

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
MAY 30, 1997

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, May 30, 1997, at 2:30 p.m., in the Library Conference Room of the Natchez Campus of Copiah-Lincoln Community College.

Members present: Alton Bankston, Yvonne Brown, Joanna Heidel, Henry Hudspeth, John Junkin, II, Perrin Purvis, William Seal, Hazel Terry, and George Walker.

Member absent: Patricia Puckett.

Staff in attendance: Dr. Olon Ray, Executive Director, Becky Cade, Dr. Larry Day, Deborah Gilbert, Sandra Lucas, Dr. Evelyn Webb, and Frankie White.

CALL TO ORDER

The meeting was called to order by Chairman George Walker at 2:30 p.m.

PRELIMINARIES

The invocation was given by Yvonne Brown.

Chairman Walker welcomed visitors Kay Bankston, Thomas Schnaubelt, Dr. Howell Garner, Dr. Ronnie Nettles, Dr. Billy Thames, and Dr. Paul Johnson. Mr. Walker also thanked Dr. Billy Thames and his staff for hosting the SBCJC meeting.

Approval of Minutes

On a motion by John Junkin, seconded by Perrin Purvis, the Board approved the minutes of the April 16 and 17, 1997, meetings. Motion carried unanimously.

Review of Agenda

On a motion by John Junkin, seconded by William Seal, the Board unanimously adopted the agenda as presented.

EXECUTIVE DIRECTOR'S REPORT

Dr. Olon Ray reported on the Mississippi Prepaid Affordable College Tuition Program (MPACT). During the initial enrollment period which ended on April 30, 1997, the number of participants to enroll was 7,216.

Dr. Ray reported that Dr. Wayne Stonecypher will join the SBCJC staff in the position of Associate Executive Director of Programs on June 16, 1997. He also stated that Mr. R. L. McClellan's effective date of retirement is today and updated Board members on the plans to fill the position of SBCJC Director of Affiliated Activities. SBCJC Video Teleconferencing Manager, Curtis Kynerd has resigned and Dr. Ray informed Board members that Patrick McKinnis will be joining the SBCJC staff to fill that vacant position.

Dr. Ray reported on the activities of the Council on Educational Technology. Dr. Ray is serving on a newly established Network Policy Committee that is working on the development of standards for the management and operation of the statewide network. The Council continues to work to ensure that all educational agencies are working in a coordinated effort in statewide technology initiatives.

Dr. Ray updated Board members on the activities of the Electronic Advisory Council established from the work of the CCN Taskforce. The Council will be researching ways to further utilize the CCN and other electronic teaching and communication options. The next meeting of the Council is set for July 9, 1997.

Dr. Ray reported on his recent out-of-town schedule:

- April 30, 1997 - East Mississippi Community College, Golden Triangle Campus
- May 7, 1997 - Mississippi Gulf Coast Community College, Jeff Davis Campus
- May 8, 1997 - Mississippi Employment Security Commission meeting in Greenville
- May 9, 1997 - Meridian Community College
- May 18, 1997 - Dr. Thames recognition
- May 19, 1997 - CPRAM Conference in Biloxi
- May 20 - 21, 1997 - Natchez to meet with the Executive Council of Holmes Community College, Holmes Community College Trustee training
- May 21, 1997 - Meeting with William Seal
- May 22, 1997 - Itawamba Community College for a Board of Trustees training meeting in Fulton.

Dr. Ray's out-of-town schedule:

- June 2, 1997 - Hinds Community College Eagle Ridge for Zig Zigler training
- June 3, 1997 - Mississippi Delta Community College, Ground breaking ceremony for new building
- June 10, 1997 - Meeting with MACJC Executive Committee on the SBCJC Director of Activities position in Hattiesburg
- June 13, 1997 - Holmes Community College visit with LBO staff
- June 20 - 23, 1997 - MACJC Legislative Workshop in Biloxi
- August 28 - September 11, 1997 - Personal leave for vacation.

