

MINUTES  
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES  
MAY 21, 1992

The regular meeting of the State Board for Community and Junior Colleges was held at 10:00 a.m., Thursday, May 21, 1992, in Room 507, Paul B. Johnson, Jr. Building, Education and Research Center, 3825 Ridgewood Road, Jackson, Mississippi.

**Members present:** Alton Bankston, Paul Breazeale, Bob Breeden, Amos Bridges, Lanny Monroe, Perrin Purvis, Barbara Ricks, Nell Rogers, and George Walker.

**Member Absent:** Jeannet Boston

**Staff present:** Dr. Olon Ray, Executive Director, Bill Bunch, Dr. Larry Day, Deborah Gilbert, Mac McClellan, and Carolyn Shorter.

**CALL TO ORDER**

Lanny Monroe, chairman, called the meeting to order.

**PRELIMINARIES**

Perrin Purvis gave the invocation.

**Acknowledgment/Introductions**

Chairman Monroe recognized the following guests: Dr. Worth Haynes, Berniece Wiley, Donna Meeler, Dr. Eddie Smith, Cathy Hayden, Debbie Rubisoff, Horace Holmes, Denton Gibbs, and Dr. Terry Puckett.

**Special Recognition**

Chairman Monroe recognized Tamara Lois Cooper of East Central Community College who was among twenty students representing the best academic talent at two-year colleges in the nation. Ms. Cooper was selected to the All-American First Team Winners of the 1992 Phi Theta Kappa/AACJC/USA TODAY. On behalf of the Board, Chairman Monroe congratulated Ms. Cooper and presented a plaque in honor and recognition of her accomplishments. Tamara's Mother, Mrs. Lois Cooper, was present for the special recognition.

Amos Bridges entered the meeting at this time.

**Approval of Minutes**

On a motion by Alton Bankston, seconded by George Walker, the Board approved the minutes of April 23, 1992. Motion carried unanimously.

**Review of Agenda**

On a motion by George Walker, seconded by Bob Breeden, the Board adopted the agenda. Motion carried unanimously.

**EXECUTIVE DIRECTOR'S REPORT**

The Executive Director discussed with the Board the influencing factors concerning the increase in Board staff and change in office operation on July 1, 1992. These factors encompassed federal regulations and Board policies. He stated that in organizing and integrating all factors into the organizational structure he was committed to: (1) maintaining a simple and basically flat organizational structure, and (2) proving that government does not have to be bureaucratic and complex, and (3) prohibiting the development of individual and self service interest by different functions in the office.

Incorporated in the Executive Director's report and at the request of Dr. Ray, staff members provided information pertaining to 1992 legislative bills affecting community and junior colleges.

Deborah Gilbert provided information on appropriation bills:

H. B. 1442, Support Appropriation	- \$79,926,202
H. B. 1450, Total Appropriation	- \$3,597,222
Administration	461,483
Adult Literacy	2,951,180
Proprietary Schools	184,559

Bill Bunch explained S. B. 2636, Proprietary Schools (See Exhibit 1) and S. B. 2640, Adult Literacy (See Exhibit 2).

Dr. Larry Day provided information on S. B. 3057, Bond Fund (See Exhibit 3).

As a matter of information, the Executive Director provided the following out-of-town schedule:

May 22 - Gulf Coast  
 June 4 & 5 - Natchez Literary Festival  
 June 10 - Northeast Mississippi Community College  
 June 19 & 20 - Presidents' Meeting - Biloxi  
 June 20-24 - 1992 Public Television Annual Meeting  
 San Francisco

Dr. Ray informed the Board that recommendations concerning membership appointments to the Commission on Proprietary Schools and College Registration and staff recommendations would be made at the June meeting. Dr. Ray requested Board members to provide input on this matter.

Based on the recommendation of the Executive Director and on a motion by Alton Bankston, seconded by Bob Breeden, the Board unanimously approved commencing the regular June Board meeting at 9 a.m., June 18, 1992. Motion carried unanimously.

REPORTS/ACTION

Mississippi Association of Community/Junior Colleges

Dr. Eddie Smith, chairman of the Mississippi Association of Community and Junior Colleges informed the Board of several matters discussed at the Presidents' meeting on April 28, 1992.

01. Received a report from a committee appointed to develop a uniform method of reporting information relating to the Student Right To Know Act.
02. Dr. Ray reported on the first publication of the community and junior college newsletter and the Memorandum of Understanding with NASA.
03. Discussed the budget planning process for FY 1994.
04. Discussed plans for an educational symposium in the fall.
05. Discussed a proposal for a grant to sponsor a series of symposiums with the Mississippi Humanities Council.
06. Discussed the possibility of a grant under the Rural Development Act of 1972.
07. Received a report from Mac McClellan on various activities.
08. Received a report from Dr. Billy Thames on the activities of the SBCJC Special Joint Planning Committee.

Policy and Procedure Ad Hoc Committee Report

Nell Rogers, chairman of the Ad Hoc Committee on Policy and Procedure, reported that the committee reviewed the second draft of the manual and made some technical changes. The committee also discussed the importance of finalizing the manual by July 1. Ms. Rogers reviewed and discussed a revised timetable which was distributed to the Board.

Based on the recommendation of the committee and on a motion by Bob Breeden, seconded by Perrin Purvis, the Board adopted the following revised Policy and Procedure Manual Timetable.

