

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
MAY 19, 2000

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, May 19, 2000, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Brenda Collins, Sara Fox, Joanna Heidel, Henry Hudspeth, John Junkin, Patricia Puckett, William Seal, Hazel Terry, and George Walker.

Member Absent: Yvonne Brown

Staff in attendance: Dr. Olon Ray, Executive Director, Terri Barker, Dr. Randall Bradberry, Dr. Larry L. Day, Deborah Gilbert, Sandra Lucas, Eloise Richardson, Dr. Wayne Stonecypher, Dr. Evelyn Webb, and Thomas Whitten.

Guest in attendance: Dr. Clyde Muse and Mary Ann Sones, Hinds Community College; Anna Faye Kelly and Deena Necaie, Mississippi Gulf Coast Community College; and Jeffrey Moore, Mississippi State Department of Education

CALL TO ORDER

The meeting was called to order by Vice-Chairman John Junkin at 9:05 a.m.

PRELIMINARIES

The invocation was given by Joanna Heidel.

Review of Agenda

On a motion by William Seal, and a second by Henry Hudspeth, the Board voted unanimously to approve the agenda.

Dr. Olon Ray distributed copies of a pamphlet prepared and presented during a ceremony at Pearl River Community College offering a tribute to Dr. Ted Alexander who served as president from 1986-2000 (Exhibit A).

MACJC Report

Dr. Ted Alexander expressed his appreciation to the Board for the framed resolution that was presented to him during the ceremony at Pearl River Community College.

Dr. Alexander reported on the following items discussed during the May 23, 2000, Mississippi Association of Community and Junior Colleges (MACJC) meeting:

The MACJC voted to amend their agenda and discuss three athletic matters.

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Dr. Walter Moore with the Southeastern Educational Region for Vocational Education (SERVE), presented a copy of a report entitled Community Colleges and K-12 Teacher Preparation. The report documented information collected from the public community colleges in Mississippi showing their involvement in the preparation of K-12 teachers. The Association approved a commendation for Dr. Moore's research and will be forwarded to SERVE's National Headquarters in North Carolina.

Dr. Willis Lott distributed an informational packet from Franklin University of Columbus Ohio, that offers an on-line Bachelor's degree in Business Administration, Technical Administration, Computer Science, Management Information Systems, Public Safety Administration, and Health Services Administration.

Dr. Randall Bradberry updated the Association on the agenda for the MACJC Legislative Planning Workshop that will be held on June 8 - 11, 2000.

Dr. Bradberry also distributed a tentative itinerary for the MACJC Trustees Conference that will be held on July 13-16, 2000, at the Beau Rivage, in Biloxi, Mississippi.

Dr. Bradberry distributed a copy of the MACJC Financial Report for the period ending April 19, 2000.

A motion to rescind action taken at the January meeting that approved a basketball schedule where all North and South teams would be required to play each other was defeated. A recommendation will be sent to the MACJC Athletic Directors suggestion that games requiring the longest travel be scheduled on Friday and Saturday.

The Association approved a recommendation allowing only the head coach and/or the president of the college to accept the championship award for a MACJC team sport.

A proposal to schedule all MACJC football contests on Saturday was defeated.

Dr. Alexander announced that a \$150,000 Endowed Scholarship at Pearl River Community College had been established in his name. He also stated that he had set a goal for Pearl River to have a general endowment of \$1,000,000. He was happy to announce that the goal was reached last week.

Dr. Alexander thanked Hazel Terry for submitting an editorial to The Hattiesburg American, entitled "Two-Year Colleges Pleased with Ruling" (Exhibit B).

*George Walker entered the meeting.

Dr. Olon Ray expressed appreciation to Dr. Alexander for his support of the SBCJC in their efforts to avoid duplication of services for Mississippi's students.

Mr. Walker asked that all visitors introduce themselves.

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Approval of Minutes of April 19-20, 2000, Board Meetings

On a motion by William Seal, and a second by Patricia Puckett, the Board voted unanimously to approve the minutes of the April 19-20, 2000, meetings.

Executive Director's Report

Dr. Olon Ray introduced two new SBCJC staff members, Terri Barker and Thomas Whitten. Ms. Barker is working with the Accountability and Support Services Division and Mr. Whitten with the Information Services Department.

Dr. Ray reported that recommendations for updating SBCJC policy on the criteria for campus/center/site classification guidelines will be presented at a future date.

Dr. Ray also reported on the expansion of current beta sites for the Mississippi Space Initiative, which will include Pearl River Community College and Mississippi Gulf Coast Community College.

