exhibit F". The Chapter was recognized on April 16, 2005, at Grapevine, Texas, as the Most Distinguished Chapter by Phi Theta Kappa International. Upon a motion by Ms. Veldore Young and a second by Mr. Chip Crane, the Board **voted unanimously** to endorse a resolution honoring Copiah-Lincoln Community College's Eta Omega Chapter of Phi Theta Kappa.

### **Out-of-Town Meetings**

Dr. Bradberry stated that he talked with Dr. Starkey Morgan regarding Holmes Community College hosting a future SBCJC Board meeting. Dr. Morgan requested the date for the visit be scheduled for April 2006.

**Consideration of Executive Session Regarding Personnel Matters**

Ms. Veldore Young made a motion, seconded by General Denver Brackeen, that the Board close the meeting to consider going into executive session. Motion passed unanimously.

After discussion, the Board voted unanimously to go into executive at 11:15 a.m. to discuss the evaluation of Dr. Wayne Stonecypher. Mr. Walker opened the meeting and announced that the Board had voted to go into executive session to discuss the evaluation of Dr. Wayne Stonecypher.

**MINUTES OF THE EXECUTIVE SESSION**

Board Members present during all or part of the executive session were *Major General Denver Brackeen, Mr. Chip Crane, Mr. Napoleon Moore, Dr. Dorothy Nelson, Ms. Patricia Randall, Mr. George Walker, Mr. Lawrence Warren, Mrs. Brenda Yonge and Ms. Veldore Young.*

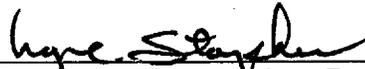
The discussion was based on evaluations submitted by all Board members covering all aspects of his job performance. As there was a "top" rating in all job evaluation functions, after discussion it was unanimously voted to implement a four percent (4%) salary increase to be effective on July 1, 2005.

It was also agreed that a higher increase would be justified, but in view of the economic situation the above increase would be all that is possible at this time. The Board voted at 11:45 a.m. to leave executive session.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 11:50 a.m.

  
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Mr. George Walker, Chairman

  
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Dr. Wayne Stonecypher, Executive Director

## Exhibits and Finance Attachments

Out-of-State Travel to Director's Meeting -----	A
Articulation Credit from Secondary Career/technical Centers to Postsecondary Career/Technical Education -----	B
New Program Requests -----	C
Five-Year Capital Improvement Plan-----	D
Upcoming Expiration of Terms for CPSCR Members -----	E
Resolution for Covich-Lincoln Community College, Eta Omega Chapter of Phi Theta Kappa -----	F
Workforce Activities Report-----	G
Various Newspaper Articles -----	H
Dual Enrollment/Dual Credit-----	I
Proclamations by the Governor-----	J
MGCCC Information Packet-----	K
Education Enhancement Fund for April 30, 2005-----	Finance Attachment 1
FY 2007 Budget Requests (Tentative - Incomplete)-----	Finance Attachment 2
Financial Statements for Funds 2291 and Special Funds, as of April 30, 2005-----	Finance Attachment 3