

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
JUNE 18, 1999

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, June 18, 1999, at 9:00 a.m. in room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Yvonne Brown, Sara Fox, Joanna Heidel, Billy Hewes, Henry Hudspeth, John Junkin, William Seal, and George Walker.

Members absent: Patricia Puckett and Hazel Terry.

Staff in attendance: Dr. Olon Ray, Executive Director, Dr. Randall Bradberry, Becky Cade, Dr. Larry Day, Deborah Gilbert, Sandra Lucas, Danny Seal, Dr. Wayne Stonecypher, Dr. Evelyn Webb, and Frankie Walton White.

Guests in attendance: Nancy Alley and Oddie Floyd; State Department of Education, and Pete Walley, IHL.

CALL TO ORDER

The meeting was called to order by Chairman George Walker at 9:15 a.m.

PRELIMINARIES

The invocation was given by Yvonne Brown. Dr. Olon Ray introduced Oddie Floyd and Nancy Alley. Mrs. Alley and Ms Floyd, along with Dexter Holloway, work with the State Department of Education's Industrial Services Division and will transfer to the SBCJC on July 1, 1999.

Approval of Minutes of May 20, 21, and June 3, 1999, Board Meetings

On a motion by Henry Hudspeth and a second by Yvonne Brown, the Board voted unanimously to approve the minutes of the May 20, 21, and June 3, 1999, meetings after amending the May 21, 1999, minutes to reflect the addition of Joanna Heidel to the Executive Director's Evaluation Committee.

Review of Agenda

On a motion by Henry Hudspeth, and a second by William Seal, the Board voted unanimously to approve the agenda as submitted.

EXECUTIVE DIRECTOR'S REPORT

Dr. Olon Ray distributed a copy of a letter to Attorney General Mike Moore, reflecting action taken by the SBCJC during the June 3, 1999, special meeting, (Exhibit A). Dr. Ray also distributed a copy of a letter from IHL Board Member, William Crawford requesting officially that the Attorney General reconsider the opinion issued to Representative Diane Peranich on November 12, 1998, (Exhibit B).

SBCJC Minutes: June 18, 1999

Dr. Ray gave a report on a visit to the Economic Development Partnership (EDPA) of Alabama on May 27-28, 1999, by supporters of workforce consolidation efforts. Individuals from the state's community colleges, Mississippi Economic Council, Mississippi Department of Economic and Community Development, and others attended the visit to the EDPA.

Dr. Ray updated the Board on the transfer of the Industrial Services of the State Department of Education to the SBCJC.

Dr. Ray announced that the Phil Hardin Foundation has approved a grant proposal in the amount of \$29,790 for a study group of 14 community and junior college personnel to visit successful virtual college consortia operating in the states of Washington and Oregon on July 25 through August 1, 1999. Joanna Heidel suggested that a representative of the Board be invited to attend the visit. Yvonne Brown expressed her interest in attending.

Dr. Ray reported that the next meeting of the State Workforce Investment Board is scheduled for June 22, 1999.

Dr. Ray distributed a copy of a news release announcing the selection of Dr. Charles W. Chance of Parsons, Kansas, to serve as president of Northeast Mississippi Community College (Exhibit C). Dr. Chance will assume his post on July 1, 1999.

Dr. Ray also distributed a copy of the program from the 10th Annual Natchez Literary Celebration held on June 2 - 6, 1999.

Dr. Ray announced that the SBCJC has been experiencing intermittent problems with the telephone service since June 14, 1999. Personnel from Bell South have been on the premises and are continuing to try and correct the problems. He distributed a listing of three phone numbers Board members might use to contact SBCJC until the problems are corrected.

REPORTS/ACTION

EdNet Report

Dr. Evelyn Webb distributed a copy of an EdNet Status Report dated June 11, 1999, for the Board's review (Exhibit D). Yvonne Brown stated that EdNet is now making progress toward the construction of a classroom at the eleven designated local origination sites.

Finance Report

Upon a motion by Sara Fox, and a second by William Seal, the Board voted unanimously to approve the July, 1999, General Fund Disbursements from Fund 2298 in the total amount of \$28,391,038 (Exhibit E).

Upon a motion by Sara Fox, and a second by William Seal, the Board voted unanimously to approve the request for advancement of FY 2000 support funds for Coahoma Community College in the amount of \$410,816 (Exhibit F).

SBCJC Minutes: June 18, 1999

Upon a motion by Sara Fox, and a second by Billy Hewes, the Board voted unanimously to approve the FY 2001 Support Budget Request (Exhibit G).

