

**EVENING MEETING
BOARD WORK SESSION
SEPTEMBER 17, 1997**

MINUTES

The Board met at 6:00 p.m. at The Edison Walthall Hotel, 225 East Capitol Street, Jackson, Mississippi, on September 17, 1997. Members present included: Sara Fox, Billy Hewes, Henry "Bubba" Hudspeth, John Junkin, Patricia Puckett, William Seal, Hazel Terry, and George Walker. Only one member was absent, Ms. Yvonne Brown. Others present included State Board for Community and Junior Colleges (SBCJC) staff Randall Bradberry, Becky Cade, Larry Day, Deborah Gilbert, Olon Ray, Wayne Stonecypher, and Evelyn Webb.

Mr. Walker called the meeting to order at 6:25 p.m. Ms. Joanna Heidel gave the invocation for the meal. Mr. Walker called on Mr. Billy Seal to present Finance Committee business. Mr. Seal, with assistance from SBCJC staff person Deborah Gilbert, presented several financial items and called for discussion. Required action on appropriate items was deferred to the regular September 18, 1997 meeting. The items covered included the following:

1. General Fund disbursements for Fund 2298 for the second quarter of Fiscal Year '98 in the amounts of \$7,434,461 for October, \$6,007,000 for November, and \$6,006,999 for December;
2. Disbursement of Education Enhancement Funds to colleges totaling \$1,873,538.60 for September 30, 1997;
3. Financial statements for Funds 2291, 3291, and 4300;
4. Report on FY 1997 General Fund Lapses and Special Fund Carryforwards;
5. Community and Junior College Support data sheet;
6. Overview of student fees and charges for semester 1997-98; and
7. Request to purchase a used V-Tel Media Max Video Codec for \$5,000, if approved by Information Technology Services.

Once discussion of the items given above concluded, Deborah announced that the State Board for Community and Junior Colleges recently completed a property audit. One item, a hand held tape recorder estimated at a total cost of \$67, was missing. The item has since been reported stolen and a police report completed. Sandra Lucas was commended for the excellent job she does in equipment inventory.

Next, Ms. Joanna Heidel, with support from staff member Dr. Wayne Stonecypher, presented two program committee items to be considered. Ms. Heidel brought forward and explained GED guidelines. It was noted that these guidelines were, in reality, the codification of the existing policies and procedures that had never been put on paper and distributed to GED examiners. Discussion ensued concerning "required documentation" especially in the area of home schooled students. It was agreed that this proposal would be voted on during Thursday's regular board meeting.

The second program area presented was a request from Itawamba Community College to reinstate an Industrial Supervision Technology Program. SBCJC staff requested that this item be tabled for one (1) month so that additional information could be gathered.

Next, Mr. Walker stated that there were no Workforce Education issues to be discussed during the night meeting. Instead, he asked that Board members review, during Thursday's regular meeting, the Workforce Education presentation to be made during the Legislative Budget Office hearing.

In other business, Dr. Ray asked members to consider adding to tomorrow's agenda a request from Hinds Community College to utilize Capital Improvement Funds to purchase property located adjacent to their Rankin County Campus. Dr. Ray stated that Dr. Muse had satisfactorily presented documentation which included, among other things, a property appraisal and an Attorney General's opinion that Capital Improvement Funds may be utilized to purchase the property. As a result, Dr. Ray stated that he planned to recommend to the Board tomorrow that they approve Dr. Muse's request.

A question was raised pertaining to the \$20,000 disbursement of EdNet funds that was sent to the State Board for Community and Junior Colleges. Dr. Ray stated that the \$20,000 has not been deposited, due to fact that a deposit would accept responsibility for the funds and thus, the responsibility to provide programming to EdNet, which at this time, he is unsure the SBCJC can provide. He stated that the State Department of Education is reviewing the issue as well and that he would recommend postponement of any action.

There being no further business, the meeting was adjourned at 8:30 p.m.