

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
NOVEMBER 14, 1996

The regular meeting of the State Board for Community and Junior Colleges was held on Thursday, November 14, 1996, at 9:00 a.m. in the Hugh Ellis Walker Alumni House at Delta State University in Cleveland, Mississippi.

Members present: Yvonne Brown, Henry Hudspeth, John Junkin, II, Patricia Puckett, Perrin Purvis, William Seal, and George Walker.

Members absent: Alton Bankston, Joanna Heidel, and Hazel Terry.

Staff in attendance: Dr. Olon Ray, Executive Director, William Bunch, Jr., Becky Cade, Dr. Larry Day, Deborah Gilbert, Sandra Lucas, R. L. McClellan, Dr. Evelyn Webb, and Frankie Walton-White.

CALL TO ORDER

The meeting was called to order by Chairman George Walker at 9:00 a.m.

PRELIMINARIES

The invocation was given by Yvonne Brown.

Chairman Walker welcomed visitors Dr. Vivian Presley, President of Coahoma Community College; Dr. Barbara Carpenter and Dr. Leslie Burl McLemore, representing the Mississippi Humanities Council; and Dr. Michelle Roberts and Dr. Leroy Morganti of Delta State University.

Approval of Minutes

On a motion by John Junkin, seconded by Henry Hudspeth, the Board approved the minutes of the October 16, and 17, 1996, meeting. Motion carried unanimously.

Review of Agenda

On a motion by William Seal, seconded by John Junkin, the Board unanimously adopted the agenda.

EXECUTIVE DIRECTOR'S REPORT

Dr. Olon Ray reported on the Governor's One Stop Interagency Executive Council (OSIEC) which is charged with the responsibility of developing guidelines, establishing budgetary recommendations, and establishing geographic divisions of the state for operating workforce training in anticipation of the possibility of block grants. The first meeting dealt with concerns and interpretations of the mission of the Council. During the second meeting, specific actions were taken, whereby community and junior colleges were designated as the delivery areas for the state's workforce training programs.

Dr. Ray also reported on the activities of the Council on Educational Technology which was legislatively created with the responsibility of coordination and planning for delivery of technology among the educational institutions of the state. Dr. Ray is working with a legislative

committee to develop a long term, stable, and adequate revenue stream for funding technology for education without taking funding away from existing programs.

Dr. Ray reported on the Mississippi Prepaid Affordable College Tuition Program (MPACT). Meetings are scheduled with financial institutions to administer the program, and a tentative initial enrollment period may occur in April of 1997.

Dr. Ray distributed to Board members a press release issued by IHL on nursing scores in Mississippi (Exhibit A). The article states that Mississippi's 23 associate and baccalaureate nursing degree programs lead the nation with a 93.89 percent pass rate on the National Council Licensure Examination for Register Nurses.

Dr. Ray also distributed a copy of a Mississippi Business Journal article on the Mississippi Quality Awards (Exhibit B). The article mentioned Baxter Healthcare Corporation, a Cleveland based company that received the top honor, the Governor's Award for the second year in a row. SBCJC members toured the Baxter facility on Wednesday afternoon prior to today's Board meeting.

Dr. Ray reported on a meeting that he attended on the Education Commission of the States based in Denver Colorado.

Dr. Ray also reported that he visited Northeast Mississippi Community College and Itawamba Community College since the last SBCJC meeting. He also attended the dedication of a new building which houses a child care training and an associate degree nursing program at East Central Community College.

Executive Director's Out-of-Town Schedule:

November 18 - ETV Meeting, Ocean Springs

November 19 - Speaking at Biloxi Boys' and Girls' Club Annual Meeting, Biloxi

November 20 - Legislative Meeting at Itawamba Community College and East Central Community College

November 28 and 29 - SBCJC offices will be closed in observance of Thanksgiving

December 2 - Legislative Meeting at Jones County Junior College

December 8 and 9 - SACS, Nashville, Tennessee

DIVISION DIRECTOR'S REPORT

Bill Bunch reported on activities of the Program Division as follows:

Five 100% audits were conducted during the recently completed fall enrollment audits. Mr. Bunch and Dr. Larry Day are currently compiling the results of the audits. These will be presented to the Board at a later date.

At the present time, 400 workforce projects have been approved, and additional requests are continually being received.

There has been an increase in the number of requests for ABE and GED classes.

The local district workforce councils have set their meeting dates for the upcoming year. Ed Schneider will prepare a list of the dates for the Board member's information.

Eloise Johnson, SBCJC Adult Education Program Specialist, has been conducting new teacher training and is currently planning the annual ABE teachers' and directors' training for the southern region of the state.