Upon a motion by Sara Fox, and a second by Henry Hudspeth, the Board voted unanimously to approve the FY 2001 Administration Budget Request (Exhibit H).

Upon a motion by Sara Fox, and a second by Billy Hewes, the Board voted unanimously to approve the Guidelines for the Disbursement of Education Technology Funds for FY 2000 (Exhibit I).

Upon a motion by Sara Fox, and a second by Henry Hudspeth, the Board voted unanimously to approve the Health Insurance Disbursement from Fund 2298 for FY 1999, (Exhibit J) which included a pro rata reduction from the actual costs due to lack of funding.

Mrs. Fox presented the following reports, requiring no action, for the Board review:

Bi-Monthly Capital Improvements Report (Exhibit K)
Financial Statements for Fund 2291, 3291, and 4300 (Exhibit L).

Upon a motion by Sara Fox, and a second by Joanna Heidel, the Board voted to approve the \$8,000 membership fee for the SREB Educational Technology Cooperative from July 1, 1999, to June 30, 2000. Motion passed. (Voting yes - Brown, Fox, Heidel, Hewes, Hudspeth, Seal and Walker. Voting no - Junkin.)

Upon a motion by Sara Fox, and a second by Yvonne Brown, the Board voted unanimously to approve the Reallocation of Recurring Technology Funds for FY 1999 (Exhibit M). During the discussion on the motion the Board voiced their concerns about how recurring technology funds are disbursed. It was agreed that a workgroup would be established to look into alternate ways of disbursing the funds. Mr. Walker asked that John Junkin chair the workgroup.

MACJC Report

Due to technical difficulties, Dr. Ted Alexander was unable to deliver the MACJC Report via the CCN. Therefore, Dr. Olon Ray provided a brief report on the MACJC Legislative Planning Workshop and Meeting held in Vicksburg on June 10 - 13, 1999. Several Legislators attended the Workshop where the presidents discussed and prioritized items that will be included in the FY 2001 budget request.

Mr. Walker also reported that Dr. Tom Wacaster with the Phil Hardin Foundation met with the Association and encouraged them to work together to promote unity. Dr. Wacaster suggested that the Association develop and maintain the community and junior college constituency base, particularly in cultural events and partnerships throughout the State. Dr. Wacaster also suggested that the Association seek a more active dialog between business and community and junior colleges. He also stated that the great benefits of Mississippi's community and junior colleges needs to be marketed more effectively.

SBCJC Minutes: June 18, 1999

Upon a motion by Joanna Heidel, and a second by Henry Hudspeth, the Board voted unanimously to approve a Construction Engineering Technology program for Northeast Mississippi Community College.

Upon a motion by Joanna Heidel, and a second by John Junkin, the Board voted unanimously to approve an Industrial Technology program for Mississippi Delta Community College.

Legislative Retreat Report

Dr. Wayne Stonecypher gave a brief report on the Mississippi Association of Community and Junior College's Legislative Planning Workshop, held on June 10 - 13, 1999, in Vicksburg. Issues discussed at the workshop included Workforce Consolidation efforts, Funding and Formula issues, Advanced Technology Training Programs, Capital Improvements Requests, and a report was given from the MACJC Inter-District Scholarship Committee. Also, the Association discussed a Rotary International Proposal for a scholarship program that will be introduced during the next Legislative Session. The Association agreed to study the scholarship proposal before taking a position.

Workforce Policy and Procedure

Dr. Wayne Stonecypher presented a draft of SBCJC Workforce Policies and Procedures for the Board's review (Exhibit N). Upon a motion by John Junkin, and a second by Henry Hudspeth, the Board voted unanimously to submit the Workforce Policies and Procedures to the Secretary of State's Office to begin the Administrative Procedures process.

Workforce Education

Mr. Walker reminded the Board that Legislative Budget Office hearings would begin in September and reported that the State Workforce Development Council is continuing to work toward a presentation for the hearing.

Mr. Walker also gave a brief report on the School-to-Careers Grant which will have a great impact on workforce training in Mississippi.

Mr. Walker asked that the Board support the \$7,500,000 request for Advanced Technology Centers in the FY 2001 budget. During the MACJC Legislative Planning Workshop the presidents chose to rename the request for funding the Advanced Technology Centers to Centers for Advanced Skills Training (CAST).

Mr. Walker reported that Coahoma Community College has signed a contract with the U. S. Navy at Stennis Space Center to enter into a faculty sharing project. If the project is successful, it will stand as a model for future endeavors.