Dr. Ray announced that an ACT Workshop has been scheduled for July 6-7, 2000. ACT is offering to provide on-line services where colleges can access programs that deal with training in workforce education as well as assessment tools like the Work Keys Skills Assessment Testing Program. An arrangement to make these tools available to every college in the state is being discussed.

Dr. Ray congratulated Brenda Collins on her confirmation by the Mississippi Senate on April 10, 2000.

Dr. Ray stated that he had received thank-you letters from Dr. Eddie Smith and Dr. Ted Alexander for the resolution presented to them on behalf of the SBCJC recognizing their service and dedication to Mississippi's Community and Junior Colleges upon the occasion of their retirement.

Dr. Ray distributed a copy of an article on SBCJC Chairman George Walker that appeared in the Clarksdale Press Register.

REPORTS/ACTION

EdNet Report

Dr. Evelyn Webb updated SBCJC members on EdNet activities including an EdNet Board meeting held May 10, 2000 (Exhibit C). Walt Eilers of Wireless Solutions invited the EdNet Board and support staff to tour Wireless Solution's complete local operations. The Board made a visit to the Headend Operation in Raymond, the Local Operations Center (LOC) on Lakeland Drive, and Jackson Prep School to view a demonstration of wireless Internet operation. Dr. Webb stated that Mr. Eilers has also issued an invitation to the SBCJC to tour the Wireless Solution's system.

During the afternoon meeting EdNet Director, Michael Gallagher announced that Mr. Hall and he have designed a standardized Local Origination Site (LOS) site terminal and have put out the

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bids for needed equipment. During arbitration efforts it has been decided that Wireless One will pay for the hardware for the sites. Also, Mr. Gallagher reported that new contract talks with Wireless One will begin July 17, 2000. A team approach has been suggested including a legal representative for the re-negotiation of the contract. Suggestions for revisions to the contract have been forwarded to the EdNet attorney by Mr. Gallagher. Dr. Webb reminded the Board that Dr. Ray had informed EdNet that the SBCJC had requested to be involved in all steps of the contract re-negotiations.

Mr. Walt Eilers discussed the MCI WorldCom Wireless Solution's plan for completing the EdNet system. The target date for completion of the entire system is December 31, 2000. Dr. Webb briefly outlined the three phases of the completion plan. Mr. Eilers announced that open two-way lease negotiations will begin on July 17, 2000, however since the meeting Dr. Webb has spoken with EdNet employee Alice Cobb and was informed that the date had been moved forward to the fall of 2000. Some of the Needs Assessments Survey Forms distributed to the colleges have not been returned, and this has caused some delay in identifying areas that are pertinent to the contract negotiations.

Dr. Webb stated that the SBCJC has completed an EdNet Needs Assessment and has supplied a copy of the results to Curtis Kynerd, Chair of the Electronic Advisory Council, who has agreed to work with her in compiling the information for review and recommendations. Dr. Webb also announced that EdNet Board accepted the resignation of Larry Miller as the Executive Director of EdNet effective July 1, 2000. She also stated that SBCJC staff continues to have grave concerns related to EdNet's present status, direction and future.

Dr. Webb distributed to the Board a copy of the Mississippi EdNet Institute, Inc. FY 2001 Budget Proposal (Exhibit D) and a worksheet detailing monies received from Wireless Solutions based on their subscriber base from May, 1994, through March, 2000, (Exhibit E).

Finance Report

Upon a motion by Sara Fox, and a second by Henry Hudspeth, the Board voted unanimously to approve the May and June, 2000, Education Enhancement Fund Disbursement from Fund 4080 and Fund 4110, in the amount of \$2,376,948 each (Exhibit F).

Mrs. Fox presented a report on FY 2001 Appropriations for Support, Administration, and Bond Funds (Exhibit G).

Upon a motion by Sara Fox, and a second by Patricia Puckett, the Board voted unanimously to initiate the administrative procedures process to begin implementation of the proposed full-time equivalency (FTE) funding formula, beginning July 1, 2000. Because of the hold harmless provision, funding will continue to be based upon headcount enrollment in FY 2001 and FY 2002 rather than FTE. In years after FY 2002, the FTE formula will be gradually phased in (Exhibit H).

Upon a motion by Sara Fox, and a second by John Junkin, the Board voted unanimously to approve the purchase of CNC Lathe Training materials from MasterTask for the SBCJC Resource Center Library in the amount of \$16,416.00 (Exhibit I).

