

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
MARCH 16, 1995

The regular meeting of the State Board for Community and Junior Colleges was held on Thursday, March 16, 1995, at 9:00 a.m., in room 507 of the Education and Research Center, Jackson, Mississippi.

Members present: Paul Breazeale, Amos Bridges, Patricia Puckett, Perrin Purvis, Barbara Ricks, Hazel Terry, William Seal, and George Walker.

Members absent: Alton Bankston and Nell Rogers.

Staff in attendance: Dr. Olon Ray, Executive Director, Bill Bunch, Dr. Larry Day, Deborah Gilbert, Janet Henderson, Eloise Johnson, Sandra Lucas, Mac McClellan, Dr. Dee Martin, Debbie Mock, Ed Schneider, Ray Smith, and Frankie White.

CALL TO ORDER

The meeting was called to order by Chairman Paul Breazeale at 9:00 a.m.

PRELIMINARIES

The invocation was given by Mr. Perrin Purvis.

Acknowledgments/Introductions

Chairman Breazeale recognized Mrs. Nancy Alley, representing the State Department of Education and Dr. David Haraway, Chairman of the Mississippi Association of Community and Junior Colleges.

Approval of Minutes

On a motion by Perrin Purvis, seconded by George Walker, the Board approved the minutes of the February 16, 1995, meeting. Motion carried unanimously.

Review of Agenda

On a motion by George Walker, seconded by Patricia Puckett, the Board unanimously adopted the agenda.

ELECTION OF OFFICERS

On a motion by Perrin Purvis, seconded by George Walker, the Board voted unanimously to elect Paul Breazeale as Chairman, and Nell Rogers as Vice-Chairman of the SBCJC for a second term.

EXECUTIVE DIRECTOR'S REPORT

Dr. Olon Ray reported to the Board that a bill creating a district for Coahoma Community College has passed both the House and Senate.

At the Wednesday evening meeting, Dr. Ray presented calendars for SBCJC events for their review and information.

Executive Director's Travel Schedule:

April 4, 1995 - Phi Theta Kappa International Convention, Chicago, Illinois

Mr. Breazeale complimented Dr. Ray, Bill Bunch, and other staff for their work on the Coahoma Community College District legislation.

REPORTS/ACTION

MACJC REPORT

Dr. Haraway reported on the following items discussed at the February 21, 1995, MACJC meeting:

A press conference was held to unveil the report of the Evans and Associates Technology Study. Mr. Breazeale and Dr. Ray were in attendance to represent the SBCJC. The MACJC 1995 Legislative Appreciation Luncheon followed. Dr. Haraway reported that Board members William Seal and Perrin Purvis were in attendance. After the luncheon, the presidents held their regular meeting.

Dr. Olon Ray reported on SBCJC activities and introduced SBCJC Accounting Supervisor, Debbie Mock, who will be participating in the FY 1997 budgeting process. Dr. Ray gave an update on work force education efforts at the state level. Currently, a survey is being conducted to determine how many agencies are providing work force training. The State Work Force Council has created a Rapid Response Team to deal with inquiries relating to training needs. SBCJC members Perrin Purvis and Alton Bankston will serve on this team.

Dr. Ray also reported on state insurance refunds. Ten community colleges participating in the state plan have received refunds in the total amount of approximately \$196,000. He also reported on a bill transferring state property to Phi Theta Kappa on which to build their national headquarters.

Dr. Haraway reported to the presidents on the technology press conference. He also commended the four teams who played for the state championship in men's and women's basketball. Pearl River won the men's championship over Co-Lin, and Northwest won the women's championship over East Central.

Dr. Haraway informed the presidents of a meeting with Mr. Larry Evans, Representative McCoy, and Senator Musgrove to discuss the Evans and Associates Technology Study.

The Association received a legislative update from Legislative Committee Chairman, Dr. Clyde Muse.

Dr. David Cole introduced Mr. Larry Evans to the presidents who covered key points of the technology study and answered questions.

Dr. Eddie Smith reported the results of an Association appointed committee to investigate a proposal for participation in a grant from the Department of Human Services to train childcare providers. After investigation the committee advised the Association that the program would be in direct conflict with programs already being offered at Mississippi's community colleges. The Association declined to participate in the grant proposal.

Dr. Billy Thames reported on the Phi Theta Kappa All-State Academic Team Luncheon held on March 1, 1995.

The Association has set the date for the summer trustee's meeting for July 21-23, 1995, in Biloxi. Dr. Haraway extended an open invitation for SBCJC members to attend. The date for the Presidents' Legislative Workshop was also set for June 16-20, 1995, at the Broadwater Beach Hotel in Biloxi.

