

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**WORK SESSION**  
**December 16, 2004**

The State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at the Jackson Hilton in Jackson, Mississippi, on December 16, 2004.

**The following members were present:** Major General Denver Brackeen, Mr. Napoleon Moore, Dr. Dorothy Nelson, Ms. Patricia Randall, Mr. George Walker and Mrs. Brenda Yonge. *Members Absent: Mr. Chip Crane, Mr. Jimmy Murphy and Mr. Lawrence Warren and Ms. Veldore Young*

**SBCJC staff present:** Dr. Wayne Stonecypher, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert and Mrs. Denise Walley.

**Guest present:** Dr. Bill Smith – Institutions of Higher Learning.

Mr. George Walker called the meeting to order at 6:05 p.m.

After welcoming everyone present, Dr. Stonecypher asked that the agenda be altered to allow Dr. Day to give his report on a developmental study before the other agenda items. Dr. Day reviewed the key findings of the analysis regarding remedial education in the public community/junior colleges, as of 2003-04. A copy of his report is included as "Exhibit F" of the December 17, 2004 minutes.

Dr. Stonecypher stated that a workforce funding committee will begin working on ways to encourage the colleges to use workforce funds that are allotted to full capacity. "Exhibit D" of the December 17, 2004 meeting minutes is the Workforce Budget Report that outlines the amount of workforce funds used by each college. Dr. Stonecypher stated that the Board Office is looking into additional ways to use workforce funds that have not been explored in the past.

Dr. Stonecypher announced that the Mississippi Department of Employment Security is hosting a Christmas Open House at their new facility, located at 1235 Echelon Parkway, in Jackson, tomorrow afternoon.

Dr. Bradberry stated that IHL has asked the Attorney General's office to give an opinion on whether IHL can charge the SBCJC rent for office space, in addition to charging a fee for utilities. Dr. Stonecypher pointed out that IHL is allocated funds through the legislature each year to cover maintenance and utility expenses.

Dr. Bradberry stated that the SBCJC office received a request for a hearing from the individual that was mentioned at the meeting last month that may be involved in irregularities regarding the GED program. At tomorrow's meeting, the Board will be asked to appoint panel members to hear the circumstances and any evidence that may be provided.

Mrs. Gilbert briefly reviewed the Finance agenda items, as follows:

1. General Fund 2298 Disbursements for January 2005 in the total amount of \$17,668,424, shown as "Finance Attachment 1" of the December 17, 2004 meeting minutes.
2. Education Enhancement Fund Disbursement for November 2004 from Fund 4080 in the amount of \$1,939,265.65 and for Fund 4110 in the amount of \$45,354.78, for a combined total of \$1,984,620.43, shown as "Finance Attachment 2" of the December 17, 2004 meeting minutes.
3. Budget Contingency Fund Disbursements for January – June 2005 in equal amounts of \$1,232,486 each, shown as "Finance Attachment 3" of the December 17, 2004 meeting minutes.
4. Memorandum of Agreement between the SBCJC and MACJC for the support of Distance Education in the amount of \$60,173.60. The MOA is shown as "Finance Attachment 4" of the December 17, 2004 meeting minutes; although, the Board will not be required to take action on this information item.
5. Financial Statements for Funds 2291 and Special Funds, as of November 30, 2004. The statements are shown as "Financial Attachment 5a & 5b" of the December 17, 2004 meeting minutes; although the Board will not be required to take action on this information item.
6. A letter regarding County Millage, shown as "Financial Attachment 6" of the December 17, 2004 meeting minutes. Mrs. Gilbert stated that she and Mr. Chuck Rubisoff visited with Mr. Norman McLeod, the Deputy State Auditor, regarding the audit process and county millage.
7. Review of the Cost Allocation Study, shown as "Financial Attachment 7" of the December 17, 2004 meeting minutes.
8. Review of the recommendations from the Joint Legislative Budget Committee and the Governor's Budget for FY 2006, shown as "Financial Attachment 8" of the December 17, 2004 meeting minutes.

The meeting was adjourned at 6:57 p.m.

Recorded by:

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