

**EVENING MEETING
BOARD WORK SESSION
SEPTEMBER 16, 1999
MINUTES**

The State Board for Community and Junior Colleges met for dinner at 6:00 p.m. at The Edison Walthall Hotel, 225 East Capitol Street, Jackson, Mississippi, on September 16, 1999.

Upon completing dinner, those present moved to Ballroom I where Mr. Walker officially called the meeting to order at 7:15 p.m. The following members were present: Joanna Heidel, Henry "Bubba" Hudspeth, John Junkin, Patricia Puckett, Hazel Terry and George Walker. Ms. Yvonne Brown, Ms. Sara Fox and Mr. William Seal were absent. State Board for Community and Junior Colleges (SBCJC) staff present included Randall Bradberry, Becky Cade, Larry Day, Deborah Gilbert, Olon E. Ray, Wayne Stonecypher, Frankie Walton-White and Evelyn Webb.

Mr. Walker called on Mr. John Junkin to begin the meeting with an overview of the Funding and Formula Committee recommendations. Mr. Junkin stated that the committee recommendations were presented to the presidents in a called meeting of the Mississippi Association of Community and Junior Colleges (MACJC) the night before, 9/15/99. The presidents voted to support the recommendations on a vote of ten (10) to four (4). After complimenting SBCJC staff for the organized approach that was used in presenting the recommendations and for the hard work put into this effort over the last couple of years, Mr. Junkin called on Deborah Gilbert to briefly review the recommendations with the board members.

Staff distributed a booklet that included the committee recommendations. (See attachment.) Ms. Gilbert began by saying that these recommendations are a result of three years of work. She pointed out that the first two sections of the document include a history of the committee's work and of the current formula used by the colleges for funding.

Those present were reminded of the following: "The overall goal of the Funding and Formula Study Committee was to develop a funding formula that ties closely to the perceived mission of the community and junior colleges: to provide instruction to all Mississippi citizens - whomever, wherever and however they need it." With this goal in mind Deborah proceeded to review the actual recommendations and worksheets found in Section III of the booklet as follows:

1. Switch from the current Headcount Formula to a Full Time Equivalent (FTE) Formula;
 - a. Use semester credit hours generated for summer, fall and spring semesters to compute the FTE;
 - b. Use 24 as the denominator for converting semester credit hours to FTE;
2. Allocate a 5% base amount evenly among all community and junior college districts;
3. Assign equal weights for Academic, Technical, Vocational and Associate Degree Nursing

- (ADN) sections of the formula;
4. Consider Associated Degree Nursing as a high cost program and continue to count it in two sections of the formula, i.e., in a separate section of the formula weighted at 1.0 and also in the Academic section of the formula at a weight of 1.0;
 5. Request additional funding to adequately fund all students in the funding formula, including but not limited to funding for other high cost programs;
 6. Utilize a five year hold harmless provision that combines use of the current formula plus the proposed FTE formula to incrementally guard against losses due to the formula change;
 7. Continue to keep post-secondary vocational/technical funds separate from regular community and junior college support funds, but allocate post-secondary vocational funds based upon FTE basis rather than certified instructional personnel (Note: Certain salaries devoted to non-credit instruction at all institutions would be excluded from the formula distribution amount prior to the FTE allocation. It should also be noted that this recommendation is dependent upon the transfer of post-secondary vocational/technical funds administration from the Mississippi State Department of Education to the SBCJC); and
 8. Count semester credit hours generated at "other than" approved campuses (center/branch or extension sites) the same as semester credit hours generated at "approved campuses" as long as it is consistent with the mission of the college and approved by the Southern Association of Colleges and Schools (SACS).

Deborah proceeded to provide a thorough review of the hold-harmless recommendation found in Section 5 of the booklet, which included an overview of worksheets that estimated effect using the past five years' actual appropriation and student data. The hold harmless recommendation guarantees that colleges would receive the amount generated under the current Headcount Formula for the first two years with a gradual movement over the next three years. (Refer to Section 5, Page 2.) She emphasized that the recommendations, including the hold harmless provision, are not contingent upon receiving additional funding from the legislature even though a part of the recommendations include a plan to ask the legislature for additional funding to adequately fund the colleges.

