

**EVENING MEETING
BOARD WORK SESSION
DECEMBER 13, 2001
MINUTES**

The State Board for Community and Junior Colleges (SBCJC) met for dinner at 6:00 p.m. in The Edison Walthall Hotel, 225 East Capitol Street, Jackson, Mississippi, on December 13, 2001. Following dinner, board members and staff moved to Ballroom I on the 2nd floor in the Hotel.

Mr. George Walker, SBCJC Chair, officially called the meeting to order at 7:18 p.m. The following members were present: Brenda Collins, Sara Fox, Joanna Heidel, Veldore Heidelberg, Jimmy Murphy and George Walker. Donald Green, Henry "Bubba" Hudspeth, David Marsh and Lawrence Warren were absent. State Board for Community and Junior Colleges (SBCJC) staff present included: Randall Bradberry, Becky Cade, Larry Day, Deborah Gilbert, Wayne Stonecypher and Evelyn Webb.

Mr. Walker called on Ms. Sara Fox, finance board liaison, to lead discussion on the finance agenda items. Ms. Fox began her review of the finance items by explaining the need to add two items to the Other agenda item. Upon agreement, a decision was made to discuss the items as we got to the Other item. With this in mind Ms. Fox with assistance from Ms. Deborah Gilbert, discussed the items as follows:

1. General Fund 2298 Disbursements for January 2002, totaling \$25,790,673. Ms. Gilbert stated that these ten separate disbursements reflected the 3.35% cuts. She also explained that the disbursements of (1) \$2,475,000 for One Stop Career Centers, (2) \$89,525 for Sign Language Interpreter, (3) \$50,000 for Golden Triangle Center for Manufacturing Technology, (4) \$660,000 for Rural Health Corps and (5) \$1,799,500 for Education Technology were the final installments for FY '02.
2. December 31, 2001, Education Enhancement Fund and Budget Contingency Fund Disbursements for Fund 3295 of \$833,333, Fund 4080 of \$2,003,059 and Fund 4110 of \$48,705 totaling \$2,885,097. Ms. Gilbert pointed out that the education enhancement funds have been reduced every month since July. While the college presidents have been sent notice to anticipate 5% cuts in the general funds budgets, it may be prudent to anticipate and plan for cuts to the education enhancement funds as well.
3. FY 2003 Joint Legislative Budget Recommendations were presented. Ms. Gilbert explained that the full recommendations have not been received yet. Therefore, the charts provided include some presumptions made by staff. She also pointed out that the majority of the decrease in funding can be attributed to the loss of \$16,000,000 from the one time budget contingency fund, which was established to help bridge the reduction from the previous fiscal year to '02. It is assumed that the recommendations will begin to affect personnel. The recommendations include a 51% reduction of state funds to the SBCJC and a 12.2% reduction of state college support funds.
4. An indirect cost rate proposal for 5.59% for the next three years. Ms. Gilbert explained that the SBCJC must submit the proposal to the United State Department of Education for their review and approval by December 31, 2001. Once a rate is negotiated the SBCJC will be able to apply the approved rate to grant funds for a three-year period. industry within the Southcentral Mississippi Works local workforce investment area.

5. Approval to escalate the 100% Federal Funds Revision of the Z-1 for a total of \$536,122. These Workforce Investment Act funds will be available for use by Holmes, Hinds, Copiah-Lincoln and Southwest Mississippi Community Colleges to provide customized training to local businesses and industry within the Southcentral Mississippi Works local workforce investment area.
6. Financial statements for Funds 2291 and 3291 were presented.
 - a. Under other business, there was a request for approval for the Z-1 Budget Escalation for 100% Federal Funds. The requested increase is for \$181,865 from Workforce Investment Act funds. The increase is a result of a modification to the SBCJC's current agreement with the Mississippi Development Authority to provide both community college coordination and strategic planning activities.
 - b. Ms. Gilbert distributed a handout that charts revenues by source to the colleges. Ms. Gilbert explained that this chart was completed in response to Ms. Heidel's request to look at the support from locals. The chart reflects a decline in local support over the last ten years. It also reflects a decline in state support from 2000-2001 from 54% to 49% and an increase in student fees.

Next Mr. Walker called on Ms. Joanna Heidel, program board liaison, to lead the board in discussion of the two program agenda items as follows:

1. Hinds Community College is requesting approval for the Vicksburg branch to provide a post-secondary welding program as a pilot program in the Spring Semester 2002. Ms. Heidel explained that Hinds currently has a secondary welding program. Further, Ms. Heidel stated that Hinds plans to use the same instructor to teach both the secondary and post-secondary students and to use some local monies to fund the pilot program. She stated her desire to see the program approved.
2. Jones Junior College has received a grant in the amount of \$282,000 over a two-year period to start a Diagnostic Medical Sonography program. In order to receive these funds, Jones must have SBCJC approval to offer this program. Ms. Heidel explained that there was only one other such program in the state and that the need has been documented. Therefore, she stated her intention to recommend approval on 12/14/01.

Upon conclusion of discussion on the program agenda items, Ms. Heidel asked Dr. Stonecypher if he had anything to add. Dr. Stonecypher shared with members the fact that staff had been researching the possibility of charging for duplicate GED transcripts and diplomas. If the SBCJC charged only \$5 each, it is estimated \$100,000 could be generated based on FY '02 data. However, legislative authority and budget authorization will have to be granted to enable the SBCJC to charge. As a result, Dr. Stonecypher is working to have draft proposed legislation.

Mr. Walker than asked those present if there were any other topics that needed to be discussed. Dr. Webb mentioned that she would be asking members for their approval of class locations for the Spring Semester '02 during the 12/14/01 meeting.

There being no additional business, the meeting was adjourned at 8:10 p.m.