

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**November 21, 2003**

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, November 21, 2003, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

**Members present:** Major General Denver Brackeen, Mr. Napoleon Moore, Dr. Dorothy Nelson, Ms. Patricia Randall, Mr. George Walker, Mr. Lawrence Warren, Mrs. Brenda Yonge and Ms. Veldore Young.

**Members not present:** Mr. Noal Akins and Mr. Jimmy Murphy.

**Staff in attendance:** Dr. Wayne Stonecypher, Dr. Randall Bradberry, Mrs. Deborah Gilbert, Ms. Pamela Harrion, Mr. Dexter Holloway, Mrs. Eloise Richardson, Mrs. Denise Walley and Dr. Evelyn Webb.

**Guests in attendance:** Honorable Ronnie Musgrove – Governor of Mississippi; Ms. Leigh Anne Mayo – Governor's Office; Dr. Bill Smith – IHL; Dr. Clyde Muse – Hinds Community College; Ms. Sandra Crowley – MS Department of Education; and Ms. Riva Brown – *The Clarion-Ledger*.

**CALL TO ORDER**

Mr. George Walker called the meeting to order at 9:00 a.m.

**PRELIMINARIES**

Mrs. Deborah Gilbert gave the invocation.

**Resolution Commending Governor David Ronald (Ronnie) Musgrove**

In honor of Honorable Ronnie Musgrove, Mr. Walker read and presented a resolution signed by the Board and the Executive Director, commending the Governor for his outstanding and dedicated service to the community and junior colleges and the people of the State of Mississippi, as shown in "Exhibit A".

In acceptance, the Governor related how honored he felt to have had the opportunity to serve the state. He restated his position that education must be a top priority for Mississippi. The Governor also stated that after his term ended, he would continue to do for education what education has done for him.

\*There was a short recess to take photos of the Governor with the Board Members and SBCJC staff that were present during the meeting.

**Approval of the Minutes of the October 16-17, 2003, Meetings**

Upon a motion by General Denver Brackeen and a second by Ms. Patricia Randall, the Board voted unanimously to approve the minutes of the October 16-17, 2003, meetings.

**Review and Approval of Agenda**

Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board voted unanimously to approve the agenda as presented.

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Mr. Walker extended congratulations to Dr. Stonecypher for his receiving special honor and recognition by being one of eight designated as Mississippi State University's Alumni Fellow for the College of Education. Mr. Walker recommended that a resolution be prepared for Dr. Stonecypher. Upon a motion by Dr. Dorothy Nelson and a second by Mrs. Brenda Yonge, the Board voted unanimously that a resolution be prepared for Dr. Wayne Stonecypher in honor of his recent recognition.

### **REPORTS**

#### **Executive Director's Report**

Dr. Stonecypher began by announcing that Board Member Noal Akins won the election for State Representative in his district. Mr. Akins plans to stay on the Board through December.

Dr. Stonecypher related that all parties have now signed the contract between the SBCJC and the State Department of Education for the day-to-day operations of post-secondary career-technical education. The Board Office will begin the process to employ a Director for Career-Technical Education to make a smooth transition of the new duties, effective January 2004 or as soon as possible.

Dr. Stonecypher told the Board that the Social Committee, chaired by Dr. Webb, would like the opportunity for the SBCJC staff and their spouses to gather with the Board and their spouses during the holidays to celebrate Christmas. The committee recommended that this take place on Thursday night, December 18, 2003, immediately following the Committee-of-the-Whole meeting. A notice will be sent out advising that the meeting will be held at 5:00 p.m. and Dinner will be at 6:00 in the Wellington at the Jackson Hilton. Upon a motion by General Denver Brackeen and a second by Dr. Dorothy Nelson, the Board unanimously voted to make plans for the Board and staff to have a Christmas gathering at the Wellington, located at the Jackson Hilton immediately following the Committee-of-the-Whole meeting.

Dr. Potter, Dr. Johnson and Dr. Stonecypher are planning a joint meeting among the three (3) Boards – MDE, IHL and SBCJC – for February 19, 2004, in a continuing effort to work together and share ideas on how to make education stronger in Mississippi. Also, Ms. Katie Haycock will be making a presentation to the group. The Board will be notified as soon as details are finalized.

Dr. Stonecypher advised that the Board Offices would be closed on November 27-28, 2003; December 24 (1/2 day)-26, 2003; and January 1-2, 2004, for the Holidays.

