

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**JUNE 16, 1994**

The regular meeting of the State Board for Community and Junior Colleges was held at 9:00 a.m., Thursday, June 16, 1994, in room 507 of the Education and Research Center, Jackson, Mississippi.

**Members present:** Jeannet Boston, Paul Breazeale, Bob Breeden, Amos Bridges, Perrin Purvis, Nell Rogers, and George Walker.

**Members absent:** Alton Bankston, Lanny Monroe, and Barbara Ricks.

**Staff in attendance:** Dr. Olon Ray, Executive Director, William Box, William Bunch, Larry Day, Deborah Gilbert, Rozelia Harris, Sandra Lucas, Robert L. McClellan, Ed Schneider, Danny Seal, and Frankie Walton White.

**CALL TO ORDER**

The meeting was called to order by Chairman Paul Breazeale at 9:05 a.m.

**PRELIMINARIES**

The invocation was given by Reverend Amos Bridges.

**Acknowledgments/Introductions**

Paul Breazeale recognized and welcomed the following visitors: Dr. James Sones representing Pearl River Community College, Dr. Ronald Whitehead and Arthur Beasley representing Jones County Junior College, Paul Byars representing Holmes Community College, Larry Crane, Travis Ferguson and Dr. Richard Miller representing Mississippi Gulf Coast Community College, Dr. Clyde Muse, Jimmy Smith, Leroy Levy, and Larry Richardson representing Hinds Community College, Willie French representing Coahoma Community College, Vonda Hackman and Patrick McInnis representing EdNet, and newly appointed Board members Hazel Terry and William Seal who will take office in July.

**Approval of Minutes**

On a motion by Perrin Purvis, seconded by Bob Breeden, the Board approved the minutes of the May 19, 1994, meeting as mailed. Motion carried unanimously.

\*Nancy Alley, representative from the State Department of Education, entered the meeting.

**Review of Agenda**

On a motion by George Walker, seconded by Nell Rogers, the Board unanimously adopted the agenda with the addition of a report from Danny Seal on the Homeless Program Grant.

### **EXECUTIVE DIRECTOR'S REPORT**

Dr. Olon Ray reported that pursuant to the Board's request he had contacted Dr. Tom Burnham in regard to the need of expeditiously dealing with requests for approval of vocation-technical programs. Dr. Burnham has referred the matter to Dr. Therrell Myers for further review. After meeting with Dr. Myers, Dr. Ray reported that a plan is being developed to produce a schedule in order for community and junior colleges to have information in advance of their budget year. Dr. Ray will report further at the July Board meeting.

Dr. Ray reported that Copiah-Lincoln, East Central, East Mississippi, Hinds, Holmes, Itawamba, Mississippi Delta, and Northwest Mississippi Community Colleges' Board of Trustees have officially adopted the SBCJC's policy statement dealing with foundations and have mailed confirmation to this office. Coahoma and Southwest Mississippi Community College have also adopted the policy and are mailing confirmation. Northeast Mississippi Community College's Board of Trustees has taken the policy under advisement but has declined adoption. Dr. Ray expects to hear from the remaining colleges in the near future.

Implementation of the Work Force and Education Act of 1994, is proceeding well. The immediate task at hand is the appointment of councils at the local level. Following appointment of these local councils consultations will begin with individual presidents to choose fifteen representatives (one from each community/junior college district) to be brought to Jackson to serve on the State Council.

Dr. Ray distributed to the Board a set of job descriptions of SBCJC positions available. A team will be developed to support the efforts of the local councils and the local staff. The notices of position vacancies have been sent to the community/junior college presidents, the employment service, and have been posted at various locations around Jackson. The deadline for accepting applications is July 5, 1994. Floor space has been obtained on the sixth floor for the new personnel.

Following the Board meeting a photographer will make pictures of all Board members.

