

MINUTES  
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES  
SEPTEMBER 16, 1993

The regular meeting of the State Board for Community and Junior Colleges was held at 10:00 a.m., Thursday, September 16, 1993, in room 507 of the Education and Research Center, Jackson, Mississippi.

**Members present:** Alton Bankston, Jeannet Boston, Paul Breazeale, Lanny Monroe, Perrin Purvis, and Nell Rogers.

**Members absent:** Bob Breeden, Amos Bridges, Barbara Ricks, and George Walker.

**Staff in attendance:** Dr. Olon Ray, Executive Director, Bill Bunch, Dr. Larry Day, Deborah Gilbert, Rozelia Harris, Sandra Lucas, Robert McClellan, and Frankie Walton White.

**CALL TO ORDER**

The meeting was called to order by Chairman Lanny Monroe at 10:03 a.m.

**PRELIMINARIES**

The invocation was given by Perrin Purvis.

**Acknowledgments/Introductions**

Lanny Monroe recognized the following guests: Janace Goree, Assistant Commissioner of Academic Affairs and Affirmative Action with IHL, Dr. Eddie Smith, Chairman of the Mississippi Association of Community Colleges, and Cathy Hayden of the Clarion Ledger.

**Approval of Minutes**

On a motion by Perrin Purvis, seconded by Alton Bankston, the Board approved the minutes of the August 19, 1993, meeting as mailed. Motion carried unanimously.

**Review of Agenda**

On a motion by Alton Bankston, seconded by Jeannet Boston, the Board unanimously adopted the agenda.

**EXECUTIVE DIRECTOR'S REPORT**

Dr. Olon Ray reported on his trip to Baltimore, Maryland, as a member of a team assigned by the Governor, to look at school-to-workforce transition. Development grants of no less than \$200,000 will be awarded to each of the fifty states. States will be required to join together to formulate a planning strategy to develop a competent workforce. This legislation focuses on community colleges as part of the major strategy for achieving this goal. JTPA Department of Labor funds will be used for the first year phase of the plan.

Dr. Ray reported that Mississippi State University has been awarded a grant to operate a model project to examine issues and solutions to adult literacy needs. There were four major issues raised in this process - 1. Methodology - How do adults learn best? 2. How do you recruit and retain adults? 3. How do you develop effective public information channels? 4. How do you develop a professional corp? Mississippi State, East Mississippi Community College, Starkville Public Schools, and Greater Columbus Learning Center will work together on this model project.

Dr. Ray reported that on Tuesday, September 14, staff members and community college presidents met with the Joint Legislative Budget Committee for a budget hearing.

Dr. Larry Day presented a report, "Remedial Studies", prepared to respond to questions from members of the Legislature. The reports offers insights into remedial courses, numbers of people involved, costs, and conclusions. (Exhibit A)

Executive Director's out-of-town schedule:

September 17 - ABE Directors' Meeting, Biloxi, Mississippi

September 20 - Speaking to Rotary Club (Lunchtime),  
Aberdeen, Mississippi (Afternoon)

October 4 - Tech Prep Meeting, Tupelo, Mississippi

October 11, 12, 13 - Personal Leave

October 18 - Speaking to Rotary Club, Columbus, Mississippi

October 19 - Speaking to Greater Columbus Group, Chamber of Commerce, and  
meeting with legislators from the area, Columbus, Mississippi

## **REPORTS/ACTION**

### **MACJC REPORT**

Dr. Eddie Smith, Chairman of the Mississippi Association of Community and Junior Colleges reported on the following items addressed at the August 24, 1993 meeting.

Dr. Therrell Myers met with the presidents to discuss the proposed plans for revising the model curriculum that has been implemented for community and junior colleges this year.

Mrs. Gail Caraway, Supervisor for Health Related Programs, State Department of Education, discussed changes in the accreditation standards for the licensed practical nurse programs. The existing standards have not been revised since 1960. Part of the changes reflect an entrance requirement score of 16 on the ACT or 12 on the TABE test.

