

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
MAY 19, 1994

The regular meeting of the State Board for Community and Junior Colleges was held at the Tupelo Campus of Itawamba Community College at 10:00 a.m., Thursday, May 19, 1994, in room A6 of the Administrative Building.

Members present: Alton Bankston, Paul Breazeale, Bob Breeden, Amos Bridges, Lanny Monroe, Perrin Purvis, Nell Rogers, and George Walker.

Members absent: Jeannet Boston and Barbara Ricks.

Staff in attendance: Dr. Olon Ray, Executive Director, William Bunch, Larry Day, Deborah Gilbert, Sandra Lucas, Robert L. McClellan, and Frankie Walton White.

CALL TO ORDER

The meeting was called to order by Chairman Paul Breazeale at 10:00 a.m.

PRELIMINARIES

The invocation was given by Rev. Amos Bridges.

Acknowledgments/Introductions

Chairman Paul Breazeale recognized three new Board appointees, Hazel Terry of Bailey, Patricia Puckett of Nesbit, and Billy Seal of Picayune, and President of Itawamba Community College, Dr. David Cole.

Approval of Minutes

On a motion by Perrin Purvis, seconded by Alton Bankston, the Board approved the minutes of the April 21, 1994, meeting as mailed. Motion carried unanimously.

Review of Agenda

On a motion by Bob Breeden, seconded by Alton Bankston, the Board unanimously approved the agenda.

EXECUTIVE DIRECTOR'S REPORT

Dr. Olon Ray reported his out-of-town travel schedule for the Board's information.

May 23 and 24 - MACJC President's Legislative Retreat, Biloxi, MS

May 25 - MsET Meeting, NASA Stennis Space Center

June 2 and 3 - Natchez Literary Festival, Natchez, MS

* Charles Chrestman entered the meeting.

Dr. Ray also reported on the very productive and successful legislative session for fiscal year 1995. July 1, 1994, will begin the effective date of the Work Force and Education Act, and plans are now underway to fulfill requirements of that law, involving District Councils, additional staff, and locations for the centers.

Dr. Ray also joined Chairman Breazeale in welcoming the three new Board appointees.

Nell Rogers requested additional information on the Natchez Literary Festival. Dr. Ray will provide all Board members with a schedule of the Festival. Chairman Breazeale encouraged all Board members to attend if possible.

REPORTS/ACTION

MACJC REPORT

Dr. David Cole, President of Itawamba Community College reported on the following items discussed at the MACJC president's meeting on April 26, 1994:

Mr. Raliegth Byars of the Small Business Development Center (SBDC), assisted by Jack Spradling of the Small Business Administration, reported on enabling legislation to develop a statewide system linking the resources of community colleges with the Bureau of Institutions of Higher Learning. The deadline for certification of new SBDC sites would be May 13, 1994, and Mr. Byars informed the presidents that Coahoma Community College, East Mississippi Community College, and Southwest Mississippi Community College were new community college affiliates.

Mr. Walter Bivins, a consultant to the Mississippi Employment Security Commission, (MESC), reported on the Mississippi State Employment Service Workplace Automation Grant Application, assisted by Tom Moore of the Mississippi Economic Council.

Dr. Eddie Smith was authorized to appoint a committee to develop a Memorandum of Understanding between the MACJC and the MESC for support of the One Stop Career Centers.

Dr. Therrell Myers reviewed revisions to the Tech Prep curriculum, noting that evaluation processes are being conducted at fifteen pilot sites throughout the state. Quarterly meetings are being held with community and junior college directors of vocational and technical education and the Office of Vocational and Technical Education has funding for staff development, equipment, and work force training. Dr. Myers provided the presidents with copies of the Tech Prep model curriculum.

The Association approved a request for \$1,600 from the Mississippi Art Instructors Association to assist them in conducting student competition.

Dr. Barry Mellinger, as a Mississippi representative of the Commission of Colleges Level I for the Southern Association of Colleges and Schools, reported that individual colleges must notify SACS of any substantive changes regarding distance learning. The Community College Network being implemented would require each college to file

intent forms with SACS. George Wynne was directed to prepare a statement for community and junior colleges in response to substantive changes required by SACS for each college with community college network course offerings.

Dr. Ray reported on Representative Glen Endris' condition who is undergoing treatment for cancer. Dr. Ray presented handouts to the individual presidents for FY 1995 budget planning.