Mr. Walker also reported on the discussion at the MACJC Legislative Workshop with regard to the consolidation of workforce programs in Mississippi. He stated that the SWDC, Mississippi Economic Council, and the Special Taskforce for Economic Development, chaired by Jimmy Heidel, Director of the Mississippi Department of Economic and Community Development, have cited workforce consolidation as a priority.

SBCJC Minutes: June 18, 1999

Mr. Walker announced that the Federal Workforce Investment Board will hold its second meeting next week.

Proprietary Schools and College Registration

Danny Seal reported on the activities of the Commission on Proprietary Schools and College Registration during the February 19, and June 17, 1999, meetings (Exhibit O)

Upon staff recommendation, a motion by William Seal, and a second by Henry Hudspeth, the Board voted unanimously to approve the appointment of Billy Lofton to the Commission on Proprietary Schools and College Registration, to fill the unexpired term of retiring member Curtis Davis.

Upon a motion by Joanna Heidel, and a second by John Junkin, the Board voted unanimously to authorize the drafting of a resolution of appreciation for Curtis Davis upon the occasion of his retirement from the CPSCR. Mr. Davis has served as chairman of the CPSCR for the past seven years.

Statewide Information Initiative Update

Dr. Evelyn Webb gave the Board an update on the SBCJC Statewide Information Initiative. Phase 1 of the initiative included research, planning, and coordinating a campaign highlighting the role, delivery, strategy building, and other dynamics of the fifteen community and junior colleges. The initiative was begun to make Mississippians aware of the role, mission, purposes, and offerings at the community and junior colleges. The overall objective of the initiative was to develop a statewide format giving Mississippi citizens a clear, useful, factual, and inviting informational system about the public community colleges. A survey was developed with input from all fifteen colleges and distributed throughout the state to obtain information. SBCJC staff participated in the database entry of the surveys for analysis and evaluation. One suggestion that surfaced from Phase 1 of the initiative was to attach the project to a highly visible community and junior college event. It has been determined that a possible event would be the Virtual Community College start-up. Dr. Webb also shared that the "Above and Beyond" slogan will be used and all the colleges will be urged to use the slogan at their individual colleges.

Dr. Ray reported that at the last MACJC meeting the presidents voted to support the Statewide Information Initiative and agreed to participate with the SBCJC by committing funds to take the project to the next stage.

Travel Authorizations

Chairman Walker asked for requests to authorize travel reimbursements for events other than regularly scheduled Board meetings. On a motion by William Seal, seconded by Henry Hudspeth, the Board voted unanimously to approve a request for reimbursement of travel expenses for George Walker for attending the MACJC Legislative Planning Workshop on June 10 - 13, the State Workforce Development Council meeting on June 8, and a meeting at Mississippi Gulf Coast on June 22, 1999.

SBCJC Minutes: June 18, 1999

Other Business

Upon a motion by John Junkin, and a second by William Seal, the Board voted unanimously to hold the July 16, 1999, Board meeting at the Beau Rivage Hotel, in Biloxi, at 10:00 a.m.

Executive Director's Evaluation

Upon a motion by George Walker , and a second by John Junkin, the Board voted unanimously to consider going into Executive Session to perform an Employee Performance Review for Executive Director, Dr. Olon Ray.

Upon a motion by John Junkin, and a second by Henry Hudspeth, the Board voted unanimously to convene an Executive Session to conduct the Executive Director's Employee Performance Review.

MINUTES OF EXECUTIVE SESSION

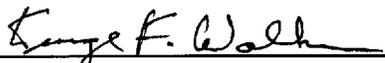
The meeting was closed at 11:35 a.m. Members present were: George Walker, Yvonne Brown, Sara Fox, Joanna Heidel, Billy Hewes, Henry Hudspeth, William Seal, and John Junkin. The Board then proceeded to conduct an Employee Performance Review of SBCJC Executive Director, Dr. Olon Ray.

Upon a motion by John Junkin and a second by Henry Hudspeth, the Board voted unanimously to exit the Executive Session and return to open session at 12:00 p.m.

Chairman Walker announced that the Board in would follow further procedure in completing the performance appraisal of Dr. Ray and announce the results at the July SBCJC meeting.

ADJOURNMENT

Upon a motion by John Junkin and a second by Henry Hudspeth, the meeting adjourned at 12:15 p.m.



George Walker, Chairman

Olon E. Ray
Executive Director