

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
MAY 21, 1999

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, May 21, 1999, at 9:00 a.m. in room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Sara Fox, Billy Hewes, Henry Hudspeth, John Junkin, Patricia Puckett, William Seal, Hazel Terry, and George Walker.

Members absent: Yvonne Brown and Joanna Heidel.

Staff in attendance: Dr. Olon Ray, Executive Director, Dr. Randall Bradberry, Dr. Larry Day, Ethel Ewing, Deborah Gilbert, Sandra Lucas, Eloise Richardson, Dr. Wayne Stonecypher, Aaron VanHoff, and Dr. Evelyn Webb.

Guests in attendance: Larry Miller and Martin Mangold, Mississippi Authority for Educational Television.

CALL TO ORDER

The meeting was called to order by Chairman George Walker at 9:05 a.m.

PRELIMINARIES

The invocation was given by Patricia Puckett.

Approval of Minutes of April 16, 1999, Board Meeting

On a motion by Henry Hudspeth and a second by William Seal, the Board voted unanimously to approve the minutes of the April 16, 1999, meeting.

Review of Agenda

Mr. Walker asked that the MACJC Report and ETV Report be moved to the top of the proposed agenda. On a motion by William Seal, and a second by Billy Hewes, the Board voted unanimously to approve the amended agenda.

EXECUTIVE DIRECTOR'S REPORT

Dr. Olon Ray gave a brief report on the initial meeting of the State Workforce Investment Board held on April 22, 1999. The 45 member Board, appointed by the Governor, approved recommendations for designation of four Workforce Investment Areas and approved a policy for appointment of Local Workforce Investment Boards.

Dr. Ray reported on an American Association for the Advancement of Science (EPSCOR) Regional Meeting he attended on May 9-10, 1999, in Biloxi. The meeting highlighted other states' efforts to bring research opportunities to their universities.

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Dr. Ray updated the Board on the activities of the Mississippi.Future.Net Workgroup. He distributed a copy of current recommendations being examined by the Workgroup (Exhibit A).

Dr. Ray reported on a May 14, 1999, meeting with supporters of the Workforce Consolidation Bill. As a result of the meeting a visit to the Economic Development Partnership of Alabama was set for May 27-28, 1999.

Dr. Ray distributed a copy of Funding and Formula Actions and Sequencing (Exhibit B) for the Board's review. The recommendations will be presented to the SBCJC Funding and Formula Study Committee for review and approval. Dr. Ray stated that he had asked Dr. Wayne Stonecypher to examine the current SBCJC guidelines for designation of campus status for possible revision.

Dr. Ray stated that he is in the process of visiting one on one with Board members.

Dr. Ray introduced Aaron VanHoff, a Mississippi State student, who will be working with the SBCJC as an intern for the summer in the Technology area.

Dr. Ray reported that Curtis Davis, Chairman of the Commission on Proprietary Schools and College Registration, had resigned. He commended Mr. Davis' for his work on the Commission. Upon Dr. Ray's recommendation, a motion by Henry Hudspeth, and a second by William Seal, the Board voted unanimously to accept Mr. Davis' resignation with regrets and a commendation. A recommendation for a replacement will be forthcoming for Board action.

Dr. Ray distributed a copy of a letter from State Auditor Phil Bryant, regarding the completion of a limited internal control and compliance audit of the SBCJC for the year ended June 30, 1998, (Exhibit C). The audit revealed no findings, and Dr. Ray congratulated Associate Executive Director for Finance, Deborah Gilbert and her staff.

Dr. Ray shared a letter from Northwest Mississippi Community College President, Dr. David Haraway, offering to host the SBCJC October or November 1999 meeting. Upon a recommendation by Dr. Ray, a motion by John Junkin, and a second by Hazel Terry, the Board voted unanimously to accept Dr. Haraway's invitation to hold the October 1999 meeting at Northwest Mississippi Community College.

Dr. Ray distributed a copy of an article entitled "Hall of Fame Inducts Business Leaders" that appeared in The Clarion Ledger on April 27, 1999, (Exhibit D). SBCJC Chairman, George Walker, was inducted to the Mississippi Business Hall of Fame.

REPORTS/ACTION

MACJC Report

Dr. Ted Alexander reported on the following items discussed at the April 27, 1999, meeting of the Mississippi Association of Community and Junior Colleges.

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The Association discussed the transfer of the CCN equipment currently located at the University of Mississippi Medical Center, to the Mississippi Resource Center. The MACJC Executive Committee and Dr. Olon Ray will meet with representatives of the Medical Center to discuss and finalize the transfer of equipment.

Dr. Clyde Muse reported on plans for holding a Mississippi Global Education Seminar for community and junior college personnel, which will be sponsored by The Stanley Foundation.

