

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
WORK SESSION
July 18, 2002

The State Board for Community and Junior Colleges (SBCJC) met for dinner at 6:00 p.m. at the Jackson Hilton in Jackson, Mississippi, on July 18, 2002. Following dinner, board members and staff moved to the Crown Room in the Hotel.

The following members were present: Mrs. Sara Fox, Mr. Napoleon Moore, Mrs. Dorothy Nelson, Ms. Patricia Randall and Mrs. Brenda Yonge. Major General Denver Brackeen, Mrs. Veldore Heidelberg, Mr. Jimmy Murphy, Mr. George Walker, and Mr. Lawrence Warren were absent. SBCJC staff present included: Dr. Wayne Stonecypher, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert, Mrs. Sandra Lucas, Dr. Evelyn Webb, and Ms. Frankie Walton-White.

Dr. Wayne Stonecypher welcomed the new Board members. Since SBCJC Chairman, Mr. George Walker, could not attend the meeting; Mrs. Sara Fox served as moderator. Dr. Stonecypher reminded the Board that a new vice-chairman would need to be selected since Mr. Henry Hudspeth's term on the Board had expired.

Mrs. Fox called the meeting to order at 8:05 p.m. Mrs. Sandra Lucas administered the Oath of Office to new SBCJC members: Mr. Napoleon Moore, Mrs. Dorothy Nelson, and Ms. Patricia Randall.

Dr. Evelyn Webb distributed a Comparison of FY 2002 Targets for Senate Bill 3255 and FY 2003 Targets for Senate Bill 3101 (Exhibit A) and reviewed the nine non-financial performance measures that are contained in the SBCJC appropriations bill. The second page of the handout reflected the actual program outcomes for the fifteen community colleges for 2002.

Mrs. Deborah Gilbert gave a Full-Time Equivalency (FTE) funding update. She began by distributing a copy of the SBCJC Guidelines for Establishing a New Campus or Off-Campus Site and for Changing the Mission at an Extension Center of Off-Campus Site (Exhibit B), and briefly gave an overview of the guidelines for the new Board members.

Mrs. Gilbert also gave a brief report on how the current SBCJC funding formula works. She distributed copies of spreadsheets that detailed how general funds will be allocated to the colleges during Fiscal Year 2003, using Fall 2001 Headcount enrollment figures and compared those totals to an FTE formula (Exhibit C).

Mrs. Sara Fox reviewed Finance agenda items as follows:

1. General Fund 2298 Disbursements for August and September 2002 in the amount of \$4,681,567.00 each;
2. Budget Contingency Fund and Education Enhancement Fund Disbursements for July 31, 2002, from Fund 3295 in the amount of \$860,481;
3. Quarterly Capital Improvement Report;
4. Consideration of Purchasing Approvals to the Mississippi Attorney General's Office for a contract to provide legal services from July 1, 2002, through June 30, 2003, in the amount of \$20,836.20; and
5. Financial Statements for Funds 2291 and 3291 as of June 30, 2002.

SBCJC Work Session Minutes: July 18, 2002

Mrs. Deborah Gilbert reported that the dollar amount for purchases that would require advertising and sealed bids was increased during the last legislative session from \$10,000 to \$15,000. She stated that the Board might want to review the SBCJC purchasing approval policy to consider raising the amount of a purchase requiring SBCJC approval from \$10,000 to \$15,000 to be consistent with state purchasing laws. It was the consensus of the members present to add an item to the next month's agenda for review and possible action.

There was no business listed under the Program Committee agenda.

Dr. Wayne Stonecypher again welcomed the new Board members. He briefly discussed issues related to effort to move toward an FTE funding formula and the study mandated by the Mississippi Legislature during the past Session. He also discussed the issue of moving Post-Secondary Vocational and Technical Education under the auspices of the SBCJC.

The meeting was adjourned at 9:05 p.m.