

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**March 19, 2004**

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, March 19, 2004, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

**Members present:** Major General Denver Brackeen, Mr. Napoleon Moore, Dr. Dorothy Nelson, Mr. George Walker, Mr. Lawrence Warren, and Ms. Veldore Young.

**Members not present:** Ms. Patricia Randall, Mr. Jimmy Murphy and Mrs. Brenda Yonge.

**Staff in attendance:** Dr. Wayne Stonecypher, Mr. John Adcock, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert, Mr. Duane Hamill, Mrs. Denise Walley and Dr. Evelyn Webb.

**Guests in attendance:** Dr. Bill Smith – IHL; Dr. Tommy Davis – East Mississippi Community College; Mrs. Sidney McWilliams – Attorney General's Office and Dr. Sue Powell – Hinds Community College Rankin Campus.

**CALL TO ORDER**

Mr. George Walker called the meeting to order at 9:07 a.m.

**PRELIMINARIES**

Mr. George Walker gave the invocation.

**Approval of the Minutes of the February 20, 2004, Meeting**

Upon a motion by Mr. Lawrence Warren and a second by General Denver Brackeen, the Board voted unanimously to approve the minutes of the February 20, 2004, meeting.

**Review and Approval of Agenda**

Upon a motion by Mr. Lawrence Warren and a second by General Denver Brackeen, the Board voted unanimously to approve the agenda as presented.

**REPORTS**

**Executive Director's Report**

Dr. Stonecypher began by commenting on the increased need for Associate Degree Nursing (ADN) programs in Mississippi. Due to the fact that ADN programs are considered academic programs, IHL approves any changes that are to be made. Dr. Stonecypher related that Mississippi Gulf Coast Community College will soon be starting an ADN program at their main campus in Perkinston and Holmes Community College is considering starting a program at their Ridgeland campus (see Exhibit A).

Pearl River Community College is planning to establish a satellite branch in Hancock County later this year (see Exhibit B). Also, Copiah-Lincoln Community College is moving forward in opening a branch location in Magee (see Exhibit C).

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Mr. Adcock also reported that Meridian has requested to add a Cosmetology Teacher Training option under their existing Cosmetology program, which requires a student to be 21 years or older, with two years of cosmetology experience and 12 hours of academic coursework. This two (2) semester program (750 clock hours) would meet all the requirements of the State Board for Cosmetology to prepare the student to take the exams to become an instructor of Cosmetology. **Upon a motion by Mr. Lawrence Warren and a second by Dr. Dorothy Nelson, the Board voted unanimously to approve Meridian's request to add an option under their Cosmetology program for instructor training.**

\*The meeting recessed at 10:20 a.m. and reconvened at 10:35 a.m.

### Legislative Report

Dr. Bradberry discussed bills that are currently being tracked that have a direct or indirect effect on the community colleges or the SBCJC, such as, the workforce bills, a bill concerning accreditation of on-line courses, background checks on allied health students, tax credit courses and lobbying laws. Several bills have been dropped from our list due to the fact that they did not come out of the appointed committees.

### ABE/GED Performance Measures

Mr. Danny Seal provided a copy of the 2001-2004 State Performance Measures (Exhibit H) that are based on requirements from the federal education grant. ABE was required this year to exceed the actuals from last year. This was provided to the Board for information purposes and does not require Board action.

### Location of Classes for Spring Semester for 2004

Dr. Larry Day announced that there were no additional requests for location of classes for Spring Semester 2004 at this time.

### Finance Report

Mrs. Deborah Gilbert presented the items on the Finance Agenda for information and action.

Upon a motion by Mr. Lawrence Warren and a second by General Denver Brackeen, the Board **voted unanimously** to approve the Disbursements for Fund 2298 in the amount of \$7,456,588 (each) for April, May and June, as shown in "Exhibit I".

Upon a motion by Mr. Lawrence Warren and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the Education Enhancement Fund Disbursement for February 29, 2004 from Fund 4080 (\$1,854,949.87) and Fund 4110 (\$42,066.89) in the total amount of \$1,897,016.76, as shown in "Exhibit J".

The following items were presented in report form, with no action required:

Mrs. Gilbert provided financial statements on Funds 2291 and Special Funds as of February 29, 2004, as shown on "Exhibit K".

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Mrs. Gilbert provided a spreadsheet that shows the balance in the Flower, Gift and Social fund (see Exhibit L). The balance on the Board's portion is currently \$11.10; therefore, it was suggested that the Board consider making contributions to increase the account balance.

Upcoming Visit to Itawamba Community College

Dr. Bradberry provided an itinerary for the meeting at Itawamba Community College on April 15-16 (see Exhibit M). The Board Office will be handling the arrangements at the Courtyard by Marriott in Tupelo for the Board and Staff attending the meeting.

PTK Luncheon

Dr. Bradberry reminded the Board the PTK Luncheon will be held on March 24<sup>th</sup> at the Clarion in Jackson.

Travel Authorizations

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. **Upon a motion by Mr. Lawrence Warren and a second by Ms. Veldore Young, the Board voted unanimously to approve the following travel authorizations, as follows:**

*Mr. George Walker plans to attend a local Workforce Training Council meeting on May 5.*

*Dr. Dorothy Nelson plans to represent Dr. Stonecypher at the inauguration at Delta State University on April 29.*

*A Blanket Approval for any/all Board members that decide to attend the Quality Awards Program on March 26 at the Pearl River Resort and the Phi Theta Kappa Luncheon on March 24 in Jackson.*

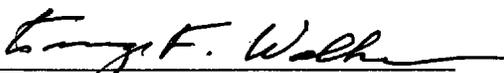
**OTHER BUSINESS**

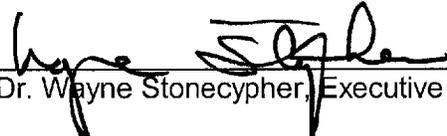
Mr. Walker reminded the Board that election of officers will take place at the next meeting.

Due to the fact that the Governor has not made an appointment to the Board for the vacant slot in the Firth Congressional District, Dr. Dorothy Nelson recommended that Dr. Stonecypher submit a formal request to the Governor for his consideration of reappointing Mrs. Sara Fox.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 11:25 a.m.

  
Mr. George Walker, Chairman

  
Dr. Wayne Stonecypher, Executive Director