The Association voted to express sympathy to the family of Coach Hubert Tucker. Coach Tucker was killed in an auto accident on his way home from the state basketball tournament.

FINANCE COMMITTEE

Patricia Puckett covered items listed on the Finance Committee agenda.

Upon finance committee recommendation, a motion by Patricia Puckett, and a second by Hazel Terry, the Board voted unanimously to approve the April, May, and June disbursements from Fund 2298 in the amounts of \$6,519,312, \$5,318,153, and \$5,318,154, respectively. (Exhibit A)

Upon finance committee recommendation, a motion by Patricia Puckett, and a second by Hazel Terry, the Board voted unanimously to approve authorization of a 5% benchmark salary supplement effective March 1, 1995, for Derek Youngblood for his attainment of CPA certification.

Mrs. Puckett presented for the Board's review, a report on audit results for 1991 through 1993. No action was required. (Exhibit B)

Mrs. Puckett presented for the Board's information, a report on the March 1995 Education Enhancement Fund Disbursement in the amount of \$2,180,358.50. No action was required. (Exhibit C)

Mrs. Puckett also presented for the Board's information, financial statements for funds 2291, 3291, and 4300. No action was required. (Exhibit D)

In other business, Deborah Gilbert informed Board members that a fidelity bond has been renewed covering all ten Board members and SBCJC staff. The bond with Ross and Yerger through Aetna Insurance Company has a \$2,500 deductible with coverage of \$250,000 per loss.

Mrs. Deborah Gilbert covered with the Board, SBCJC Accounting Supervisor, Debbie Mock's responsibilities and duties.

PROGRAM COMMITTEE

Bill Bunch presented to the Board a list of three programs that were placed on probation at the February SBCJC meeting based upon enrollment figures reported from the respective colleges. After receiving corrected enrollment figures, staff recommended that those programs be removed from probation. On a motion by George Walker, and a second by Hazel Terry, the Board voted unanimously to remove the programs from probationary status. (Exhibit E)

WORKFORCE EDUCATION COMMITTEE

George Walker gave the Work Force Education Committee report. Response to work force education efforts have been favorably received by employers in our state and these employers are eager to obtain additional services. Initiatives developed earlier suggested the need for access to training trailers, and Mr. Walker reported that the SBCJC is now in the process of obtaining mobile classroom/labs. Also non-traditional approaches for community college education were discussed such as providing day care for students attending training classes.

Mr. Walker reiterated the fact that Mississippi has a desperate shortage of trained and available workers.

Perrin Purvis presented to the Board a copy of a Skill/Tech sign that will be used on the side of the mobile classroom labs.

Mr. Walker reported to the Board that the State Work Force Council is working, and is customer driven by employers. On February 23, 1995, Mr. Walker spoke to the federal JTPA meeting and presented eight suggestions drafted by the State Work Force Council for a collaborative effort between JTPA and work force training. The federal JTPA officials voted unanimously to accept these propositions as working concepts.

PURCHASES AND OTHER FINANCIAL COMMITMENTS

Mr. Ray Smith distributed to Board members a copy of a report titled Management Information System proposal (MIS), College Infrastructure, and Hardware/Software Acquisitions. (Exhibit F) Mr. Smith briefly covered the report and answered Board members' questions.

Mr. Ed Schneider reported to Board members on the bid process for the acquisition of eight mobile classroom/labs. Title of these eight units will be retained by the SBCJC. The contract for construction of these labs was awarded to Custom Mobile Builders, Inc., of Addison, Alabama at a cost of \$17,996 per unit. (Exhibit G - A copy of the complete bid tabulation) Mr. Schneider has visited the vendor and construction of these units will begin very shortly.

On a motion by George Walker, and a second by Perrin Purvis, the Board voted unanimously to approve awarding the contract for construction of the mobile classroom labs to Custom Mobile Builders, Inc., who entered the lowest bid.

Mr. Schneider also discussed with Board members the college infrastructure projects. At the present time bids are being sought to obtain two additional mobile classrooms, one for Northwest and one for East Central. The SBCJC will purchase these labs and transfer title to the two colleges. Every college received up to \$60,000 in funding, to be prioritized with their district council and center director to meet the training needs of local industries. Purchases from these funds are in process and are ongoing.

COMMISSION ON PROPRIETARY SCHOOLS AND COLLEGE REGISTRATION

Dr. Ray introduced Janet Henderson, Special Projects Officer, in charge of Proprietary Schools and College Registration. Dr. Ray also informed Board members that Dr. Dee Martin will be assisting with CPSCR programs.

