

**EVENING MEETING
BOARD WORK SESSION
May 20, 1999
MINUTES**

The State Board for Community and Junior Colleges met for dinner at 6:00 p.m. at The Edison Walthall Hotel, 225 East Capitol Street, Jackson, Mississippi, on May 20, 1999.

Upon completing dinner, those present moved to Ballroom I where Mr. Walker officially called the meeting to order at 7:18 p.m. The following members were present: Sara Fox, Billy Hewes, Henry "Bubba" Hudspeth, John Junkin, Patricia Puckett, William Seal, Hazel Terry and George Walker. Ms. Yvonne Brown and Ms. Joanna Heidel were absent. State Board for Community and Junior Colleges (SBCJC) staff present included Randall Bradberry, Becky Cade, Larry Day, Deborah Gilbert, Olon E. Ray, Ray Smith, Wayne Stonecypher, Frankie Walton-White and Evelyn Webb.

Mr. Walker called on Dr. Ray to bring the Board up-to-date on the transition of the programs from the Mississippi Department of Education (MDE) to the SBCJC. Dr. Ray briefly reminded members that the legislature transferred appropriations of over \$7 million dollars to begin consolidation of several post secondary adult training programs. Project funds transferred include \$7 million from Industrial Services, \$600,000 from Adult Education, and \$300,000 welfare reform funding that MDE received through a contractual agreement with the Mississippi Department of Human Services. Funds required to cover seven (7) positions at their current salaries plus an 8% raise were also appropriated.

Dr. Ray then thanked Board members for allowing him the latitude to make organizational changes and personnel decisions within the agency. With this in mind, Dr. Ray shared that he had interviewed all seven employees and that four of the seven would transfer to the SBCJC. The other three personnel will stay at the MDE in other positions. Dr. Ray stated that a new workforce education area within the current Programs Division would be established and that he had asked Nancy Alley, one of the MDE transfers, to be the Director of the consolidated, post-secondary workforce education programs. (Refer to proposed organizational chart, attachment A.) Nancy will report directly to Wayne Stonecypher and Ed Schneider and Dexter Holloway will work for Nancy in project oversight and management. Ms. Oddie Floyd will transfer from the MDE and be added to the Programs Division to add additional secretarial support due to the additional responsibilities and projects.

Other personnel changes announced by Dr. Ray include the elimination, on a trial basis, of the publications specialist position in the Accountability and Support Services Division, eliminating the Monitor/Trainer position filled by Danny Seal in the Accountability and Support Services Division and transferring Danny into the Programs Division into one of the Program Specialist

positions and adding an accountant position in the Finance Division, which will be filled by one of the MDE transfers, Sarah McQuillin. Dr. Ray mentioned the continued struggle to provide office space, but with some in-house reworking and hopefully gaining access to a couple of spaces others are currently using, we hope to find space.

Mr. Walker asked Dr. Ray to explain how these changes will effect work at the local level. Dr. Ray stated that workforce education program operators will work with Nancy with Dexter and Ed assisting.

Dr. Ray then called on Dr. Larry Day to provide members with a report that provides characteristics and academic performance of Mississippi public community and junior college students that transferred to public universities within the state during the 1997-98 Academic Year. This is the second report of this type that Dr. Day has produced. (Refer to the report summary, Attachment B.)

Mr. Walker then called on Ms. Sara Fox to go over the finance agenda. Items discussed include the following:

1. Disbursement of Education Enhancement Funds for May and June 1999
2. General fund and education enhancements fund allocations for FY 2000 and enrollment data based on headcount from 1994-1998
3. Department of Finance and Administration budget forms (Z-1) for the FY 2000 Support and Administrative budgets
4. Schedule for FY 2000 support budget disbursements to the colleges
5. Guidelines to use in expending capital improvement funds during FY 2000
6. SBCJC Salary Schedule for FY 2000
7. Purchasing approvals of \$9,380 for software that will be used in a pilot site designed to assist local high schools in technology skills, \$29,160 in materials for ABE/GED programs and computer software and equipment costs of \$200,382.86 required to bring all SBCJC equipment to Year 2000 standards and to begin providing the equipment necessary to operate a Virtual Community College
8. Requests for suggestions for FY 2001 support and administration budgets
9. Financial statements for Funds 2291, 3291 and 4300 as of April 30, 1999

There being no other business under the finance agenda, Mr. Walker then called on Dr. Wayne Stonecypher to discuss program agenda items in the absence of Board program liaison Ms. Joanna Heidel. Dr. Stonecypher reviewed three items as follows:

1. The SBCJC staff recommendation to approve Mississippi Delta Community College's request to expand their sheet metal program to a technical program while retaining their certificate option
2. The SBCJC staff recommendation to remove from probation the aquaculture program operated at Mississippi Gulf Coast Community College West Harrison campus. Dr.

Stonecypher explained that computer entry error had resulted in incorrect enrollment information.

3. Dr. Stonecypher recommended the postponement of considering requests for vocational-technical funding of 25 programs at various community and junior colleges. Postponement is recommended because the Office of Vocational-Technical Education within the Mississippi Department of Education was unable to complete their review of the requests and provide their recommendations for funding projects prior to the Board meeting.

Dr. Stonecypher also provided members with a brief status report on the Industrial Services degree program which was developed through efforts of members of the State Workforce Development Council and funded at four of the colleges and the University of Southern Mississippi. He stated that Northwest Mississippi Community College and Copiah-Lincoln Community College has opted not to continue offering this program, in-part due to the lack of interest on the part of their students in transferring to USM. Itawamba Community College previously chose not to participate in the program as well. Pearl River Community College and Mississippi Gulf Coast Community College will continue to offer the program.

There being no other business, the meeting was adjourned at 8:40 p.m.