Dr. Ray reported on the Fred's Dollar Store scholarship proposal and recommended the Association decline an invitation to participate. The Association accepted Dr. Ray's report and declined the invitation to participate.

Dr. Ray reported that the new rate for state reimbursable mileage of \$.25 per mile would become effective July 1, 1994.

Dr. Ray also asked the presidents to return notification of local Board approval of foundation guidelines adopted by the SBCJC and approved by the MACJC to the state office so that a permanent record could be maintained.

Dr. Ray noted that the community and junior college business managers would be informed as to the process for requesting reimbursement for capital expenditures.

Dr. Bobby Garvin reported on a format being developed to present capital expenditure needs for the next legislative session.

A committee was appointed to meet with Board of Institutions of Higher Learning (BIHL) to seek relief from accreditation policies that restrict the use of Bachelor of Science Nursing (BSN) degree personnel in ADN programs. Dr. Scaggs agreed to prepare a statement to BIHL from community and junior college presidents which identifies concerns with present policies.

A report was given by Dr. Clyde Muse on the May 21 - 24, 1994 presidents' legislative workshop.

After a discussion on the work force education bill, Dr. Eddie Smith appointed a committee to develop a plan to select a consultant to prepare a master plan to address the Community College Network, Rural Health Corp, and library technology needs to best serve the community and junior colleges.

In related business, a motion to consider approval of a report to allow Holmes Community College ten (10) additional out-of-state student athletes for football from DeCalb County Georgia failed.

Finance Committee

Since the Finance Committee did not meet, Deborah Gilbert covered items listed on the Finance Committee agenda.

Deborah Gilbert presented to the Board a copy of the FY 1996 support budget request. On staff recommendation, a motion by Bob Breeden, and a second by Nell Rogers, the Board voted unanimously to approve the continuation portion of the FY 1996 support budget request for a total increase of \$12,435,916. (Exhibit A). The program enhancement portion will be brought to the Board in June for approval.

Mrs. Gilbert presented for the Board's approval the FY 1996 administration budget request. On staff recommendation, a motion by George Walker, and a second by Bob Breeden, the Board unanimously voted to approve administration budget increases for FY 1996 in the amount of \$116,349. (Exhibit B).

On staff recommendation, a motion by Bob Breeden, and a second by George Walker, the Board voted unanimously to approve the FY 1995 support allocation of general and education enhancement funds based on fall 1993 enrollment figures. (Exhibit C).

On staff recommendation, a motion by Bob Breeden, and a second by George Walker, the Board voted unanimously to approve a FY 1995 schedule of disbursements of the total appropriation of \$131,199,913. (Exhibit D).

Dr. Ray presented for Board approval a salary schedule for FY 1995, that included pay raises for existing staff, authorization of employment for work force personnel within specified salary ranges, and allowed creation of new positions in order to reorganize staff. On recommendation by Dr. Ray, a motion by Lanny Monroe, and a second by Bob Breeden, the Board voted unanimously to approve the new SBCJC salary schedule. (Exhibit E).

Dr. Larry Day presented the bimonthly report on bond projects S. B. 3057 and S. B. 3192 for the Board's information. No action was required. (Exhibit F).

Mrs. Gilbert gave a report on disbursements from the Education Enhancement Fund for May, 1994, totaling \$1,574,640. (Exhibit G). No action was required.

A report on financial statements for fund 2291 (General) and fund 3291 (Special) was presented for the Board's information. No action was required. (Exhibit H).

On staff recommendation, a motion by Bob Breeden, and a second by George Walker, the Board voted unanimously to approve Z-1 forms for submission to and approval from the Department of Finance and Administration for the FY 1995 budgets for support in the amount of \$131,199,913 and administration in the amount of \$12,483,572. (Exhibit I).

Program Committee

Since the Program Committee did not meet, Amos Bridges requested that Bill Bunch present the Program Committee agenda.

Mr. Bunch presented to the Board a list of programs from the community and junior colleges that are recommended for termination of approval and exceptions from colleges requesting one year extensions of approval for programs marked for termination. Upon staff recommendation, a motion by Amos Bridges, and a second by Alton Bankston, the Board

voted unanimously to approve termination of these program and approve one year extensions for each program as requested by individual colleges. (Exhibit J).

A request from East Mississippi Community College to add an Associate Degree option for Aviation Maintenance program to develop curriculum in line with new FAA requirements, and to add an Associate Degree option for Electrical Technology now that the instructor is qualified to teach at that level. Upon staff recommendation, a motion by Amos Bridges, and a second by Nell Rogers, the Board voted unanimously to approve the two Associate Degree options for East Mississippi Community College.