Ms. Henderson presented to the Board a report on CPSCR activities occurring since January, 1995. (Exhibit H)

**The meeting recessed at 10:30 a.m.

**Mr. Breazeale reconvened the meeting at 10:40 a.m.

ABE INSTRUCTORS' PAY RATE CHANGE

Dr. Ray presented for the Board's review a proposal to increase the pay rate of ABE instructors \$2.00 per hour, from the present rate of \$13.00 to \$15.00 per hour for part-time instructors and from the present rate of \$15.00 to \$17.00 per hour for full-time instructors. Also, presented was a \$1.00 per hour increase for teachers' aides from the present rate of \$6.00 to \$7.00 per hour. On a motion by George Walker, and a second by Hazel Terry, the Board voted unanimously to approve the pay rate increases for ABE instructors and aides.

COMMITTEE ON DEVELOPMENT OF STANDARDS

Dr. Ray distributed to Board members a proposal for the establishment of a special Committee on Standards. (Exhibit J) After a discussion, a motion by Perrin Purvis, and a second by William Seal, the Board voted unanimously to adopt the establishment of the Committee on Standards following the proposed guidelines.

* Amos Bridges entered the meeting.

MS HIGHER EDUCATION ASSISTANCE CORPORATION APPOINTMENT

Upon a recommendation by Dr. Ray, a motion by George Walker, and a second by Patricia Puckett, the Board voted unanimously to approve the reappointment of Dr. Billy Thames to the Mississippi Higher Education Assistance Corporation.

EDNET REPORT

Paul Breazeale reported that EdNet has not met since the last SBCJC meeting.

TRAVEL AUTHORIZATION

Paul Breazeale asked for requests for travel reimbursements other than regular Board meetings. None were presented.

OTHER BUSINESS

In other business, Dr. Ray announced the dates of the Natchez Literary Festival sponsored by Copiah-Lincoln Community College as June 1, 2, and 3, 1995. Information regarding the Festival will be mailed to Board members at a later date .

Mr. Walker made a motion, seconded by Perrin Purvis, to change the date of the regular SBCJC July meeting to July 21, 1995, at 9:00 a.m., in order to coincide with the MACJC Trustees' Association meeting in Biloxi. Motion carried unanimously.

Mr. Breazeale suggested that Dr. Muse, President of Hinds Community College, be contacted about the possibility of holding the April Board meeting at the Raymond Campus. On a motion by George Walker, and a second by Hazel Terry, the Board voted unanimously to hold the April meeting in the Hinds Community College Administration Building on April 20, 1995.

Mr. Breazeale asked Dr. Ray to communicate with Board members concerning committee assignments for the ensuing year.

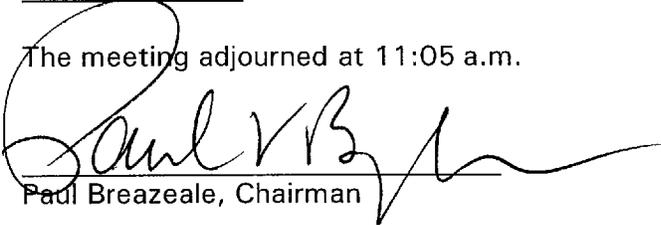
Dr. Ray reported that two new Board members have been appointed by the Governor, Mr. John R. Junkin, II, from Natchez, and Ms. Yvonne L. Brown, of Lexington.

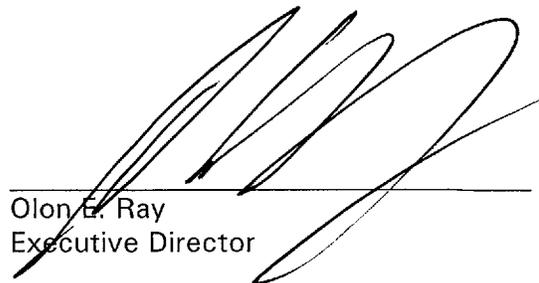
Mr. Breazeale asked that letters regarding actions with the Attorney General's office requesting investigation of foundation activities be added to the official minutes. (Exhibit I) On a motion by George Walker, and a second by Patricia Puckett, the Board voted unanimously to make these documents a part of the official minutes.

Attorney Frankie White will prepare an executive brief of the Ayers decision as it relates to community colleges for the Boards review.

ADJOURNMENT

The meeting adjourned at 11:05 a.m.


Paul Breazeale, Chairman


Olan E. Ray
Executive Director