A meeting of the officers of the Mississippi Association of Community and Junior College Trustees' Association (MACJCT) and MACJC representatives will be held on June 1, 1999, to finalize plans for the annual MACJCT conference scheduled for July 16 and 17, 1999, at the Beau Rivage in Biloxi

The Association discussed plans for the annual Legislative Planning Workshop scheduled for June 10 - 13, 1999, in Vicksburg at Harrah's Casino Hotel. The Association invited Dr. Tom Wacaster with the Phil Hardin Foundation to attend the workshop to hold discussions about some common projects that the Foundation might support with funding.

The Association voted to present resolutions to the families of George Autry with MDC and Henry B. McClellan, Holmes Community College Business Manager, expressing sympathy at their passing.

Dr. Ray stated that he would make a recommendation to the Executive Committee of the MACJCT that they not return to the Beau Rivage Hotel for the annual conference in 2000 because of the expense involved.

ETV Report

Mr. Larry Miller, Executive Director of the Mississippi Authority for Educational Television (MAETV), discussed with the Board the \$213,000 line item included in the SBCJC appropriation, to aid in the purchase of a video production van for ETV. Mr. Miller complimented the SBCJC for its use of technology. The mobile production van will be used for educational purposes including broadcasting programming from sites all across the state and providing electronic field trips for many students. The Legislature also placed line item appropriations for the van in other agencies' budgets. Mr. Miller stated that ETV is still approximately \$500,000 short of funds to purchase the mobile unit and that he would not seek agency funds until ETV had all the funds required for purchase. Efforts are ongoing to secure total funding for the project before the order is placed for the customized unit.

EdNet Report

Dr. Evelyn Webb stated that EdNet has not met since the last SBCJC meeting. EdNet is working to hire additional staff and is continuing to work with Wireless One to resolve contract differences. They hope to employ a telecommunications specialist by the end of the month.

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Finance Report

Upon a motion by Sara Fox, and a second by John Junkin, the Board voted unanimously to approve the May and June, 1999, Education Enhancement Fund Disbursement from Funds 4080 and 4110 in the respective amounts of \$2,084,940.16 and \$2,084,940.24 (Exhibit E).

Upon a motion by Sara Fox, and a second by Patricia Puckett, the Board voted unanimously to approve the FY 2000 Support Allocation and Enrollment (Exhibit F).

Upon a motion by Sara Fox, and a second by William Seal, the Board voted unanimously to approve Z-1 Budget Forms for FY 2000 for Support and Administration (Exhibit G).

Upon a motion by Sara Fox, and a second by Billy Hewes, the Board voted unanimously to approve the Schedule of Disbursements for Support for FY 2000 (Exhibit H).

Upon a motion by Sara Fox, and a second by Hazel Terry, the Board voted unanimously to approve the Guidelines for Expending Capital Improvement Funds for FY 2000 (Exhibit I).

Upon a motion by Sara Fox, and a second by Billy Hewes, the Board voted unanimously to approve the SBCJC Salary Schedule for FY 2000 (Exhibit J).

Upon a motion by Sara Fox, and a second by Hazel Terry, the Board voted unanimously to approve purchases in excess of \$10,000 listed on Exhibit K as follows:

- ITC Learning Systems - \$9,380.00 for Resource Center Materials
- NTC/Contemporary Publishing company - \$29,160.00 for GED Practice Tests
- Various Computer Equipment and Software - \$162,337.86
- Contractual Services from INS for Y2K conversion - \$38,045.00.

Mrs. Fox also presented the following reports for the Board members' review:

- FY 2001 Budget Request for Support (Exhibit L)
- FY 2001 Budget Request for Administration (Exhibit M)
- Financial Statements for Funds 2291, 3291, and 4300, as of 4/30/99 (Exhibit N).

Program Committee

Upon staff recommendation, a motion by William Seal, and a second by Billy Hewes, the Board voted unanimously to approve the expansion of a sheet metal program at Mississippi Delta Community College to include a technical level option while retaining their certificate option.

Upon staff recommendation, a motion by William Seal, and a second by Billy Hewes, the Board voted unanimously to remove the Mississippi Gulf Coast Community College, West Harrison Campus aquaculture program from probationary status.

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In response to an inquiry regarding the enrollment figures for the Industrial Trainer Degree program at Mississippi Gulf Coast Community College, Dr. Stonecypher reported that 19 students started the Spring Semester and 15 completed the course work. Pearl River Community College's program is getting underway but currently does not have enrollment figures available.

Dr. Stonecypher distributed a listing of new programs that have been submitted to the State Department of Education's Office of Vocational/Technical Education for funding approval (Exhibit O). He provided copies of the program applications for the Board's review. After completing the SDE's process, the programs will be presented to the SBCJC for approval.

