

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
WORK SESSION
November 18, 2004

The State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at the Jackson Hilton in Jackson, Mississippi, on November 18, 2004.

The following members were present: Major General Denver Brackeen, Mr. Napoleon Moore, Dr. Dorothy Nelson, Ms. Patricia Randall, Mr. George Walker, Mrs. Brenda Yonge and Ms. Veldore Young. *Members Absent: Mr. Chip Crane, Mr. Jimmy Murphy and Mr. Lawrence Warren*

SBCJC staff present: Dr. Wayne Stonecypher, Dr. Randall Bradberry, Mrs. Deborah Gillbert and Mrs. Denise Walley.

Guest present: Dr. Bill Smith – IHL.

Mr. George Walker called the meeting to order at 7:00 p.m.

After welcoming everyone present, Mr. Walker asked Dr. Stonecypher to give a report on the Budget. Dr. Stonecypher stated that the legislature is in special session to consider the passage of bond bills, an area that Dr. Willis Lott has been diligently working on. Dr. Bradberry gave a brief description of the proposed bill that would give the community colleges \$50,000,000 in bond money. The bill has been passed by the House and is expected to be considered by the Senate tomorrow.

Dr. Stonecypher stated that there is a need for additional personnel in the SBCJC office. He would like to create a new position - Assistant to the Executive Director - to assist him on a professional level, in which he intends to promote Mr. Jason Pugh. Arrangements would then be made to replace Jason as Director for the Mississippi Virtual Community College (MSVCC). Additional needs are in the Research area, GED and the Career-Technical Division. Consideration of a centralized switchboard is also a possibility. The SBCJC office will be receiving funds from the colleges through MSVCC student participation, in the approximate amount of \$500,000 per year, which will help compensate salaries.

Dr. Stonecypher relayed a recent conversation with Representative Cecil Brown regarding the Dropout rate in Mississippi. Dr. Stonecypher has developed a proposal that would provide an incentive to the colleges to recruit these students, whereby short term training could be given to obtain skills in turn for state support.

Another area of interest relates to the demand for Registered Nurses. One example is Northeast Community College, which recently had approximately 700 qualified applicants for 150 classroom slots. Workforce dollars could be used to help support a program of this type if businesses that need nurses partnered with the community college.

Dr. Bradberry informed the Board of an investigation into a possible violation of the GED regulations. Mrs. Eloise Richardson was alerted to the possible infraction, at which time

the SBCJC Office began to gather information regarding the allegations. A letter from the Executive Director has been sent to the individual informing him that the GED diploma may be rescinded and an opportunity for a hearing could take place (shown in "Exhibit C" of the SBCJC November 19, 2004 meeting minutes). More information will be brought before the Board at the December meeting.

Mrs. Gilbert briefly reviewed the Finance agenda items, as follows:

1. The Disbursements for the October 31, 2004 Education Enhancement Fund from Fund 4080 in the amount of \$2,183,035.32 and for Fund 4110 in the amount of \$51,055.95, for a combined total of \$2,234,091.27, shown as "Finance Attachment 1" of the November 19, 2004 meeting minutes.
2. The Indirect Cost Proposal for FY 2006-2008, shown as "Finance Attachment 2" of the November 19, 2004 meeting minutes.
3. As follow-up to the county millage discussion that occurred at the last Board meeting, Mrs. Gilbert provided a draft letter to a county administrator outlining non-compliance for tax support; see "Finance Attachment 3" of the November 19, 2004 meeting minutes. Dr. Nelson suggested copying the memo to the Board Chairman of the college in the non-compliance county and to the Attorney General. Ms. Young recommended deleting the next to the last paragraph of the letter. Mrs. Gilbert stated that Mr. Chuck Rubisoff, the SBCJC Attorney General Representative, will contact the Auditor's Office and request that a millage compliance test be added to the procedures for county audits.
4. Financial Statement for Funds 2291 and Special Funds, as of October 31, 2004, shown as "Finance Attachment 4" of the November 19, 2004 meeting minutes.
5. A request for information form for the Study of Costs Allocated to Campuses, Centers and Off-Campus Sites, shown as "Finance Attachment 5" of the November 19, 2004 meeting minutes.
6. Audit Results for FY 2002, shown as "Finance Attachment 6" of the November 19, 2004 meeting minutes. Mr. Walker asked that Mrs. Gilbert prepare a letter on the Board's behalf congratulating the colleges on successful audits.
7. The SBCJC Salary Schedule, shown as "Finance Attachment 7" of the November 19, 2004 meeting minutes, was brought before the Board for proposed changes. Changes include increasing the upper limit for Administrative Secretary and Executive Secretary; adding an Assistant to the Executive Director position; adding (under Technical Specialist) positions for Technical Specialist for Career/Technical Education and Technical Specialist for Adult Basic Education; and eliminating the Director of Administrative Services position.

Dr. Bradberry stated that one item under Programs the Board will be asked to approve at the regular meeting is the Nissan Scholarship Selection Committee. Last year the Board approved Mr. Louis Dugas (Copiah-Lincoln Community College) and Mr. Wayne Eason (East Central Community College). Dr. Bradberry asked the Board to approve their serving for another year or provide other suggestions of who they would like to serve.

Dr. Stonecypher related that the Social Committee, made up of SBCJC staff members, has proposed that the staff and their spouses get together with the Board members and their spouses on Thursday, December 16, 2004, after the Board has met for a Christmas Dinner.

The meeting was adjourned at 8:11 p.m.

Recorded by:

Denise Walley