June 8	Submission of final comments by Board members
June 11	Board members' comments integrated into the revised second draft to create the final draft copy
June 18	Board approves final draft copy

Motion carried unanimously.

Finance Committee Report

In the absence of the Finance Chairman, Paul Breazeale presented the Finance Committee Report which included the following matters.

01. As a matter of information, Paul Breazeale reported that the committee received a report from Coahoma Community College which reflected a projection of a positive fund balance of \$150,000 on June 30, 1992.
02. The committee discussed the FY 1994 Budget Request for Support and Administration. As a preliminary matter, the Board discussed these items and were informed that action would be required in the July Board meeting.
03. The committee discussed the FY 1993 Support Allocation of \$64,426,202 plus the Education Enhancement Appropriation of \$15,000,000 and an Asbestos Abatement Appropriation of \$500,000 under H. B. 1442. The Board discussed this item. No action was required.
04. The committee discussed the FY 1993 Schedule of Disbursements and changed the September disbursement to July for ADN, Vocational, and Part-Time Academic.

Based on the recommendation of the Finance Committee and on a motion Paul Breazeale, seconded by George Walker, the Board unanimously approved the amended Schedule of Disbursements for FY 1993. Motion carried unanimously. (Exhibit 4)

05. The committee discussed the Guidelines for Administration of Associate Degree Nursing for FY 1993. At this time, Paul Breazeale asked Deborah Gilbert to provide background information on this matter.

The Board discussed this item and based on the recommendation of the Finance Committee and on a motion by Paul Breazeale, seconded by George Walker, unanimously approved the ADN Guidelines for Administration for FY 1993 and the disbursement change. Motion carried unanimously.

06. Paul Breazeale reported that the Finance Committee recommends Board approval of the Holmes Community College FY 1992 Plan for Enlargement, Improvement, and Repair.

On a motion by Paul Breazeale, seconded by George Walker, the Board unanimously approved certification that Holmes Community College followed their FY 1992 Plan. (Copy on file). Motion carried unanimously.

Finance Committee Report (continued)

07. As a matter of information, the Board was provided material on Direct Cost Study Results. Mr. Breazeale informed the Board that the committee did not get a chance to consider this document.
08. A Financial Statement for the period ending April 30, 1992 was provided for information purposes only. Mr. Breazeale pointed out that 71.3% of available funds for the fiscal year had been expended.

Program Committee Report

Amos Bridges, chairman of the Program Committee, reported that the committee met and discussed all items on the program agenda, and requested Bill Bunch to summarize and present the committee's recommendations.

On a motion by Amos Bridges, seconded by Paul Breazeale, the Board unanimously approved the termination of twenty-three vocational-technical programs. Motion carried unanimously. (Exhibit 6)

On a motion by Amos Bridges, seconded by Paul Breazeale, the Board unanimously approved an application for a new vocational-technical program (2.3/15.0702 Quality Assurance Technology) for Hinds Community College, Jackson.

Applications for new vocational-technical programs from East Central Community College and Copiah-Lincoln Community College were delayed until the June Board meeting.

On a motion by Amos Bridges, seconded by George Walker, the Board authorized the staff to revise the Board's current policy on acceptance of applications for new vocational-technical program. Motion carried unanimously.

Legislative Committee Report

Perrin Purvis, chairman of the Legislative Committee, reported that the committee had a very interesting meeting. He stated that the Legislative Committee acknowledged in their meeting that the community and junior colleges were very favorably considered by the legislature in a time where there existed a substantial amount of needs from all segments of society in the state. After briefly summarizing the most important legislative accomplishments, Mr. Purvis remarked that in a time of strain and stress the legislature expressed a substantial amount of confidence in the Board and staff.

On a motion by Perrin Purvis, seconded by George Walker, the Board unanimously adopted the Legislative Committee report. Motion carried unanimously.

Special Joint Planning Committee

Alton Bankston, chairman of the Special Joint Planning Committee, reported that the committee meets monthly at one o'clock following the regular Board meeting. He informed the Board that the items on the committee's agenda are such things as: formulating a community and junior college public relation pamphlet or information sheet, designing a legislative communication network to include Board members, presidents, and local board members, and creating a speakers' bureau for the purpose of talking to different groups in the community college districts. Mr. Bankston remarked that the committee is seeking ways to bring the Board, Presidents, and local boards together for producing positive results.

EdNet Report

Paul Breazeale reported that the EdNet Board had not met since the Board's last meeting. He reviewed some previous activities of EdNet matters.

Travel Authorization

No additional requests for travel reimbursement other than the regular Board meeting were made.

Workforce Excellence Report

In view of the time schedule, George Walker asked to be rescheduled at a future Board meeting.

**OTHER BUSINESS**

Pursuant to Section 37-101-3, Alton Bankston, board member attended meeting of Board of Trustees of State Institutions of Higher Learning and reported on matters of significant interest to the community and junior college system.

Chairman Monroe recognized Dr. Worth Haynes of Vocational-Technical Education, State Department of Education, Dr. Haynes distributed copies of the Mississippi Statewide System of Core Measures and Standards of Performance for Secondary, Postsecondary, and Adult Vocational Education Programs - May 1992

**ADJOURNMENT**

On a motion by Perrin Purvis, seconded by Bob Breeden, the Board voted unanimously to adjourn. The meeting adjourned at approximately 12:25 p.m.

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Lanny Monroe, Chairman

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Olon Ray  
Executive Director