Dr. Ray reported a study being undertaken by the Institutions of Higher Learning (IHL) as directed by the Mississippi Legislature. The purpose of the study is to review lower course offerings on the Mississippi Gulf Coast and how best those items could be viewed in light of the university presidents and community colleges. The legislation directed the IHL Board to conduct the study in cooperation with the SBCJC. The legislation also includes a study of the advanced technology centers in Greenville, Laurel, Hattiesburg, and Tupelo.

The MAACE Conference will be held on June 25 and 26, 1997, in Jackson at the Harvey Hotel. SBCJC members have been invited to attend the luncheon on June 26, 1997.

Dr. Ray reminded Board members of activities that will be held tomorrow to honor Dr. Billy Thames, retiring president of Copiah-Lincoln Community College.

Upon the Executive Director's recommendation, a motion by Henry Hudspeth, and a second by Perrin Purvis, the Board voted unanimously to authorize appropriate resolutions for presentation to retiring community college presidents Dr. Terrell Tisdale and Dr. Billy Thames and SBCJC staff members William Box and R. L. McClellan. Motion passed unanimously.

REPORTS/ACTION

MACJC

Dr. Billy Thames welcomed Board members to the Natchez Campus of Copiah-Lincoln Community College and thanked them for their participation in the Natchez Literary Festival. He then reported on the following items discussed at the Mississippi Association of Community and Junior College's meeting on May 27, 1997:

Dr. Barry Mellinger was not present due to a recent accident that resulted in a broken wrist. Dr. Ted Alexander, MACJC Vice-Chairman presided at the meeting in Dr. Mellinger's absence.

Mr. Tom Lord and Mr. Curt Thompson discussed the Mississippi Employment Security Commission's plans to prepare a statewide proposal to respond to the Department of Human Service's (DHS), request for proposals (RFP) for Mississippi's Temporary Assistance for Needy Families (TANF) Work Program. Mr. Lord asked the presidents to permit the community and junior colleges to participate in their proposal as subcontractors. MESC would provide the job placement services while the two year colleges would provide the job search and job readiness training required by the RFP.

Dr. Olon Ray updated the Association on some personnel activities of the SBCJC and announced the addition of Dr. Wayne Stonecypher to the staff.

The Association voted on a change in awarding out-of-state scholarships. The change was not approved.

A report from Dr. David Cole and the Technology Committee was given on security needs of the colleges' technology systems.

The Association approved a proposal from the MACJC Choral Director's Association for funding to sponsor the 1998 Community/Junior College Choral Festival entitled "Celebrating 50 Years of Choral Music."

Chairman Walker presented a plaque to Dr. Thames on behalf of the SBCJC acknowledging his contributions to Copiah-Lincoln Community College and the State of Mississippi.

Campus Link

Thomas Schnaubelt, Director of AmeriCorps Campus Link, presented a request for support from the SBCJC. The proposal asked the SBCJC to agree to act as the legal applicant for the grant renewal due in June of 1997, as well as to provide other types of support. Upon the Executive Director's recommendation, a motion by Alton Bankston and a second by Yvonne Brown, the Board

voted to authorize SBCJC staff to meet with Campus Link staff to explore the issue of grant sponsorship, review the other support requests, and to bring the Board a recommendation at the June Board meeting. Motion passed.

EdNet Report

Yvonne Brown reported on a recent EdNet meeting. Dr. Olon Ray reported that Patrick McKinnis will be attending the EdNet meetings with Mrs. Brown.

Finance Committee

On a motion by William Seal, and a second by Alton Bankston, the Board voted unanimously to approve the Education Enhancement Fund Disbursement from Funds 4080 and 4110, for May in the amount of \$1,869,256.32, and June in the amount of \$1,869,256.38 (Exhibit A).

On a motion by William Seal, and a second by Henry Hudspeth, the Board voted unanimously to approve the fiscal year 1998 support allocation and enrollment reports (Exhibit B).