Legislative Report

Dr. Wayne Stonecypher provided a compilation of the Legislative bills affecting community and junior colleges during the past session. Dr. Stonecypher expressed his appreciation to the Board for their support during the Legislative Session.

Dr. Ray distributed a copy of a brochure detailing questions and answers involved in the Industrial Training Transfer from the Mississippi Department of Education to the SBCJC (Exhibit O).

Mr. Walker distributed a copy of a spreadsheet prepared by Deborah Gilbert giving a comparison of workforce funding of FY 1999 vs FY 2000 (Exhibit P). Mrs. Gilbert discussed the report with the Board.

Workforce Policy and Procedure

Dr. Wayne Stonecypher reported that members of the SBCJC staff are developing new workforce guidelines that will be used during the next fiscal year. SBCJC current guidelines and those currently being used by the State Department of Education are being reviewed for inclusion. Hopefully, the guidelines will be ready for approval at the June Board meeting.

Workforce Education

Mr. Walker reported on the first meeting of the State Workforce Investment Board held on April 22, 1999.

Mr. Walker also reported on the State Workforce Development Council meeting held on May 12, 1999. Workforce consolidation efforts remain to be a top priority for the Council. Mr. Walker repeated steps outlined by State Economist, Dr. Phil Pepper, which are essential for economic growth and prosperity in Mississippi. Dr. Pepper stated that in order to succeed economically in Mississippi you must have: (1) up-to-date technology, (2) capital, and (3) people skilled and available for work in all areas of the state. Mr. Jerry McBride, with the Mississippi Manufacturers Association, also spoke to the Council about the MFA's position on workforce consolidation efforts. Mr. Walker also reported that the first two graduates of the Industrial Training Degree program attended the SWDC meeting.

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Mr. Walker reported that the SWDC is working with Deborah Gilbert in budget planning for the FY 2001 budget request.

Annual Report

Dr. Evelyn Webb distributed copies of the 1997-98 SBCJC Annual Report (Exhibit R).

Recognition of GED Highest Scorer

GED Director, Eloise Richardson, introduced Wendy Havens. Miss Havens received the highest score on the GED test batteries during the 1998 year. On behalf of the SBCJC, Mr. Walker presented Miss Havens with a plaque in recognition of her achievement. Miss Havens is a freshman at the University of Mississippi, majoring in journalism and has a 4.0 GPA.

GED Report

Eloise Richardson reported on the activities of the GED Division for the period of January 1, through April 30, 1999. Approximately 7,262 individuals have been given the GED tests, with a 39% passing rate. Also, 3,320 transcripts have been issued.

Appointment of Committee to Evaluate the Executive Director

Chairman Walker distributed packets for the performance appraisal of SBCJC Executive Director, Olon Ray. He asked that the following SBCJC members serve on a committee to complete the Executive Director's performance appraisal: George Walker, Chairman, Henry Hudspeth, Vice-Chairman, Yvonne Brown, and William Seal. The packets should be returned to Mr. Walker on or before June 11, 1999. Once the completed packets are received, the committee will develop a recommendation for presentation to the whole Board for action at the June meeting.

Travel Authorizations

Chairman Walker asked for requests to authorize travel reimbursements for events other than regularly scheduled Board meetings. On a motion by Billy Hewes, seconded by John Junkin, the Board voted unanimously to approve a request for reimbursement of travel expenses for George Walker for attending State Workforce Development Council meetings on May 12, and June 9, a supporters of workforce consolidation meeting on May 14, and the MACJC Legislative Planning Workshop in Vicksburg on June 10 - 13 1999.

Other Business

Upon a motion by Henry Hudspeth, and a second by John Junkin, the Board voted unanimously to send a letter to Dr. Tommy Davis thanking him and East Mississippi Community College for hosting the April SBCJC meeting.

Upon a motion by John Junkin, and a second by Hazel Terry, the Board voted unanimously to ask Dr. Ray to express their concerns to the MACJC related to faculty members endorsing

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and/or recommending candidates running for political office.

Mr. Walker recommended that the SBCJC consider calling a special meeting to discuss a response and possible official action regarding the opinion of the Attorney General on the establishment of a Gulf Coast Campus of the University of Southern Mississippi. Upon a motion by John Junkin, and a second by Hazel Terry, the Board voted to call a special meeting at 1:30 p.m., June 3, 1999, to discuss possible action regarding the opinion of the Attorney General on the establishment of a Gulf Coast Campus of the University of Southern Mississippi. Motion passed. (Voting Yes - George Walker, William Seal, Hazel Terry, Henry Hudspeth, Patricia Puckett, Sara Fox, and John Junkin. Voting No - Billy Hewes.) John Junkin asked that Frankie Walton White be present at the called meeting.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:35 a.m.



George Walker, Chairman

Olon E. Ray
Executive Director