

# ACCOMPLISHMENTS

## Fiscal Year 2005

### INSTITUTIONS

- ◆ Improved efficiency and assisted management by implementing a computerized Extraordinary Occurrence Report for the agency
- ◆ Maximized placement of offenders on trusty status eligible for 30 days Earned Time for 30 days served
- ◆ Developed an agency-wide Risk Management Program for the Institutions Division
- ◆ Revised the objective scoring instrument for employee promotions
- ◆ Established the maximum operational capacity for each state, private and regional correctional facility
- ◆ Finalized the approved emergency equipment list for state, private and regional correctional facilities

### Mississippi State Penitentiary (MSP)

- ◆ Reduced the number of correctional staff required to operate the institution by eliminating Central Security
  - ◆ Saved 30 correctional officer positions by discontinuing the use of the perimeter tower at Unit 32 and closing Units 17 and 27
  - ◆ Reduced MSP housing to only employees that serve in 24-hour or emergency service positions
  - ◆ Increased the MSP housing rent to Fair Market Value
  - ◆ Completed a staffing analysis with the FY04 Relief Factor resulting in 90 MSP positions being conserved to a savings of \$225,000
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- ◆ Reduced the number of hours MSP Gate 2 is operated
  - ◆ Downsized the Offender Services Department by broadening the scope of warden responsibility to include disciplinary and classification actions, housing, jobs and custody changes
  - ◆ Reduced the number of vehicles at MSP by 20%

### Central Mississippi Correctional Facility (CMCF)

- ◆ Eliminated Central Security reducing the number of correctional staff required to operate the institution
- ◆ Eliminated the need for a CMCF vendor contract for pest control by performing the service in-house
- ◆ Completed a staffing analysis with the FY04 Relief Factor
- ◆ Downsized the Offender Services Department by broadening the scope of Warden responsibility to include disciplinary and classification actions, housing, jobs and custody changes
- ◆ Reduced the number of vehicles at CMCF by 20%

### South Mississippi Correctional Institution (SMCI)

- ◆ Established an in-house pest control service eliminating the cost and need for an outside vendor contract for SMCI pest control services
- ◆ Reduced the number of vehicles at SMCI by 20%
- ◆ Completed a staffing analysis with the FY04 Relief Factor

# ACCOMPLISHMENTS

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## Treatment and Programs Department

- ◆ Completed an annual assessment of MDOC programs
- ◆ Established the Mississippi State Penitentiary Extension Center in cooperation with the Southern Baptist Seminary providing the agency with a faith-based accredited college degree program for inmates at MSP

## Offender Services

- ◆ Monitored use of classification overrides and ensured offenders are not being over classified to “C” and “D” custody
- ◆ Monitored and ensured offenders complete reception/orientation at CMCF within 4 weeks
- ◆ Maximized MDOC bed management increasing the offender population at East Mississippi Correctional Facility to 875
- ◆ Maximized MDOC bed management increasing the offender population at Walnut Grove Correctional Facility to 900
- ◆ Reorganized Offender Services making the department more efficient and effective

## Records

- ◆ Ensured offenders eligible for Earned Release discharge are processed and released in a timely manner

## Facilities and Engineering

- ◆ Resolved the wet garbage problem at MSP

## Mississippi Prison Agriculture Enterprises

- ◆ Reduced inmate food cost and maintained quality inmate meals by recruiting new vendors and adding new food items

## **ADMINISTRATION AND FINANCE**

- ◆ Developed and implemented Agency Self-Insured Worker’s Compensation program
- ◆ Implemented centralized restitution center accounting
- ◆ Implemented an agent collection system for supervision fee collections (pilot program in Hinds County)
- ◆ Continued the process of improving statewide networking of the MDOC computer system
- ◆ Improved Offendertrak capabilities and provided access to case managers statewide
- ◆ Performed energy audit of all MDOC facilities
- ◆ Implemented a semi-monthly delayed payroll for all new employees within the agency for efficient payroll processing

# ACCOMPLISHMENTS

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## COMMUNITY CORRECTIONS

- ◆ Reorganized Community Corrections Division by regions, areas, and designated office locations for cost efficiency
- ◆ Maximized field staff caseloads and range of supervision
- ◆ Published applicable Interstate Compact policy and procedures consistent with the Interstate Commission for Adult Offender Supervision Rules
- ◆ Established MDOC protocol for the Mississippi State Incarcerated Veterans Transition Program
- ◆ Promoted increase in establishment of Drug Court programs by providing Field Officers and technical assistance to courts

## MEDICAL COMPLIANCE

- ◆ Presented and helped the implementation of a more effective Level of Care (LOC) classification system to determine the present mental status of offenders in order to house them in the most appropriate facility that will benefit their mental health needs
- ◆ Developed and implemented a systematic uniform approach for medical concerns, working collaboratively with Administrative Remedy Program staff
- ◆ Revised process of reviewing inmates for Conditional Medical Release pursuant to Mississippi Code annotated §47-7-4, MDOC Policy #25-15-G
- ◆ Revised and developed MDOC policies to assist with ACA standards compliance
- ◆ Assisted with CMS vs. MDOC medical contract amendments to enhance the provision of timely and quality medical care
- ◆ Implemented the “From the Desk of the MDOC Medical Director” preventive health section of *The Resource* newsletter
- ◆ Developed Crisis Stabilization Plan (CSP) in collaboration with security staff and CMS medical personnel to better manage inmates with assaultive and dangerous behaviors
- ◆ Assisted with implementation of Hepatitis B vaccination at Walnut Grove Youth Correctional Facility in association with GlaxoSmithKline Pharmaceuticals
- ◆ Worked collaboratively with the Mississippi State Department of Health (MSDH) to provide coverage of the TB program geared toward inmates housed at the Forrest County Community Work Center
- ◆ Began active monitoring of Methicillin-Resistant Staphylococcus Aureus (MRSA) infection, prevalence and incidence rates and assisted with the implementation of cleaning surfaces with Sanivex cleaning solution that has been proven to decrease the spread of MRSA
- ◆ Worked collaboratively with MSDH to cross-reference all active “Medically Confidential” inmates with Mississippi State Department of Health’s existent database of citizens with a positive HIV result

## LEGAL

- ◆ Established efficient method of streamlining the handling of Employee Appeals Board cases
- ◆ Established a new system for contract review
- ◆ Ended Moore vs. Fordice HIV and AIDS monitoring litigation

# ACCOMPLISHMENTS

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## **INTERNAL AUDIT**

- ◆ Established the Electronic Surveillance Operations Center (ESOC) and executed all components for full operation
- ◆ Developed and implemented a vehicle pursuit policy and training procedures as mandated by Senate Bill 2166
- ◆ Established a Central Intelligence Center for intelligence gathering and dissemination

## **COMMUNICATIONS**

- ◆ Produced and introduced a series of “Be Smart, Choose Freedom” public service announcements as part of a public awareness campaign designed to deter young people from criminal activity
- ◆ Created and produced videos for new MDOC employee orientation and new offender orientation
- ◆ Facilitated in the development of Frequently Asked Questions section on MDOC website to provide enhanced public utility
- ◆ Designed and implemented a monthly *Highlight* article in agency newsletter featuring MDOC employees, programs and events for recognition
- ◆ Initiated Daily News Briefs for executive staff
- ◆ Implemented Commissioner’s Distinguished Service Award recognizing and honoring excellence