

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**DECEMBER 17, 1992**  
**PAUL B. JOHNSON, JR. BUILDING**  
**JACKSON, MISSISSIPPI**

The regular meeting of the State Board for Community and Junior Colleges was held on Thursday, December 17, 1992, at 10:00 a.m., in Room 507, Paul B. Johnson, Jr., Building, 3825 Ridgewood Road, Jackson, Mississippi.

**Members Present:** Alton Bankston, Jeannet Boston, Lanny Monroe, Perrin Purvis, Barbara Ricks, Robert Breeden, Nell Rogers, and Amos Bridges.

**Members Absent:** Paul Breazeale and George Walker.

**Staff Attending:** Dr. Olon Ray, Executive Director, Bill Bunch, Dr. Larry Day, Deborah Gilbert, Mac McClellan, Eloise Johnson, Rozelia Harris, Derek Youngblood and Elizabeth Reynolds.

**Guests Attending:** Phil Sutphin, Chester Clark and Dr. Eddie Smith, President, East Central Community College; Jimmie Smith and Dr. Clyde Muse, President, Hinds Community; Cathy Hayden, Clarion Ledger; Dr. Ross Story, Chairman of Proprietary School Commission; Donna Meeler, Faculty Association, Frankie White, Staff Attorney; Horace Holmes, President, Southwest Mississippi Community College; and James Pittman, guest of Amos Bridges.

I. **Call to Order:** The meeting was called to order by Lanny Monroe, State Board for Community and Junior Colleges' Chairman, at 10:05. a.m.

II. **Preliminaries:**

- A. Invocation: The invocation was given by Rev. Amos Bridges.
- B. Acknowledgements/Introductions: Chairman Monroe recognized the following guests: Phil Sutphin, Chester Clark, Dr. Clyde Muse, James Pittman, Cathy Hayden, Dr. Ross Story, Donna Meeler, Jimmie Smith, Frankie White, Horace Holmes, and Dr. Eddie Smith.
- C. Approval of Minutes: Bob Breeden made a motion, seconded by Alton Bankston, that the SBCJC approve the November 19, 1992, minutes as mailed to the Board members. Motion passed by unanimous vote.
- D. Review/Approval of Agenda: Alton Bankston made a motion, seconded by Nell Rogers, to approve the following revisions to the proposed agenda:
  - 1. Move Adult Literacy Homeless Grant Award to the top of the list for **REPORTS/ACTION.**
  - 2. Delete the Ednet Report from the agenda due to the absence and illness of Paul Breazeale.

Motion passed by unanimous vote.

III. Executive Director's Report:

- A. Dr. Olon Ray, Executive Director of the State Board for Community and Junior Colleges, reported on the following items:
1. Dr. Ray presented a status report on enrollment figures in the community/junior colleges. He emphasized the significance of a substantial increase in statewide enrollment (3.5%). East Mississippi Community College's significant enrollment increase is a matter of interest during its transitional period.
  2. Dr. Ray invited and encouraged the attendance of the Board members to the 10-year commemoration of the Education Reform Act at the Old Capitol.
  3. Dr. Ray stated that he had no out-of-town travel engagements scheduled from this board meeting to the next.
  4. Dr. Ray reminded the Board members that Jones County Junior College had brought poinsettias for each of them to take with them upon adjournment.
  5. Dr. Ray announced that Harmon Boggs, former educator, academic dean and acting president of MS Delta Community College passed away on Wednesday, December 16, 1992, and is being funeralized today. Mac McClellan left the board meeting to attend the funeral services on behalf of himself and the SBCJC.
  6. Dr. Ray informed the Board that Mac McClellan's mother is in critical condition.

IV. Reports/Action:

- A. Adult Literacy Homeless Grant Award - Eloise Johnson reported on the following:
1. This award goes from January 1, 1993, through December 31, 1993, and is the first of a three-year grant.

1st year -	\$218,000
2nd year -	\$224,000
3rd year -	Approximately \$6,000 more
  2. The money comes from the Stewart McKinney Assistance Act. Special project dollars allowed the Adult Literacy classes to continue through last year in the absence of a grant project.
  3. There are approximately 35,000 homeless adults in Mississippi.
  4. Board members may be asked to serve on the advisory board once the grant project is established.
- B. MACJC - Dr. Eddie Smith reported on the following:
1. Presidents met on November 23 and 24, 1992 at the University of Mississippi. Dr. Smith expressed appreciation to the university for allowing the use of their facilities.
  2. Donna Meeler presented a proposal for a statewide medical/dental group policy for community and junior colleges. A committee was established to work with this proposal. That committee has met and is in the process of collecting the needed data.
  3. The University of Mississippi School of Pharmacy presented a report on the status of community college transfers to this particular program. Dr. Smith emphasized that 40% of the students in this pharmacy program came from the community and junior colleges.
  4. Dr. Glenda Seavers from Itawamba Community College represented the Library Association with a report on the library network.
  5. The Association rules regarding out-of-district recruiting were discussed.

6. Regional legislative meetings were very successful.
7. Athletic report was given.
8. The next regular session meeting of the Association will be on January 26, 1992 along with the legislative luncheon.