Mac McClellan reported on plans for the July 22, 1994, Board meeting that will be held in connection with the MACJC Trustees' Association annual meeting. On a motion by Perrin Purvis, and a second by George Walker, the Board voted unanimously to hold the July Board meeting on Friday, July 22, at 9:00 a.m., in Biloxi, Mississippi.

\*Henry Burkhalter and Kelly Balius representing TruVision entered the meeting.

Dr. Ray will be out of town for a meeting at Itawamba Community College on June 29, 1994, and the SBCJC office will be closed on July 4, 1994.

### **REPORTS/ACTION**

#### **MACJC REPORT**

Dr. Clyde Muse reported on the following items discussed at the Mississippi Association of Community and Junior Colleges' meeting on May 24, 1994:

The Association held their legislative planning meeting in May. The presidents, SBCJC Executive Director, and members of the SBCJC staff were present to interact with members of the Mississippi Legislature to work toward developing a legislative agenda. The presidents had an opportunity to spend time with Dr. Ray dealing with the Work Force and Education Act of 1994. All parties were in agreement that some significant movement toward implementation of this Act must be accomplished prior to the next legislative session.

A notice was received from Mississippi State University that the Phil Hardin Foundation has approved a fellowship program of leadership training at Mississippi State. The Hardin Foundation will sponsor one representative from each community/junior college and two representatives from the SBCJC staff for this fellowship program.

The Association passed a resolution commending Mr. Horace Holmes on receiving an honorary doctorate degree from Mississippi College.

A report was received from the Association's capital improvements committee. The community colleges have agreed to use a portion of the \$15,000,000 set aside by the legislature from House Bill 400 surplus money to develop specifications for employment of a consultant to generate a statewide study examining technology needs of our community colleges for the future.

After spending time on the legislative program, all elements of funding adopted by the SBCJC were adopted by the Association including the Administration budget and the various program enhancements. Dr. Muse reported that the SBCJC legislative program adopted by the Association will be presented to the MACJC Trustees' Association, the Inter-Alumni Association, and the Faculty Association for adoption.

The Association will also seek approval to allow associate degree nurses to fill positions as public school nurses.

The Community College Network will go on-line and be dedicated on July 11, 1994, and the Association is looking into the possibility of using the network to present the legislative program to the Legislature.

New Association officers were elected. Dr. David Haraway will serve as Chairman, Dr. Barry Mellinger, Vice-Chairman, and Dr. Ted Alexander, Secretary/Treasurer.

Reports on the upcoming Trustees' conference and The Hour of Educational Accountability to be held on September 26, and 27, 1994, were given before adjournment.

Finance Committee

Jeannet Boston presented the Finance Committee agenda items for Board approval.

Upon finance committee recommendation, a motion by Jeannet Boston, and a second by Bob Breeden, the Board voted unanimously to approve the FY 1996 budget request for administration. (Exhibit A)

Upon finance committee recommendation, a motion by Jeannet Boston, and a second by George Walker, the Board voted unanimously to approve the FY 1996 budget request for support program enhancements, with the stipulation that adjustments may be made for the mid-point of salary improvements not to exceed \$20,514,870. (Exhibit B)

Upon finance committee recommendation, a motion by Jeannet Boston, and a second by George Walker, the Board voted unanimously to approve capital improvements bond funding of \$21,000,000. (Exhibit C)

Upon finance committee recommendation, a motion by Jeannet Boston, and a second by Bob Breeden, the Board voted unanimously to approve the Education Technology Enhancement request for FY 96, whereby a maximum of \$50,000,000 in general obligation bonds may be requested to be used over a multi-year period. (Exhibit D)

Jeannet Boston presented corrections to the salary schedule approved at the May Board Meeting. Upon finance committee recommendation, a motion by George Walker, and a second by Bob Breeden, the Board voted unanimously to approve the corrections to the SBCJC salary schedule. (Exhibit E)

