

MINUTES  
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES  
APRIL 21, 1994

The regular meeting of the State Board for Community and Junior Colleges was held at 10:00 a.m., Thursday, April 21, 1994, in room 507 of the Education and Research Center, Jackson, Mississippi.

**Members present:** Alton Bankston, Jeannet Boston, Paul Breazeale, Bob Breeden, Amos Bridges, Lanny Monroe, and Perrin Purvis.

**Members absent:** Barbara Ricks, Nell Rogers, and George Walker.

**Staff in attendance:** Dr. Olon Ray, Executive Director, William Box, William Bunch, Ann Conerly, Deborah Gilbert, Lori Long, Sandra Lucas, Robert L. McClellan, Ed Schneider, Jackie Wells, and Frankie Walton White.

**CALL TO ORDER**

The meeting was called to order by Chairman Paul Breazeale at 10:05 a.m.

**PRELIMINARIES**

The invocation was given by Rev. Amos Bridges.

**Acknowledgments/Introductions**

Paul Breazeale recognized Dr. Eddie Smith, Chairman of the Mississippi Association of Community and Junior College Presidents.

**Approval of Minutes**

On a motion by Perrin Purvis, seconded by Alton Bankston, the Board approved the minutes of the March 9, 1994, meeting as mailed with one addition. Motion carried unanimously.

\*Nancy Alley, representative from the State Department of Education, entered the meeting.

**Review of Agenda**

On a motion by Alton Bankston, seconded by Jeannet Boston, the Board unanimously adopted the agenda.

**EXECUTIVE DIRECTOR'S REPORT**

Dr. Olon Ray reported that the next Board meeting would be held at Itawamba Community College in Tupelo, on May 19, 1994. Perrin Purvis reported that Itawamba has scheduled a dinner for Wednesday evening, and Mr. Purvis extended an invitation to the Board to visit the Tupelo Country Club. Dr. Ray also reported that Dr. David Cole, President of Itawamba Community College, has arranged a tour of the Tupelo Campus in order for the Board to view the advanced technology lab setting.

Dr. Ray attended a Bell South Conference in Atlanta, Georgia on April 15. The objective of that meeting was to get more people involved in work force education training.

Dr. Ray reported that three new SBCJC appointees have been confirmed by the Senate:

Patricia Puckett - Nesbit, Mississippi

Hazel Terry - Bailey, Mississippi

William F. Seal - Poplarville.

Bob Breeden made a motion, seconded by Lanny Monroe that the Board extend to the new Board members an invitation to the May and June Board meetings. Motion passed unanimously.

Dr. Ray reminded the Board that he would be out of the office from April 28 until May 11 on personal leave.

Dr. Ray introduced new staff members, Ann Conerly, Curriculum Developer, and Jackie Wells, Administrative Assistant working with the Life Skills for Prisoners Grant, and Lori Long, Part-time Curriculum Developer working with the National Workplace Literacy Grant.

## **REPORTS/ACTION**

### **MACJC REPORT**

Dr. Eddie Smith, President of the Mississippi Association of Community and Junior Colleges, reported on the following items discussed at the president's meeting on March 22, 1994:

The Association considered the foundation statement which was adopted by unanimous vote and will be presented to each individual college's Board of Trustees for approval.

Dr. Ned Lovell of Mississippi State University, addressed the presidents about the proposed Mississippi Community College Fellowship Program, at Mississippi State designed to train and develop community college leaders for the future. The Association endorsed the proposal and also a grant application from Mississippi State to offer this program the first time to thirty-two participants at no charge.

Dr. Ray gave a report on SBCJC activities, including capital improvements request plans, Fred's Stores Scholarships being offered, and the Senate confirmation of three new Board appointees.

The Phi Theta Kappa All-State Academic Team Luncheon was discussed and evaluated. The Association voted to make the awards ceremony an annual event

Dr. Clarence Roberts, chairman of a committee appointed within the Association to keep them informed on EdNet activities, reported on plans for programming and credit course offerings once EdNet is operational.