Dr. Smith reported that Mr. Greg Hardy, Administrator for the Mississippi Tort Claims Board, talked with the presidents about the types of liability insurance required and the Tort Claims Board's requirements for approval of that liability insurance.

Mr. Rod Risley, International Executive Director of Phi Theta Kappa, attended the president's meeting to discuss Phi Theta Kappa scholarships given to community college students transferring to four year colleges and universities. Also discussed was the Phi Theta Kappa's Key Opportunity Campaign to build a leadership center and national headquarters on the grounds of the Education and Research Center, and the Phi Theta Kappa/USA Today All American Recognition Program. In a pilot program students nominated from Mississippi colleges will be named the Mississippi All-American Team.

A committee was appointed to work with BTIHL officials to work in gaining relief in the restriction of using BSN nursing personnel as instructors in community and junior college associate degree nursing programs. The Southern Association states that a BSN degree is sufficient.

Dr. Smith reported that the presidents voted to concentrate on the current legislative agenda and not include any changes in the funding formula legislatively. The presidents adopted the budget for the MACJC and also set the date for the legislative luncheon for Tuesday, February 1, 1994.

The meeting was concluded with a session on athletic rules and regulations, and adoption of the MACJC Art Association budget for next year. The next Association meeting will be September 28, 1993.

Dr. Smith's report was concluded.

#### Standing Committee: Program Committee

Bill Bunch reported on requests for certificate and degree level changes in connection with the move to the model curriculum from the Bureau of Vocational, Technical and Adult Education. On a motion by Perrin Purvis, and a second from Nell Rogers, the Board unanimously approved extensions of certificate programs to associate degree level for the following college programs: Coahoma Community College - Auto Body Repair Technology and Electrical Technology. Copiah-Lincoln Community College - Food Production, Management and Service, Natchez, and Heavy Equipment Maintenance Technology, Wesson. East Central Community College - Automotive Technology, Electrical Technology, and Heating and Air Conditioning. Holmes Community College - Heating, Air Conditioning and Refrigeration, Automotive Mechanics, and Machine Tool Operations. Mississippi Delta Community College - Automotive Technology. Mississippi Gulf Coast Community College - Child Development Technology, and Respiratory Therapy, both for the Jackson County Campus. Pearl River Community College - Administrative Services Technology, Forrest County.

Mr. Bunch briefly discussed the early enrollment reports that have been received in our office.

In other business, Mr. Bunch reported that there are other program applications in the approval process, and as they are completed they will be presented to the Board for approval.

Standing Committees: Finance Committee

On a motion by Jeannet Boston, seconded by Paul Breazeale, the SBCJC unanimously approved the revised allocation of general funds remaining after the first allotment for ADN allocations with the approval of two new ADN programs. (Exhibit B)

On a motion by Paul Breazeale, seconded by Nell Rogers, the Board unanimously approved the October disbursement from fund 2298, in the amount of \$4,477,292. (Exhibit C)

Item three on the Finance Committee agenda, Assessments for Community/Junior Colleges to defray SBCJC Expenses, was deferred until next month's agenda.

Deborah Gilbert gave a report on the Education Enhancement Fund, giving a summary of the funds to be received. The September disbursements from fund 4080 were \$1,408,865, and from fund 4110 were \$165,775, totaling \$1,574,640. (Exhibit D) No action was required.

Dr. Larry Day gave the Bimonthly Capital Improvement Report. Under Senate Bill 3057, no contingency fund for expenses incurred in selling bonds was established. Therefore, Mr. Jerry Oakes, of the Bureau of Buildings, Grounds, and Real Property Management, retained a portion of funds in each college's account to cover the cost of selling the bonds. After the sale of bonds each college was assessed a percentage of the cost of the bond sale. Remaining funds were then returned to the accounts of each college. (Exhibit E) The Board expressed concern over the differences in amounts withheld for the contingency fund from the community and junior colleges. Dr. Ray will follow-up and express the Board's concerns to the Bureau of Building, Grounds, and Real Property Management and request that in the future we be allowed an opportunity to interact with them on these decisions. No action was required.