Upon finance committee recommendation, a motion by Jeannet Boston, and a second by Bob Breeden, the Board voted unanimously to approve a request for advancement of funds from Coahoma Community College, East Central Community College, Meridian Community College, and Mississippi Delta Community College in the amount of \$2,163,571. (Exhibit F)

Upon finance committee recommendation, a motion by Jeannet Boston, and a second by Bob Breeden, the Board voted unanimously to approve the July 1994, disbursements from fund 2298, in the amount of \$19,763,050. (Exhibit G)

Mrs. Boston presented a report on the Education Enhancement Fund for information only. No action was required. (Exhibit H)

Financial Statements on funds 2291 and 3291 were presented for the Board's information. No action was required. (Exhibit I)

Program Committee

Since the Program Committee did not meet, Amos Bridges requested that Bill Bunch cover items listed on the Program Committee agenda.

Mr. Bunch presented to the Board eight (8) vocational-technical programs for approval. Upon staff recommendation, a motion by Amos Bridges, and a second by Jeannet Boston, the Board unanimously voted to approve the following vocational-technical programs:

Coahoma Community College - Welding 2.2/48.0508

Hinds Community College, Jackson Campus - Hospitality and Tourism 2.3/08.1199

Holmes Community College, Ridgeland - Plastic Technician Technology 2.3/15.0607

Jones Junior College - EMT/Paramedic 2.3/51.0904 and Radiography Technology 2.3/51.0907

Meridian Community College - Home Building Trades 2.2/46.0201

Mississippi Gulf Coast Community College, Perkinston - Golf Recreational Turf Management 2.3/01.0607

Pearl River Community College, Hattiesburg - Occupational Therapy Assisting 2.3/51.0803

Mr. Bunch then presented three curriculum changes for Automotive Electronics as an option to Auto Mechanics programs at Hinds Community College, Raymond Campus, Mississippi Gulf Coast Community College, Jackson County Campus, and Northwest Mississippi Community College, Senatobia. Upon staff recommendation, a motion by Amos Bridges, and a second by Nell Rogers, the Board unanimously voted to approve the curriculum changes.

Under other business Mr. Bunch presented a request from East Central Community College to change their certificate level Automotive Body Repair program to an associate degree level program. Upon staff recommendation, a motion by Amos Bridges, and a second by Nell Rogers, the Board voted unanimously to approve the request from East Central Community College.

On a motion by Amos Bridges, and a second by George Walker, the Board voted unanimously to give Bill Bunch authority to tentatively approve Itawamba Community College's request for changes of certificate level programs to associate degree level programs until the next Board meeting in order for the college to be able to publish information on these programs' degree level and to place the instructors on the correct salary schedule effective July 1, 1994.

#### Committee Organization

Mr. Breazeale presented to Board members a list of standing committee assignments for 1994-1995. (Exhibit J)

#### GED Report

Bill Box reported that the GED program is progressing very well. From January through May the GED office has processed 5,935 answer booklets, issued 2,548 diplomas, and 2,668 transcripts. Mississippi's public schools are mandated to have an alternative program. One track of this legislation can be a GED preparation program for certain students. This will probably impact the number of people who will take the GED. Guidelines are now being developed for school districts as to who may enter the alternative programs and the GED track. Students enrolled in the alternative programs will still not be able to take the GED test until they have either dropped out of school or until their class has graduated.

### Homeless Project Grant

Danny Seal, director of the SBCJC Homeless Project Grant gave the Board an update on this program. This program currently has thirteen sites located in homeless shelters, emergency shelters, drug and alcohol treatment centers, family shelters, and various learning centers throughout the state. Last year 811 people were served. This year's enrollment to date is 379. Goals achieved by people enrolled in the homeless project have included an increase of 114 enrollees in Life Skills Workshops, ABE skills have been mastered at least one GED or grade level, 5 people have been referred into vocational programs, 11 GEDs have been granted, 7 people have learned to read, 19 people have been employed, 3 people have received promotions, 9 people have been placed in permanent housing, 78 people have completed rehabilitation programs, and 5 people have entered college in the first quarter of this year.