On a motion by William Seal, and a second by Perrin Purvis, the Board voted unanimously to approve the schedule of disbursements for fiscal year 1998 (Exhibit C).

On a motion by William Seal, and a second by Henry Hudspeth, the Board voted unanimously to approve the Z-1 budget forms for support and administration for fiscal year 1998 (Exhibit D).

On a motion by William Seal, and a second by Perrin Purvis, the Board voted unanimously to approve the guidelines for the disbursement of recurring technology funds for fiscal year 1998 (Exhibit E).

On a motion by William Seal, and a second by Henry Hudspeth, the Board voted unanimously to approve the guidelines for expending capital improvement funds for fiscal year 1998 (Exhibit F).

On a motion by William Seal, and a second by Perrin Purvis, the Board voted unanimously to approve the SBCJC salary schedule for fiscal year 1998 (Exhibit G).

On a motion by William Seal, and a second by Alton Bankston, the Board voted unanimously to approve bond projects funded under House Bill 1843 (Exhibit H).

On a motion by William Seal, and a second by Alton Bankston, the Board voted unanimously to approve the CJC 5-year capital improvement plan (Exhibit I).

On a motion by William Seal, and a second by Joanna Heidel, the Board voted unanimously to approve the purchase of three computers for the GED Division in the amount of \$7,149.

On a motion by William Seal, and a second by John Junkin, the Board voted unanimously to approve the purchase of Resource Center Library materials in the total amount of \$111,805.78, to the following vendors:

American Media, Inc.	\$13,408.50
BNA Communications	\$17,654.00

Schoolcraft Publishing	\$48,983.28
Technicomp	\$20,770.00
Zenger-Miller	\$10,990.00

On a motion by William Seal, and a second by John Junkin, the Board voted unanimously to approve the continuation portion of the fiscal year 1999 budget request for support (Exhibit J).

Also included on the Finance Committee agenda were the following items:

- The FY 1999 budget request for administration (Exhibit K)
- A report on Senate Bill 2945 Technology Bond Expenditures (Exhibit L)
- Financial statements for funds 2291, 3291, and 4300 (Exhibit M).

Program Committee

On a motion by Yvonne Brown and a second by Joanna Heidel, the Board voted unanimously to approve new program applications for the following colleges:

- Copiah-Lincoln Community College - Natchez Campus
 - Medical Office Technology - 2.3/52.0404
- East Mississippi Community College - Golden Triangle Campus
 - Hotel Restaurant Management - 2.3/08.0902
- East Central Community College - Decatur Campus
 - Gerontology - 2.3/19.0705
- Holmes Community College - Ridgeland Campus
 - Occupational Therapy Assistant - 2.3/51.0803
 - Funeral Services - 2.3/12.0301
- Holmes Community College - Grenada Campus
 - Dental Hygiene - 2.3/51.0602
- Holmes Community College - Goodman Campus
 - Engineering Technology - 2.3/15.9991
- Itawamba Community College - Tupelo Campus
 - Electrical Technology - 2.3/46.0302
 - Office Systems Technology - 2.3/52.0401
 - Electronics Technology - 2.3/15.0303
 - Health Information Technology - 2.3/51.0707
- Meridian Community College
 - Child Development - 2.3/20.0201
- Northeast Mississippi Community College - Booneville Campus
 - Heating/Air Conditioning - 2.2/47.0201
 - Heating/Air Conditioning - 2.3/47.0201
- Northwest Mississippi Community College - Senatobia Campus
 - Computer Network Support - 2.3/51.1290
- Southwest Mississippi Community College
 - Carpentry - 2.2/46.0201.

On a motion by Yvonne Brown, and a second by Alton Bankston, the Board voted unanimously to approve program expansions to the following vocational-technical programs at Pearl River Community College's Poplarville Campus:

Automotive Mechanics - 2.3/47.0604
Diesel Equipment - 2.3/47.0605
Electrician - 2.3/46.0302
Heat/Air Conditioning - 2.3/47.0201
Machine Shop - 2.3/48.0503.