Deborah then proceeded to review the recommendations for additional funds to adequately fund the colleges as follows:

1. Request \$2,692,840 to support the Part-Time Vocational-Technical students that are not currently supported in the Headcount Formula but will generate semester credit hours and thus, need support under a FTE formula;
2. Request \$3,000,000 to support other high cost programs (Note: The colleges operate many high cost programs for which additional funding is needed. These programs should be reviewed on an annual basis and appropriate funding sought each year.);
3. Request \$1,037,300 to support the shifts in formula weights proposed in these recommendations (Refer to Section 5, pages 1 & 2.);
4. Request \$4,476,376 to offset the loss due to changes in the formula during the last three

- years of the hold harmless recommendation; and
5. Request the additional funding itemized in items 2, 3 and 4 above for the FY 2001 budget year to adequately fund Mississippi's community and junior colleges (\$3,185.03 per FTE student). Item 1 is already in the FY 2001 budget request.

Deborah then discussed several issues that were taken up by the Funding and Formula Committee but were not included in the current recommendations and why they were not included. (Refer to Section VIII of the booklet.)

At the conclusion of the discussion on the funding and formula recommendations, Mr. Walker called on Dr. Wayne Stonecypher to provide an overview of the presentation to be made to the Legislative Budget Office. Dr. Stonecypher briefly reviewed the line-up for the presentation which will start off with remarks from Mr. Walker. LBO members will then be shown a video that was made using local representation from the career centers and businesses around the state and Mr. Mike Thomas, the State Workforce Development Council representative from Holmes Community College, will provide the wrap-up. Members were shown the video. Upon conclusion it was suggested that the video be shortened.

Mr. Walker called on Evelyn Webb to provide an overview of the SBCJC and colleges' presentation to the LBO. Evelyn distributed a copy of the booklet were prepared for distribution to LBO members. Presentations provided an overview of these requests will be presented by Dr. Davis, Mr. Walker, Dr. Cole, Dr. Garner, Dr. Muse and Dr. Ray in that order.

Mr. Walker called on Dr. Larry Day who presented a report on trends and projections based on Mississippi various state statistics. Larry analyzed census data including, but not limited to, the state's population mix, age, race, health, family status, incomes, jobs, educational status and compared them to the colleges' enrollment and faculty/staff status in order to make recommendations for dealing with the future. Board members congratulated Larry on his work and asked for an explanation of future plans to distribute the information. Larry indicated plans on distribute the information to future college leaders as well as to the college presidents.

In the absence of Ms. Sara Fox, the Board's liaison for financial matters, Mr. Walker called on Ms. Deborah Gilbert to review the following finance agenda items:

- 1) General Fund 2298 Disbursements totaling \$8,561,908 for October, \$7,114,381 for November and \$7,114,381 for December 1999
- 2) Education Enhancement Fund Disbursement totaling \$2,376,948 for September 30, 1999
- 3) Financial Statements for Funds 2291, 3291 and 4300 for FY 1999 and FY 2000
- 4) Report on FY 1999 General Fund Lapses and Special Fund Carryforwards - The General Fund Lapse for FY '99 for the SBCJC Administrative budget was \$76,197.49. Workforce Carryover funds totaled \$331, 579.41.
- 5) Purchasing Approvals for Video Equipment Maintenance covering 7/1/99-6/30/2000 for a total of \$134,290.96

In other business, Deborah reviewed three worksheets that provide a variety of FY '99 information pertaining to the colleges' support: 1) CJC Support Data Sheet, 2) Historical Appropriation Per FTE, and 3) County Tax Support.

Mr. Walker called on Ms. Joanna Heidel to review program agenda items. Ms. Heidel explained that there were no program items to be discussed.

Mr. Walker called on Dr. Ray to discuss any other business. Dr. Ray read a note from Mr. Jimmy Heidel thanking the members of the board and staff for their prayers, the plant and their thoughts during his illness. There being no further business, the meeting adjourned at 9:00 p.m.