Also, Dr. Stonecypher has received an invitation for November 25 from Mr. David Hampton to meet with the Clarion-Ledger Editorial Board regarding Workforce and Finance.

In closing, Dr. Stonecypher stated that there are several changes concerning State Workforce and WIA. With a new administration coming in, there will be discussions on how we can make workforce education smoother and less complicated, with focus on money being used for true training purposes to meet the needs and demands of the state.

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### MACJC Report

In Dr. Tommy Davis' absence Dr. Clyde Muse began by stating that he appreciated the Board and their diligent efforts. He also expressed appreciation to Dr. Stonecypher for his leadership in the recent agreement regarding post-secondary career-technical education.

Efforts to update the Community College Network (CCN) system will be made, although this will be a major expense. However, Dr. Muse related that the Association hopes to have this funded through the Rural Health Corps.

Dr. Muse also explained that there has recently been an Attorney General Opinion concerning a law that was passed several years ago classifying nursing and allied health students as employees of the clinical affiliations in which they are receiving part of their training. Under the current law, these students are to be fingerprinted and criminal background checks are to be conducted on every student. This, however, was not the intention of the original legislation. The colleges are working with the State Board of Health and the Deans and Directors of the nursing programs to meet the January requirements, and will then address this with the legislature so that students would not be counted as employees of the institutions.

Dr. Muse also talked on the importance of streamlining Workforce to ensure proper and stabilized funding for Workforce development.

The Association also has concerns regarding Small Business Development issues. Dr. Muse related that there is a possibility that two (2) of the colleges may lose their Centers.

### EdNet Report

Dr. Evelyn Webb gave the EdNet report in Mr. Murphy's absence. The EdNet's regular Board meeting was held on October 20, 2003. Mr. Walt Eilers and Mr. Dave Hoffert spoke before the EdNet Board and discussed a broker relationship their company can offer the Mississippi EdNet Institute involving EdNet's spectrum management, due to the fact that EdNet now has only two (2) employees.

EdNet staff continues to monitor all incoming mail for future developments relating to the bankruptcy. EdNet will file for a group of channels (probably the D group), and will also file for the digital licenses. This will give EdNet some leverage with the commission.

### Workforce Report

Mr. Walker began by stating that the State Workforce Council met on November 12, 2003. The Council voted to send a letter to commend Mr. Jim Lott, the federal WIA coordinator, for accomplishments that have been achieved by his diligent efforts in working with the Council. Mr. Walker stated that a committee has been formally put in place, the *Joint Task Force on WIA/Community and Junior College Coordination*, that is working to have all aspects of workforce under one leadership. Currently, there are only two (2) training providers in the state of Mississippi – community/junior colleges and proprietary schools.

Mr. Walker reported that he attended the Mississippi Department of Education Board meeting regarding Workforce Education, as well as, the Post-Secondary Career-Technical Education contract.

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### Workforce Guidelines Addendum for Correctional Facilities

Mr. Dexter Holloway advised that in order to start the Administrative Procedures Act regarding the proposed SBCJC 2004 Workforce Project Guidelines for Inmate Vocational Training (Exhibit B) at the eleven regional correctional facilities located throughout the state, approval from the Board is needed. Mr. Walker also shared a copy of an article that was in The Clarion-Ledger regarding inmate training (Exhibit C). Upon a motion by Mr. Napoleon Moore and a second by Ms. Veldore Young, the Board unanimously approved the proposed 2004 Workforce Project Guidelines for Inmate Vocational Training for the Administrative Procedures process.

### Program Report

Dr. Bradberry began by giving an update of the Articulation Agreement summit that he attended at Eagle Ridge on November 10, 2003. He felt that a lot of progress was made at the meeting. Dr. Bradberry reported that guidelines were agreed upon whereby, the university would notify IHL if they wish to change a program or course. IHL would then disburse the proposed changes to the other universities, and each university would have to be in agreement on the change for it to be placed in the Articulation Agreement. Once this is approved on the university level, it would come before the community college academic committee (which is made up of academic deans). The next step would be for the two groups to meet yearly by April 1, at which time any updates or changes would be made.

Dr. Bradberry then explained the two (2) program change requests that have been made by Meridian and Itawamba Community Colleges. Meridian has requested to add a Nail Technician Certificate option under their Cosmetology Program. Also, Itawamba would like to add a Web Development Option under their Electronic Commerce Technology Program. Dr. Bradberry recommended approval of the requested options. Upon a motion by Ms. Veldore Young and a second by General Denver Brackeen, the Board voted unanimously to approve a Nail Technician Certificate option under Meridian's Cosmetology Program and a Web Development Option under the Electronic Commerce Technology Program at Itawamba.