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Upon a motion by Sara Fox, and a second by John Junkin, the Board voted unanimously to approve a FY 2000 Z-1 form for deficit and additional appropriations in S. B. 2571 (Exhibit J).

Upon a motion by Sara Fox, and a second by Patricia Puckett, the Board voted unanimously to approve the Schedule of Support Disbursements for FY 2001 from S.B. 3255 and the related Z-1 form (Exhibit K).

Upon a motion by Sara Fox, and a second by William Seal, the Board voted unanimously to approve the Guidelines for the Disbursement of Education Technology Funds for FY 2001 (Exhibit L).

Upon a motion by Sara Fox, and a second by William Seal, the Board voted unanimously to approve the Guidelines for the Administration of Associate Degree Nursing Support for FY 2001 (Exhibit M).

Upon a motion by Sara Fox, and a second by Hazel Terry, the Board voted unanimously to approve the FY 2001 Administrative Budget and corresponding Z-1 form (Exhibit N).

Mrs. Fox presented the FY 2002 Budget Request for Support and Administration (Exhibit O). Action will be requested at the June Board meeting.

Mrs. Fox presented for the Board's information financial statements for Funds 2291, 3291, and 4300 (Exhibit P) for the period ending April 30, 2000. No action was required.

Program Committee

Joanna Heidel presented items listed on the Program agenda for action (Exhibit Q). Upon a motion by Joanna Heidel, and a second by Henry Hudspeth, the Board voted unanimously to approve a request from Mississippi State University to offer PS 1313 - Introduction to International Relations, PS 1513 - Comparative Government, and PS 2403 - Introduction to Political Theory at Meridian Community College.

Upon a motion by Joanna Heidel, and a second by Patricia Puckett, the Board voted unanimously to approve a request from Mississippi Gulf Coast Community College to reinstate their Court Reporting Technology option under their Business and Office and Related Technology Program.

Upon a motion by Joanna Heidel, and a second by Hazel Terry, the Board voted unanimously to approve the following new vocational/technical programs:

Welder/Pipefitter - Copiah Lincoln Community College, Natchez Campus
Medical Radiologic Technology - Hinds Community College, Nursing Allied Health Center
Telecommunications Technology - Jones County Junior College
Health Care Assistant - Meridian Community College
Telecommunications Technology - Meridian Community College
Carpentry - Mississippi Delta Community College
Construction Engineering Technology - Mississippi Gulf Coast Community College, Jeff Davis
Apprentice Electric Lineman - Mississippi Gulf Coast Community College, George County

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Cardiovascular Technology - Northwest Mississippi Community College, Senatobia (For 2002)
Residential Carpentry - Northwest Mississippi Community College, Senatobia
Commercial Truck Driving - Pearl River Community College, Poplarville
Commercial Truck Driving - Southwest Mississippi Community College.

Upon a motion by Joanna Heidel, and a second by Sara Fox, the Board voted unanimously to approve a new program for Mississippi Gulf Coast Community College, Jeff Davis Campus in Computer Network Support Technology (LAN) contingent on the submission of additional paperwork.

Mrs. Heidel announced that the Mississippi Space Initiative Program which currently has sites at Coahoma Community College, Mississippi Delta Community College, and Northwest Mississippi Community College has approved \$190,000 in additional funding for two more beta sites, Mississippi Gulf Coast Community College, and Pearl River Community College. Upon a motion by Joanna Heidel, and a second by William Seal, the Board voted unanimously to accept the Grant and approve the distribution of \$190,000 in additional Mississippi Space Initiative funding to Mississippi Gulf Coast Community College and Pearl River Community College.

Upon a motion by Sara Fox, and a second by Hazel Terry, the Board voted unanimously to approve the reappointment of Dr. Starkey Morgan to the Mississippi Higher Education Assistance Corporation Board for a four year term. Dr. Wayne Stonecypher gave a brief overview of the purpose of the Mississippi Higher Education Assistance Corporation Board. The Board is a private non-profit organization that deals in the secondary market for buying guaranteed student loans from banks. Last year the Board became a guarantor and now also makes loans to students.

Workforce Education

Mr. Walker announced that the Clarion Ledger will run an article on Workforce Training at Mississippi's community colleges in the Sunday edition. Mr. Walker also reported that Dr. Olon Ray and he had been invited to appear with Dr. Horace Fleming and Dr. Thomas Layzell on an ETV program on May 25, at 7:30 p.m., to discuss the IHL-Gulf Park issue.