C. Standing Committees:

1. Planning Committee - Nell Rogers reported on the following:
  - a. The Planning Committee made a motion, seconded by Bob Breeden, that the Board approve the procedures for the distribution of asbestos funds. Motion passed by unanimous vote. (Exhibit 1)
  - b. The Planning Committee made a motion, seconded by Jeannet Boston, that the Board approve the Policy on Public Access. Motion passed by unanimous vote. (Exhibit 2)
  - c. Liability insurance (Directors & Officers) - The 1993 Session of the legislature will possibly further clarify the State's position regarding liability and agency needs for insurance. The Board should consider liability insurance.
  - d. Dr. Ray explained the proposal of Dr. David Haraway, President, Northwest MS Community College to offer a bid to the public on a building that has been declared surplus property by the Vocational-Education Division. The building is located at the Northwest MS Community College Center Training Center in Olive Branch, Mississippi. Bob Breeden made a motion, seconded by Nell Rogers, that the Board approve a recommendation to declare a 9,000 sq. ft. building at Olive Branch as surplus property. Motion passed by unanimous vote.
2. Finance Committee
  - a. The Finance Committee made a motion, seconded by Nell Rogers, that the Board approve the January disbursements in Fund 2298 in the amount of \$10,356,798. Motion passed by unanimous vote.
  - b. The Finance Committee made a motion, seconded by Bob Breeden, that the Board approve the Escalation of Budget for 100% of Federal Funds - \$14,307, Revised Z-1. Motion passed by unanimous vote.
  - c. A bimonthly capital improvement report was distributed for informational purposes.
  - d. Education Enhancement Funds in the amount of \$1,316,259.60 were received for December.
  - e. Deborah Gilbert reported on the Indirect Cost Proposal. This proposal is based on salaries and budgeted figures, as opposed to total cost and actual expenditures. The Finance Committee made a motion, seconded by Perrin Purvis, that the Board approve the Indirect Cost Proposal. Motion passed by unanimous vote. (Exhibit 3)
  - f. FY 1994 budget recommendations as reported by the legislative budget office and the Governor's office were presented.
  - g. Monthly financial report was provided as of December 16, 1992.
  - h. The Finance Committee made a motion, seconded by Bob Breeden, that the Board approve the Escalation of Budget for 100% of Federal Funds - \$218,964, Homeless Grant. Motion passed by unanimous vote

Alton Bankston left the room.

3. Program Committee
  - a. Bob Breeden made a motion, seconded by Jeannet Boston, that the Board approve the following programs:
    - (1) Physical Therapy Assisting at Hinds Community College, Jackson Campus, Allied Health Center;
    - (2) Industrial Maintenance Trades at Hinds Community College, Utica Campus; and
    - (3) Electrical Technology at Southwest MS Community College.Motion passed by unanimous vote of members present.

Alton Bankston re-entered the room.

- b. Amos Bridges made a motion, seconded by Nell Rogers to conditionally approve a Medical Laboratory Technology program at East Central Community College contingent on approval of the State Vocational Education Division. Motion passed by unanimous vote.
  - c. Amos Bridges made a motion, seconded by Barbara Ricks, to approve a request for extension of approval for Medical Assisting Technology at Hinds Community College, Rankin Campus.
  - d. Barbara Ricks made a motion, seconded by Amos Bridges to approve the request for relocation of Dental Assisting Technology from Hinds, Jackson Academic Center to Hinds, Nursing Allied Health, and Medical Records from Hinds, Raymond to Hinds, Nursing Allied Health. Motion passed by unanimous vote.
  - e. Report on rural health grant activities will probably be continued at next board meeting.
- D. Commission on Proprietary School and College Registration Report/Minutes - Rozelia Harris distributed copies of the minutes as approved on October 7, 1992, by the commission. Dr. Ross Story reported on the following:
1. Dr. Story commended Rozelia Harris on her unique abilities.
  2. Senate Bill 2636 transferred authority for registration of proprietary schools from the Department of Education to the SBCJC. The first meeting was held on August 24, 1992. This was basically an orientation meeting.
  3. Dr. Terry Puckett was appointed as the first chair of the Commission. However, Dr. Puckett resigned from the Commission due to his moving to Arkansas.
  4. The second meeting, held on September 22, 1992, was a work session. The third meeting (special called meeting) was held on September 28, 1992. This was primarily a work session to revise applications and regulations.
  5. The fourth meeting was held on October 7, 1992. Application for Certificate of Registration, the Application for Agent's Permit, and the proposed Regulations for registration were adopted. The two applications were submitted to the Secretary of State's office for public comments.
  6. On November 2, 1992 the Commission initiated the administrative procedures process, and filed the proposed regulations with the Secretary of State's office.
  7. On December 12, 1992, the Commission considered and studied the public comments received prior to final adoption of the regulations.
  8. The adopted Regulations will be mailed to the schools on December 28, 1992.
  9. On December 2, 1992, the Commission voted unanimously to adopt the Regulations and Applications and registration forms.

10. The next special called meeting is scheduled for January 14, 1992, to discuss criteria for evaluating applications that will be received.

Chairman Monroe stated that Dr. Ross Story is the newly elected chairman of the Commission.

- E. Recommendations for Appointment of New Commission Member  
Upon recommendation by Dr. Ray, a motion was made by Bob Breeden, seconded by Barbara Ricks, that the Board appoint Dr. Shirley Hopkins of Hinds Community College as new Commission on Proprietary School and College Registration member. Motion passed by unanimous vote.

Bob Breeden made a motion, seconded by Jeannet Boston, that the Board express its appreciation to Dr. Terry Puckett in the minutes and by form of a resolution. Motion passed by unanimous vote.

- F. Travel Authorization - None necessary.

Upon a motion by Perrin Purvis, seconded by Nell Rogers, the meeting was adjourned at 11:00 a.m. Motion passed by unanimous vote.

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Lanny Monroe, Chairman

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Olon E. Ray  
Executive Director