### Legislative Report

Dr. Bradberry shared an updated list of the Members of the Legislature (Exhibit D).

### GED State Policy

Mrs. Eloise Richardson reminded the Board of the proposed changes to the state GED Policy that were explained at the last meeting. She asked the Board for their approval of the proposed changes as shown in "Exhibit E". Upon a motion by General Denver Brackeen and a second by Ms. Veldore Young, the Board unanimously voted to approve the proposed changes to the State GED Policy and to begin the Administrative Procedures process.

### Commission on Proprietary School and College Registration

Dr. Bradberry stated that the last meeting of the Commission on Proprietary School and College Registration was held on October 16, 2003. At the last meeting there were no requests for new school openings, but there were four (4) school renewals and eight (8) new programs of study approved. There are currently 34 schools registered with the CPSCR at 70 locations. The Commission also approved 54 new instructors, nine new agents, and approved exemptions for two (2) schools. There has been one (1) complaint received since the last Commission meeting,

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which will be addressed at the December CPSCR meeting.

In regards to exemptions, Dr. Bradberry stated that there have been schools in the past that have received exemptions that will no longer be exempt due to a change in the WIA policy concerning the funds that come through MDA. This will cause an increase in the number of schools that will be required to register with the CPSCR in the near future.

Since August 21, 2003, the Commission has collected \$1,650 in renewals, agent permits, and miscellaneous fees.

### Finance Report

Mrs. Deborah Gilbert presented the items on the Finance Agenda for information and action.

Upon a motion by Mr. Lawrence Warren and a second by Dr. Dorothy Nelson, the Board voted unanimously to approve the Education Enhancement Fund Disbursement for October 31, 2003 from Fund 4080 (\$2,106,927.54) and Fund 4110 (\$47,781.27) in the total amount of \$2,154,708.81, as shown in "Exhibit F".

The following item was presented in report form, with no action required:

Financial Statements for Funds 2291 and Special Funds as of October 31, 2003, as shown in "Exhibit G".

### Travel Authorizations

Mr. Walker asked if there were requests for travel reimbursements for events other than regularly scheduled Board meetings. Upon a motion by Mr. Lawrence Warren and a second by General Denver Brackeen, the Board voted unanimously to approve the following travel authorizations:

*Mr. George Walker attended the State Workforce Council Meeting on November 12; spoke at Coahoma on Workforce Education on November 18; engaged in a conference call on WIA policy on November 19; will be speaking to a group in Jackson regarding Workforce on December 5; plans to attend the State Workforce Council Meeting on December 10; and plans to attend a coordination committee summit in Jackson with WIA on December 15-16.*

Mr. Lawrence Warren made a motion, seconded by Ms. Veldore Young, that the SBCJC consider going into executive session. Motion passed unanimously.

Mr. Lawrence Warren made a motion, seconded by Ms. Brenda Yonge, that the SBCJC go into executive session for the purpose of an investigative proceeding regarding allegation of misconduct or violation of law at a Mississippi community college as allowed by Section 25-41-7 (4) (d) of the Mississippi Code, and transaction of business and discussions regarding personnel of the Board as allowed by Section 25-41-7 (4) (k) of the Mississippi Code. Motion passed unanimously.

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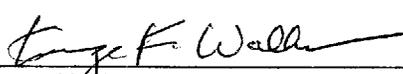
**MINUTES OF THE EXECUTIVE SESSION**

Board Members present during executive session were Major General Denver Brackeen, Mr. Napoleon Moore, Dr. Dorothy Nelson, Ms. Patricia Randall, Mr. George Walker, Mr. Lawrence Warren, Mrs. Brenda Yonge and Ms. Veldore Young. SBCJC staff present were Dr. Wayne Stonecypher, Mrs. Denise Walley, Mrs. Deborah Gilbert (in part), Dr. Evelyn Webb (in part) and Dr. Randall Bradberry (in part). The Board received an update on an ongoing investigation and also discussed a personnel issue. No action was taken during executive session.

Upon a motion by Mr. Lawrence Warren, and a second by Mrs. Patricia Randall, the Board voted unanimously to return to open session.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 11:45 a.m.

  
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Mr. George Walker, Chairman

  
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Dr. Wayne Stonecypher, Executive Director