Dr. Evelyn Webb reported on activities of the Accountability and Support Services Division as follows:

The formulation of the Accountability Taskforce and the Workforce Resource Center Taskforce has been completed. Initial meetings have been held and objectives were identified. The deadline for completion of the Accountability Taskforce is set for January 7, 1997. The Workforce Resource Center will deal with long and short term goals. The Center will provide support for various programs at the community and junior colleges. Dr. Webb is planning a visit to a Resource Center in Alabama in the near future.

A committee has been established to administer the responsibilities of the Commission on Proprietary Schools and College Registration. Duane Hamill, Joseph Larry, and Danny Seal will serve on this committee.

Secretarial staff members will be receiving cross-training by accompanying administrative staff during program monitoring visits in order to become more familiar with all aspects of SBCJC programs. This training will better prepare staff to answer customer questions.

Dr. Webb will be visiting with the community and junior college career centers throughout the state. Pearl River Community College has requested that she participate in a program to plan training for displaced workers. This training request is necessitated by the announcement from Sunbeam Oster of a 50% workforce reduction at a local plant.

An Accountability and Support Services Division meeting was held on November 1, 1996, with all members present. Division goals and objectives are being defined.

In the technology area, Curtis Kynerd, Becky Cade, and Dr. Webb are working with IHL and the Governor's Office of Literacy on a grant wherein the SBCJC is asked to provide some video conferencing work. A contract outlining details should be received in the near future. Also, preparations are being made to install CCN scheduling software.

Ray Smith is now testing the MIS site at Holmes Community College.

Preparation for next year's Mississippi Quality Awards Program has begun. More cost efficient ways of training quality examiners are being researched.

The Skill Tech Directory is being revised for publication.

Deborah Gilbert reported on the activities of the Finance Division as follows:

The Joint Legislative Budget Committee will meet on November 19, 1996, and at that time the SBCJC should receive preliminary starting figures for the fiscal year 1998 administrative and support budgets.

Mrs. Gilbert distributed a preliminary report of information requested by the Mississippi Joint Legislative Budget Committee on a comparison of community and junior college non-faculty staff's average salaries to non-faculty staff of K-12 Education, the Institutions of Higher Learning and to state employees. (Exhibit C).

Preparation of materials for new Board member orientation manuals has begun and a date for the orientation will be forthcoming. All Board members are invited to attend.

IHL is looking at possibly updating and revising their funding formula and has requested information on the community and junior college funding formula. Also, the first meeting of the Funding and Finance Committee will be held on Friday, November 22, at 10:00 a.m. Bill Bunch will provide the history of the funding formula for all participants and Mrs. Gilbert will report on the status of the formula today. The committee will then proceed to set agenda items for future meetings. All SBCJC members, community and junior college presidents, and business managers are welcome.

The first Mississippi Community College and University Workshop, sponsored by the SBCJC and the Business Managers' Association, was held on October 24 and 25, 1996. It was a very successful meeting.

A report on S.B. 2945 Telecommunications Bond Fund expenditures was distributed. (Exhibit D).

In the SBCJC Administrative Appropriations Bill, special language was added stating that all state and local governmental entities and institutions receiving any funds directly or indirectly shall submit two reports (one in December and one in July) to the State Department of Audit listing all individuals and/or businesses receiving compensation for such funds. All agencies receiving workforce and adult education funds from the SBCJC will be asked to submit this information to our office and will be included in the SBCJC report for presentation during the upcoming Legislative Session.

REPORTS/ACTION

MACJC Report

Dr. Vivian Presley reported on the following items discussed at the Mississippi Association of Community and Junior Colleges on October 29, 1996, at the conclusion of the MAC meeting at Mississippi Valley University:

An overview was received on the Technology Infrastructure and Vendor Plan.

The CCN Taskforce report was received from Dr. Cliff Brock. The taskforce's recommendations were referred to the Academic Deans' Association for further review.

The MACJC Art Association's request for \$1,700 was approved.

Dr. Clyde Muse reported on Legislative Committee activities. Two lobbyists have been approved for the upcoming 1997 Session, Glen Endris and Dennis Miller.

Regional Legislative Meetings are scheduled throughout the state.

The Association approved payment of \$7,584.73 to cover the cost of advertisement in Today, a rural education association institution publication.

The date of February 4 was set for the MACJC 1997 Legislative Appreciation Luncheon to be held at the Ramada Coliseum in Jackson, Mississippi.

The next MACJC meeting will be held on November 25, and 26, 1996, on the campus of the University of Mississippi.