Mrs. Gilbert presented a financial statement for fund 2291 and fund 3291 for the Board's information. No action was required. (Exhibit F)

Mrs. Gilbert then presented for the Board's information, financial data compiled from the fifteen community and junior colleges for FY 1993. No action was required. (Exhibit G)

Sovereign Immunity - Changes and Implications

Mr. Monroe recognized Mr. Greg Hardy, Administrator for the Mississippi Tort Claims Board who reported to the Board on House Bill 417. Each state agency will receive an assessment from the Tort Claims Board. All claims that might be presented against the Board will be defended by the Tort Claims Board with a liability limitation of \$50,000 per occurrence. There are twenty-one exemptions or exclusions in the Tort Claims Act that will remain under sovereign immunity.

Mr. Hardy further reported that the third party administrator, Sedwick James of Mississippi, will meet with our Board, Dr. Ray, and staff, to present loss notice forms, and procedures for reporting claims should a claim be filed against the SBCJC. Sedwick James investigates and evaluates all claims for the Tort Claims Board, with authority to settle claims up to a set amount. Above this amount the claims are reported to the State Tort Claims Board, who

decides liability and determination of the claims and reports the evaluation back to the third party administrator for settlement or defense of the claim. Defense of claims will be prepared by the Attorney General's Office or by an attorney shown on a list being prepared in conjunction with the Attorney General's Office.

Mr. Hardy reported that the liability limitation per occurrence increases to \$250,000 on July 1, 1997, and \$500,000 on July 1, 2001.

The basis of assessment for state agencies is \$4.36 per \$1,000 of expenditures. This basis will remain the same for three years, until a loss history has been determined.

#### Final Adoption - Appeal Procedures

On a motion by Paul Breazeale, seconded by Nell Rogers, the Board unanimously approved final adoption of appeal procedures for the Commission on Proprietary School and College Registration. (Exhibit H)

#### EdNet Report

Paul Breazeale presented the Board with a copy of the minutes of the EdNet Board meeting on September 15, 1993, and gave a brief overview of that meeting. EdNet will now hold monthly board meetings on the fourth Monday of each month at 1:30 p.m. (Exhibit I)

#### Travel Authorization

The Executive Director asked for requests for travel reimbursements other than regular Board meetings. Paul Breazeale reported a request for approval of reimbursement of expenses incurred while attending an EdNet meeting on September 15, 1993. On a motion by Perrin Purvis, and a second by Alton Bankston, the Board voted unanimously to reimburse Mr. Breazeale.

#### Other Business

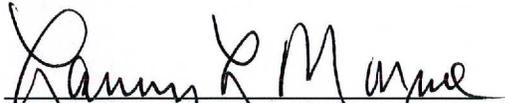
The next meeting of the Board will be held on October 21, 1993.

Chairman Monroe appointed a special committee, Committee on Foundation Affairs, to develop general guidelines and recommendations concerning the funding and role of any foundation associated with community college interests. This work of this committee will be important as a means of assuring the public's interest will be best served in the expenditure of any and all public funds and the best interest of the public will be assured in matters which influence policy development and policy decisions. The committee will consist of Jeannet Boston, Nell Rogers, Alton Bankston and Lanny Monroe.

A resolution prepared on request by the Board, will be presented to the Mississippi Association of Community and Junior Colleges for courtesies extended the Board during their annual trustees meeting in July.

Adjournment

On a motion by Perrin Purvis, seconded by Nell Rogers, the Board voted unanimously to adjourn the meeting at 11:55 a.m.

  
Lanny Monroe, Chairman

  
Olon E. Ray  
Executive Director