The presidents heard a report from the committee appointed to try and obtain relief from IHL regarding the use of BSN instructors in Associate Degree Nursing programs.

A legislative report was given. The Association appointed a committee to develop and prepare a presentation of the capital improvements plans and needs of the fifteen community and junior colleges for the next fiscal year.

The Association discussed two annual summer meetings. The president's annual retreat has been changed from June to May 21-24, 1994. The Trustees Conference will be held on July 22-24, 1994, at the Broadwater in Biloxi.

### Finance Committee

Since the Finance Committee did not meet, Jeannet Boston asked Deborah Gilbert to cover items listed on the Finance Committee agenda.

Deborah Gilbert presented guidelines for administration of Associate Degree Nursing support for Board approval, inasmuch as the appropriation bill that allocates funds for Associate Degree Nursing is not specific in the way to allocate funds. On staff recommendation, a motion by Jeannet Boston, and a second by Alton Bankston, the Board voted unanimously to approve guidelines for disbursement of allocated funds for Associate Degree Nursing support. (Exhibit A)

Mrs. Gilbert asked the Board for recommendations, discussion and suggestions as to what needs to be included in the FY 1996 budget recommendations for Support and Administration budgets. In reference to the Support request, Bob Breeden made a motion, seconded by Jeannet Boston, that the Board include a request for child care at the level requested this year. Motion carried unanimously. Mr. Breeden also made a motion, seconded by Lanny Monroe, that staff use in formulating a budget request, an increase in the part-time academic formula from 55% to 60%. Motion carried unanimously. Mrs. Gilbert presented a list of last year's requests used in preparation of the FY 1995 budget. On a motion by Bob Breeden, and a second by Alton Bankston, the Board voted unanimously to instruct staff to go forward with the same agenda as last year with emphasis on mid-point salaries, technology, and continuation of one stop career centers. In reference to the Administration request, the Board agreed that the staff and executive director should prepare a list of recommendations for approval after working with funds appropriated for the FY 1995 administration budget.

Mrs. Gilbert gave a report on disbursements from the Education Enhancement Fund for April, 1994, totaling \$1,574,640. (Exhibit B) No action was required.

A report on financial statements for fund 2291 and fund 3291 was presented for the Board's information. No action was required. (Exhibit C)

Mrs. Gilbert presented for Board approval guidelines for expending capital improvement funds appropriated in Senate Bill 3258. On a motion by Bob Breeden, and a second by Perrin Purvis, the Board voted unanimously to approve these guidelines with amendments. (Exhibit D)

### Program Committee

Since the Program Committee did not meet, Amos Bridges requested that Bill Bunch cover items listed on the Program Committee agenda.

Mr. Bunch presented to the Board additional degree approvals for Holmes Community College to add Associate Degree certification to Auto Body Repair - 2.3/47.0603, and Machine Tool Operation/Machine Shop - 2.3/48.0503 programs. On staff recommendation, a motion by Amos Bridges, and a second by Lanny Monroe, the Board voted unanimously to approve extension of these programs to include Associate Degree certification.

Upon staff recommendation, a motion by Amos Bridges, and a second by Jeannet Boston, the Board voted unanimously to approve a change requested by Hinds Community College involving curriculum changes prompted in FAA regulations, as well as extension to Associate Degree certification for the Airframe and Powerplant Maintenance program - 2.3/47.0608.

Upon staff recommendation, a motion by Lanny Monroe, and a second by Amos Bridges, the Board voted unanimously to approve a name change for Diesel Mechanics to Heavy Equipment Repair - 2.2/47.0302, for Hinds Community College.