Mr. Walker reported that the members of the State Workforce Development Council (SWDC) were relieved over the appropriations results for FY 2001. In light of budget shortfalls, the SWDC was afraid that workforce training funding would be cut.

Mr. Walker announced that the SWDC would hold their June meeting at Stennis Space Center on Wednesday, June 14, 2000. Mr. Walker extended an invitation to the SBCJC to lunch on that day and a tour of the Center later that day. The SBCJC voted in April to move the date of the June meeting to June 15, 2000, in order to participate with the SWDC's tour of the Center.

Mr. Walker, at the request of the SWDC, has established a committee to study the concept of "LEAN manufacturing." The committee has met once and has an additional meeting set for May 31, 2000.

Mr. Walker reported he had been asked to serve on behalf of the SBCJC on a taskforce with

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representatives of Entergy, BellSouth, and the Department of Economic and Community Development. The goal of the taskforce is to address economic development related to workforce and other education. The taskforce has the potential to provide a great deal of private support for workforce training efforts in our State.

GED Report

Eloise Richardson gave the Board an update on the activities of the GED Testing Office. She stated that since January 1, 2000, the GED office has scored 7,010 tests, and through April 16, 2000, over 7,500 transcripts were issued.

Mrs. Richardson distributed a registration form for the Adult Basic Education Summer Conference that will be held in Biloxi on June 21-23, 2000.

Mrs. Richardson also reported that the National Institute for Literacy has asked Mississippi to sponsor a regional National Literacy Summit. The meeting will be held in Jackson on June 12, 2000, at the Universities Center, and will concentrate on eight strategies to help bring literacy forward in the 21st century.

Appointment of Committee to Evaluate the Executive Director

Chairman George Walker asked that John Junkin, Sara Fox, and Henry Hudspeth, serve along with him on a committee to conduct an employee performance appraisal for SBCJC Executive Director, Olon Ray.

*The meeting recessed at 10:05 a.m.

**The meeting reconvened at 10:30 a.m.

Travel Authorizations

Chairman Walker asked for requests to authorize travel reimbursements for events other than regularly scheduled Board meetings. On a motion by Henry Hudspeth, seconded by Hazel Terry, the Board voted unanimously to approve requests for reimbursement of travel expenses for the following:

Brenda Collins for attending a Senate confirmation hearing on April 10, 2000.

George Walker for attending meetings on "LEAN manufacturing" in Jackson on May 2 and May 31, a Board of Trustees meeting at Coahoma Community College on May 9, a meeting in Greenwood on May 16, an ETV program in Jackson on May 25, the MACJC Legislative Planning Workshop in Hattiesburg on June 8-11, a workforce training program at Camp Shelby on June 13, and the State Workforce Development Council meeting on June 14, 2000.

Other

In other business, Joanna Heidel suggested that Mr. Walker take a poll to determine if an adequate number of SBCJC members would be able to attend the June meeting. It was

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determined that a quorum would be able to attend.

Dr. Randall Bradberry distributed a tentative itinerary for the SBCJC June meeting (Exhibit R).

Dr. Bradberry also distributed a copy of the tentative agenda for the Mississippi Association of Community and Junior College Trustees Conference set for July 14-15, 2000, in Biloxi, Mississippi at the Beau Rivage Hotel (Exhibit S).

Mr. Walker presented plaques in recognition of service to the SBCJC to Hazel Terry, William Seal, and Patricia Puckett. All three members were appointed to the Board for a six year term that began in July, 1994, and will end on June 30, 2000.

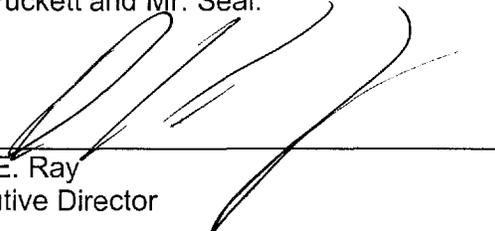
Mr. Walker also read and presented to Ms. Terry, Mr. Seal and Mrs. Puckett framed resolutions of commendation in recognition of their work, leadership and contributions to the State Board for Community and Junior Colleges from 1994 -2000.

Dr. Ray also expressed his appreciation to Ms. Terry, Mr. Seal and Mrs. Puckett for their service to the SBCJC.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:55 a.m. SBCJC staff joined the Board for a reception in honor of Ms. Terry, Mrs. Puckett and Mr. Seal.


George Walker, Chairman


Olon E. Ray
Executive Director