Mr. Bunch reported to the Board that there are approximately twenty program approvals pending in the state office. Before these programs can be approved by the Board approval must be obtained from the Office of Vocational and Technical Education and the State Board of Education. On a motion by Bob Breeden, and a second by Nell Rogers, the Board voted unanimously to direct Dr. Ray to contact Dr. Tom Burnham about expediting approval of new vocational/technical programs enumerating the problems faced from the length of time involved from making an application until the time the application is approved.

Board Management Study Report

Mr. Breazeale reported that the Board Management Study Committee consisting of Alton Bankston, Perrin Purvis, Nell Rogers and Paul Breazeale serving as ex-officio member had been established as a result of a request from Board members to review the current meeting structure and offer suggestions for improvement. Mr. Bankston reported the following committee recommendations: (1) A Wednesday evening planning session would be held at 6:00 p. m. prior to regularly stated Thursday Board meetings. This would be considered a per diem day and all Board members are encouraged to attend in order to receive more detailed information on Board agenda items. (2) Standing committees would consist of the Finance Committee, Program Committee, and a Work Force Education Committee. All other committees will be handled as a Committee of the Whole. (3) The official committee meeting times would begin on Thursday morning at 8:00 a. m., followed at 9:00 a. m. by the official Board meeting. (4) Standing items would be added to the agenda including a GED and a Commission on Proprietary School and College Registration report. On a motion by Alton Bankston, and a second by Bob Breeden, the Board voted unanimously to adopt the new Board and organizational recommendations.

Mr. Breazeale requested that Dr. Ray distribute to Board members a request form to be completed by indicating their choice for committee assignments for the next fiscal year.

Work Force Education Legislation Report

Dr. Ray reported that a state-wide ETV program was aired last night that was designed to raise the level of awareness of need for work force education and community colleges' expanding role in this endeavor. The program featured George Walker, Charles Holder, Dr. Tom Burnham and Rives Neblett.

Job descriptions are now being developed for new positions defined in the Work Force and Education Act of 1994. Guidelines are also being defined for community college trustees and presidents for their use in appointing members to the District Councils. Dr. Ray also advised

the Board that it would likely be necessary to engage consultants to assist in the implementation process prior to July 1.

George Walker expressed his support of this program and informed the Board that many Mississippi manufacturers are excited about the Work Force Education Act, feeling that the survival and expansion of their industries depend on work force training. Mr. Walker stated that our Board has been given a great privilege in being able to implement this program. He urged the Board to make implementing this program a top priority and called for support of Dr. Ray and staff in achieving this goal.

EdNet Report

Paul Breazeale reported on EdNet activities. EdNet had a ribbon cutting ceremony yesterday, June 18, and TruVision's office is now open. They will have forty sales people employed and working by next week to obtain subscribers. EdNet has all day meeting scheduled for May 20, at Roosevelt State Park to make plans for the future.

Travel Authorization

Paul Breazeale asked for requests for travel reimbursements other than regular Board meetings. On a motion by Alton Bankston, seconded by Bob Breeden, the Board unanimously approved a request for reimbursement for George Walker for an Work Force Education meeting in April, 1994.

Other Business

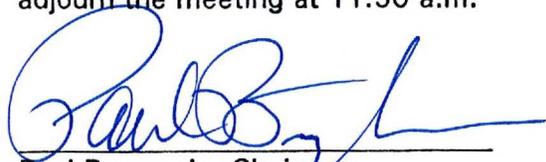
On a motion by George Walker, and a second by Lanny Monroe, the Board voted unanimously to commend Dr. David Cole and Itawamba Community College for their hospitality in hosting the Board meeting.

Nell Rogers also attributed the success of this meeting to the efforts of Perrin Purvis. The Board agreed unanimously.

Dr. Cole, on behalf of Itawamba Community College, and Senator Purvis thanked the Board for the opportunity of hosting the meeting. Dr. Cole also introduced Mr. Charles Chrestman, Dean of Career and Community Education for the Tupelo Campus. After adjournment, Mr. Chrestman will conduct a tour of the Tupelo Campus programs and lunch will be served in the faculty dining room.

Adjournment

On a motion by Bob Breeden, seconded by Perrin Purvis, the Board voted unanimously to adjourn the meeting at 11:50 a.m.



Paul Breazeale, Chairman

Olon E. Ray
Executive Director