Mr. Bunch presented for Board approval, an application for a program in Aquaculture - 2.2/01.0303, from Mississippi Gulf Coast Community College. The legislature appropriated \$719,000 to the Bureau of Vocational/Technical and Adult Education for this program. On Department of Vo-Ed and staff recommendation, a motion by Alton Bankston, and a second by Bob Breeden, the Board voted unanimously to approve Mississippi Gulf Coast Community College's Aquaculture program application, with a pending curriculum.

Mr. Bunch presented to the Board a report on Northwest Community College's plan of action to strengthen and increase enrollment for the Benton-Marshall Center. The Board has extended the probationary status of this center for one year. The report was for informational purposes only and required no action.

Mr. Bunch presented a request from Mississippi Gulf Coast Community College for approval of Business and Office Technology - 2.3/52.0401, with the following options: Accounting Technology, Administrative Support Services, and Business Management. On staff recommendation, a motion by Bob Breeden, and a second by Amos Bridges, the Board voted unanimously to approve Mississippi Gulf Coast Community College's request.

### Work Force Education Legislation Report

Dr. Ray gave Jeannet Boston a copy of information presented to Board members during a Wednesday evening meeting to discuss the Work Force and Education Act of 1994.

### Legislative Update

Mr. Bill Bunch distributed to Board members a list of final dispositions of legislative bills dealing with SBCJC interests from the House and Senate. (Exhibit E).

Mr. Breazeale commended Dr. Ray, Mr. Bunch, and other staff for their efforts in the very successful legislative session.

#### EdNet Report

Paul Breazeale reported on EdNet activities. On May 18, TruVision will host a reception to introduce to the public and press EdNet facilities. On May 20, the EdNet Board will have an all day retreat at Roosevelt State Park to discuss future receive sites. A decision has been made on programming for five (5) channels. There are plans to broadcast the Mississippi Legislative session on a channel possibly named MSPAN, along with the Discovery Channel, CSPAN, the Learning Channel, and also a channel will be available to air new programming as it becomes available.

#### Policy Update

Dr. Ray reviewed new policies presented to the Board at last month's meeting, which will be included in the SBCJC Policies and Procedures Manual dealing with safety and a drug-free workplace with an acknowledgement to be signed by all SBCJC personnel. On staff recommendation, a motion by Perrin Purvis, and a second by Bob Breeden, the Board voted unanimously to adopt the new safety and drug-free workplace policies. (Exhibit F).

#### Top Performance on GED Test

Bill Box presented for the Board's information a copy of the 1993 GED Statistical Report and a report on the number of GED graduates enrolled in community and junior colleges during the fall 1993 semester. (Exhibit G).

Mr. Box reported that Mr. Alvin Ball, of Long Beach, received the highest score on the GED this year by scoring 99%. Mr. Ball will be presented a plaque for this honor at the July Board meeting held on the Mississippi gulf coast in conjunction with the MACJC Trustees Conference in July.

Mr. Box also reported two "firsts" for the GED office, the centralization of scoring for all GED testing in Mississippi has been completed, and also the oldest person (87 years old) to receive the GED, in Mississippi, was recorded.

#### Travel Authorization

Paul Breazeale asked for requests for travel reimbursements other than regular Board meetings. On a motion by Lanny Monroe, seconded by Jeannet Boston, the Board unanimously approved a request for reimbursement from Paul Breazeale for an EdNet Board meeting on April 11, 1994.

#### Other Business

Perrin Purvis reminded members of the May Board meeting in Tupelo, and encouraged all Board members to attend.

Alton Bankston suggested that the structure of future Board meetings be studied in order to allow more time to work with staff on items dealing with Board responsibilities. On a motion by Perrin Purvis, and a second by Alton Bankston, the Board voted unanimously for the Chairman to appoint a sub-committee to study SBCJC committee structure and other operations of the SBCJC and report back to the Board for further action.

Adjournment

On a motion by Perrin Purvis, seconded by Jeannet Boston, the Board voted unanimously to adjourn the meeting at 11:50 a.m.



Paul Breazeale, Chairman

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Olon E. Ray  
Executive Director