The date of July 17 through 19, was set for the 1997 MACJC Trustees' Conference.

Finance Committee

On staff recommendation, a motion by William Seal, and a second by Perrin Purvis, the Board voted unanimously to approve the November 30, 1996, Education Enhancement Fund Disbursement from Funds 4080 and 4110 in the total amount of \$1,772,062.67 (Exhibit E).

Deborah Gilbert presented Financial Statements for Funds 2291, 3291, and 4300 for the Board's review (Exhibit F). No action was required.

Mrs. Gilbert also presented a report on County Tax Data for fiscal year 1996 for the Board's review. (Exhibit G). No action was required.

Workforce Education Report

Chairman Walker shared with Board members recent activities of the Workforce Resource Center Taskforce meeting on October 29, 1996. Mr. Walker will accompany Dr. Evelyn Webb to tour the Alabama Resource Center.

Mr. Walker reported that efforts are continuing to arrange a meeting with state Legislative leaders to discuss the community college and industrial training budget. The State Workforce Council feels that this meeting would further support and strengthen efforts to obtain additional workforce training funds.

Mr. Walker reported that he had been invited to Portland, Maine, to address a meeting on the workforce training programs in Mississippi.

Mr. Walker expressed his appreciation to Delta State University personnel and Baxter Healthcare Corporation personnel for arranging the tour of that facility. The tour was very informative and impressive.

Mr. Walker stated that the Welfare Reform Act will definitely affect workforce training in the future.

Appointment to Mississippi Science and Technology Commission

Upon the recommendation of Dr. Olon Ray, a motion by Perrin Purvis, and a second by Henry Hudspeth, the Board voted unanimously to appoint Ed Schneider to serve on the Mississippi Science and Technology Commission.

EdNet Report

In order to respond to questions raised by Board members in connection with EdNet, Dr. Ray has invited Mississippi Authority for Educational Television Executive Director Larry Miller to attend the December 1996, SBCJC meeting. Mr. Miller has agreed to attend the meeting to provide SBCJC members with a better understanding of the relationship between EdNet and the SBCJC.

Health Care Conference Update

Dr. Larry Day reported on registration for the upcoming Health Care Conference set for December 3 and 4, 1996, at the Harvey Hotel in downtown Jackson. Dr. Day encouraged all Board members to attend. A committee meeting was held on Wednesday, November 13, 1996, to discuss further marketing and advertising in order to increase the number of registered participants.

Mississippi Humanities Council Request

Dr. Olon Ray introduced Dr. Leslie Burl McLemore, Chairman, and Dr. Barbara Carpenter, Executive Director, of the Mississippi Humanities Council. Dr. McLemore presented a proposal asking that state funding for the Humanities Council be included as a line item in the SBCJC FY 1998 appropriation. The Board was furnished a copy of a listing of grants to public community and junior colleges from 1994 through 1996, a review listing of grant renewals from November 1992 through November 1996, and a listing of community and junior college personnel who serve on the Council.

Henry Hudspeth made a motion, seconded by Patricia Puckett, that the SBCJC chairman appoint a committee to consider the Mississippi Humanities Council proposal. Motion passed unanimously.

Travel Authorizations

Chairman Walker asked for requests to authorize travel reimbursements for events other than regularly scheduled Board meetings. On a motion by Perrin Purvis, seconded by Henry Hudspeth, the Board voted unanimously to approve requests for reimbursement to Hazel Terry for her attendance at a Health Care Committee Meeting on November 13, 1996, and to SBCJC members for their attendance at a Funding and Finance Committee Meeting on November 22, 1996.

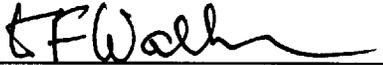
OTHER BUSINESS

In other business, John Junkin made a motion, seconded by Perrin Purvis, that the date of the February 20, 1997, meeting be changed to February 21, 1997. Motion passed by unanimous vote.

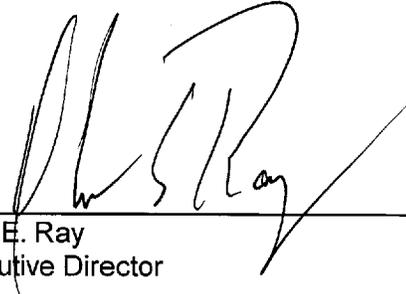
Upon a motion by John Junkin, and a second by William Seal, the Board voted unanimously to draft a letter of thanks to Dr. Kent Wyatt, President of Delta State University, for hosting the SBCJC meeting.

ADJOURNMENT

The meeting adjourned at 10:55 a.m.



George Walker, Chairman



Olon E. Ray
Executive Director