A Job Search Plan curriculum was developed by this program dealing with job hunting techniques and maintenance techniques, resume writing, applications, and other valuable information. A comprehensive curriculum guide dealing with survival and life skills for the homeless has also been developed through this program. This year a pre-employment self-analysis has been developed to help people place themselves in a job for which they are well suited.

### Proprietary School and College Registration Report

Mrs. Rozelia Harris presented the Board a hand-out describing the administration and major responsibilities of the law in regard to the five member Commission on Proprietary School and College Registration. (Exhibit K) Currently 69 in-state and 10 out-of-state schools are licensed through the Commission. The Commission has the responsibility of being certain that applicants have adequate facilities, financial resources and faculty to support the programs that they propose to offer the public. The Commission has taken the approach of looking at consumer protection, requiring the institutions to provide sufficient information to consumers so that they may make a better informed decision, while working with the schools to encourage them to seek accreditation, have advisory councils, and to review their programs and be certain that they are offering quality and updated instruction to the public.

### EdNet Report

Paul Breazeale invited Henry Burkhalter, chief executive officer of TruVision, EdNet's private partner, to address the Board and give the EdNet update. Mr. Burkhalter reported that EdNet is up and running and subscribers are now being added. He presented to Board members a copy of TruVision's advertising brochure that is now being distributed to the public. Mr. Burkhalter discussed programming and briefly explained the system's capabilities. TruVision's plan is to add two additional cells per year, with completion of the entire system by 1998. Mr. Kelly Balius, TruVision's chief engineer answered technical questions posed by Board members. He also discussed the advantages of TruVision over local cable companies.

Mr. Breazeale invited Vonda Hackman and Patrick McInnis to address the Board with regard to EdNet. Ms. Hackman encouraged the Board to call upon the EdNet Board and/or TruVision for any assistance. The SBCJC holds the license for one channel that will be running "The Learning Channel" programming until such time as other programming can be developed and implemented.

#### Travel Authorization

Paul Breazeale asked for requests for travel reimbursements other than regular Board meetings. On a motion by George Walker, seconded by Jeannet Boston, the Board unanimously approved requests for reimbursement from Paul Breazeale for an EdNet Board meeting on May 20, 1994, and Perrin Purvis for the Natchez Literary Festival on June 4, and 5, 1994.

#### Other Business

George Walker told the Board of the positive comments he had received in connection with the ETV program which aired when the Board was meeting in Tupelo. Dr. Ray and Jimmy Heidel, Executive Director of the Department of Economic and Community Development were featured. Mr. Walker suggested that any Board member that had not yet seen the program should secure a copy for review.

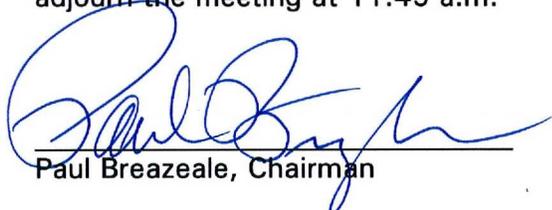
Mr. Breazeale asked Jeannet Boston to come forward and presented her with a plaque for her outstanding service as a member of the State Board for Community and Junior Colleges. Mr. Breazeale asked all present to give one word that would describe Mrs. Boston's service to the Board.

Mr. Bob Breeden was then presented a plaque by Chairman Breazeale, for his years of service to the Board. Mr. Breazeale then asked all present to give one word that would describe Mr. Breeden's service to the Board.

A plaque will also be presented to retiring Board member Lanny Monroe who was unable to attend today's meeting.

#### Adjournment

On a motion by Bob Breeden, seconded by Jeannet Boston, the Board voted unanimously to adjourn the meeting at 11:45 a.m.

  
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Paul Breazeale, Chairman

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Olon E. Ray  
Executive Director