On a motion by Yvonne Brown, and a second by John Junkin, the Board voted unanimously to approve a list of programs marked for termination (Exhibit N).

On a motion by Yvonne Brown, and a second by Henry Hudspeth, the Board voted unanimously to approve a program name change for Northwest Mississippi Community College's Senatobia Campus program Agriculture Mechanics to Agriculture Technology, 2.3/01.0299.

Amendment to Standards

Dr. Olon Ray distributed a copy of SBCJC Standards for Quality and Accountability adopted on October 19, 1995 (Exhibit O). Dr. Ray reviewed a proposed change to item six of the Board's Operational guidelines found on page three of the Standards document. Basically the revision is proposed to ensure that the Board's policy for allocating state fund appropriations to the community and junior colleges is in compliance with statute. On a motion by John Junkin and a second by William Seal, the Board voted unanimously to begin the administrative procedures process to approve the change to the SBCJC Standards for Quality and Accountability.

Workforce Education Report

Chairman Walker reported that he and Ed Schneider have been invited to address the Mississippi Press Association's meeting on the Mississippi Gulf Coast with regard to workforce training. Mr. Walker also updated Board members on the activities of the State Workforce Council.

Mr. Walker stated that a committee had been formed between the MACJC and the State Workforce Council to examine ways to increase funding of workforce training efforts during the next legislative session. One meeting of the committee has already taken place via the CCN and another is planned during the MACJC Legislative Planning Workshop in Biloxi on June 21, 1997.

Proprietary School and College Registration Report

Dr. Evelyn Webb gave an update on the activities of the Commission on Proprietary School and College Registration. Dr. Webb distributed copies of proposed revisions to the CPSCR law for Board members' review. The Commission will meet in conjunction with the SBCJC at the June 26, 1997, meeting and present these changes for consideration as part of the 1999 Legislative package (Exhibit P).

Funding and Formula Study Committee Report

Mr. John Junkin reported that the Committee is scheduled to meet again on July 17, 1997, at 2:30 p.m., in Biloxi, preceding the Mississippi Association of Community and Junior College Trustees' annual meeting.

July Board Meeting

On a motion by William Seal, and a second by John Junkin, the Board voted unanimously to hold the July Board meeting on July 18, 1997, at 9:00 a.m. in Biloxi, Mississippi.

Travel Authorizations

Chairman Walker asked for requests to authorize travel reimbursements for events other than regularly scheduled Board meetings. On a motion by Alton Bankston, seconded by Perrin Purvis, the Board voted unanimously to approve requests for reimbursement of travel expenses to the following:

George Walker for attending a Coahoma Community College District Workforce Council Meeting on May 2, a State Workforce Council meeting on May 14, in Jackson, the Public Education Forum awards ceremony on May 27, the Mississippi Press Association in Biloxi on June 13, the MACJC meeting in Biloxi on June 21, 1997.

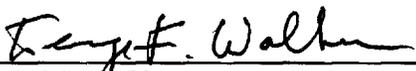
Yvonne Brown for a program committee review session on May 25, 1997, in Jackson.

Appointment of Evaluation Committee

Chairman Walker appointed a committee to complete the Executive Director's performance appraisal. The committee members include Chairman Walker, Henry Hudspeth, William Seal, and Perrin Purvis. Mr. Walker distributed packets to all Board members for completion and asked that they be returned to him by mail before June 13, 1997, for compilation. The committee will then meet and discuss the recommendation that will be presented to the whole Board at the June 26, 1997, meeting. On a motion by Henry Hudspeth, and a second by Alton Bankston, the Board voted unanimously to approve the process for the Executive Director's performance appraisal.

ADJOURNMENT

On a motion by John Junkin, and a second by Henry Hudspeth, the Board voted unanimously to adjourn at 4:25 p.m.



George Walker, Chairman

Olon E. Ray
Executive Director